

Required: ● Recommended: ○	HAP (RCW 36.70A.600)	HE Update (RCW 36.70A.070(2), WAC 365-196-410)
<b>Housing Strategy Development</b>		
Strategies to increase housing supply	●	●
Strategies to increase variety of housing types	●	○
Strategies to increase supply of housing affordable to all income levels	●	●
Evaluation of the potential efficacy of proposed strategies	○	
<b>Strategies to Minimize Displacement</b>		
Consider strategies to minimize displacement of low-income residents resulting from redevelopment	●	
Strategies to support preservation of existing housing	○	●
Consider broader role of housing strategies in addressing economic displacement pressures	○	
<b>Implementation and Monitoring</b>		
Schedule of programs and actions to implement recommendations	●	○
Identify party responsible for each action	○	
Funding sources for new programs and action implementation	○	
Monitoring plan to track outcomes of implemented actions	○	○
<b>Adoption</b>		
Integrated State Environmental Policy Act (SEPA)/planning and engagement process per Washington Administrative Code (WAC) 197-11-210 et seq.	○	○
Non-project SEPA analysis on HAP* and housing element	●	●
60-day review		●
Local public hearing / adoption process	●	●

\* Required prior to legislative action per RCW 43.21c.030 and WAC 197-11; there are limited exemptions from SEPA such as for information collection and research and certain administrative or governmental procedural actions at WAC 197-11-800, or selected amendments to development regulations that were already covered through prior environmental review or that increase environmental protection per RCW 43.21C.450, but a HAP does not appear to be exempt. See [Chapter 7: Adopting Your Plan](#) for more information.

Sources: [RCW 36.70A.600](#), [RCW 36.70A.070](#), [WAC 365-196-410](#), and others as noted

## Exhibit 2. Required and Recommended Topics in a Housing Action Plan (HAP) and Housing Element (HE) Update

Required: ● Recommended: ○	HAP (RCW 36.70A.600)	HE Update (RCW 36.70A.070(2), WAC 365-196-410)
<b>Housing Needs Assessment</b>	(For details, see <a href="#">Guidance for Developing a Housing Needs Assessment</a> , p. 16)	
Existing and projected housing needs for all income levels	●	●
Population trends	●	●
Employment trends	●	○ (if not included in Econ. Dev. Element)
Land capacity analysis	○	●
<b>Community and Stakeholder Engagement</b>		
Public engagement plan	○	● RCW 36.70A.130(2)
Broad public/community engagement	●	●
Participation and input from community groups, local builders, local realtors, nonprofit housing advocates, and local religious groups	●	
Engagement with communities at risk of displacement	○	
Stakeholder advisory group	○	
<b>Housing Policy Framework Review</b>		
Evaluate progress to meet housing targets (including types and units)	●	○
Evaluate achievement of housing element goals and policies	●	○
Evaluate implementation of the schedule of programs and actions	●	○
Evaluate barriers to achieving goals and policies (development regulations, permitting processes, fee structures, etc.)	○	
Evaluate programs for influencing housing production/preservation (multifamily tax exemption [MFTE], inclusionary zoning, bonus densities, fee waivers, assistance programs, etc.)	○	