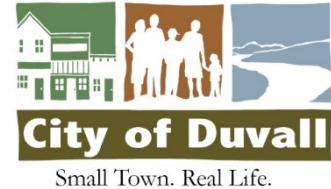


**Date:** September 6, 2022  
**To:** Mayor Ockerlander  
City Council  
**From:** Finance



## Q2 Financial Report

This quarterly report provides information on the City's financial position. Budgeted amounts in the tables below and on the following pages reflect the mid-biennium budget amendments approved by Council at the end of 2021. Beginning fund balances for the Building and Permit and Strategic funds were budgeted as transfers of revenue but are shown in this report as beginning fund balance.

As of the end of June 2022, **75% of the biennium** was complete. The City had received **62.6% of budgeted revenues** and had spent **48.7% of budgeted expenditures**. The tables below show biennium to date budgeted vs. actual revenues and expenditures by fund type.

### Biennium to Date Revenue by Fund Type

Fund Type	2021/2022 Budgeted Revenue	2021/2022 BTD Revenue	% Received
General Fund	\$11,480,004	\$9,032,828	78.7%
Contingency Fund	\$2,657	\$2,486	93.6%
Strategic Fund	\$615,957	\$407,503	66.2%
Special Revenue Funds	\$10,612,498	\$4,764,173	44.9%
Debt Service	\$974,914	\$731,086	75.0%
Capital Project Funds	\$4,923,552	\$2,620,843	53.2%
Utility Funds	\$21,796,504	\$13,719,311	62.9%
Internal Service Funds	\$2,017,365	\$1,516,245	75.2%
<b>Total</b>	<b>\$52,423,451</b>	<b>\$32,794,475</b>	<b>62.6%</b>

### Biennium to Date Expenditures by Fund Type

Fund Type	2021/2022 Budgeted Expenditures	2021/2022 BTD Expenditures	% Spent
General Fund	\$11,824,485	\$7,738,091	65.4%
Contingency Fund	\$0	\$0	0.0%
Strategic Fund	\$0	\$0	0.0%
Special Revenue Funds	\$7,175,217	\$2,854,170	39.8%
Debt Service	\$974,914	\$540,010	55.4%
Capital Project Funds	\$4,121,429	\$1,266,458	30.7%
Utility Funds	\$22,367,281	\$9,987,464	44.7%
Internal Service Funds	\$2,030,054	\$1,245,167	61.3%
<b>Total</b>	<b>\$48,493,380</b>	<b>\$23,631,359</b>	<b>48.7%</b>

*\*Budgeted expenditures in the General Fund and revenues in the Building and Permitting and Strategic funds have been reduced in this report to reflect the decrease in the General Fund and the increase in the Building and Permitting and Strategic funds in the beginning fund balance.*

62.6% of budgeted revenue and 48.7% of budgeted expenditures may seem low for 75% of the way through the biennium, but much of the revenue budgeted for permitting activities is expected in late 2022, which impacts the Special Revenue Category in tables above (Building and Permitting Fund) as well as the Capital Project and Utility Funds categories. In addition, many of the larger capital improvement projects budgeted for the biennium started mid-2022 (see page 17). Those projects include transfers from one fund to another which are budgeted as both revenues and expenditures.

## General Fund Revenues

The City receives 80% of its General Fund revenues from **taxes**. As of the end of June 2022, **78.4%** of tax revenue budgeted in the General Fund had been received:

### General Fund Tax Revenue

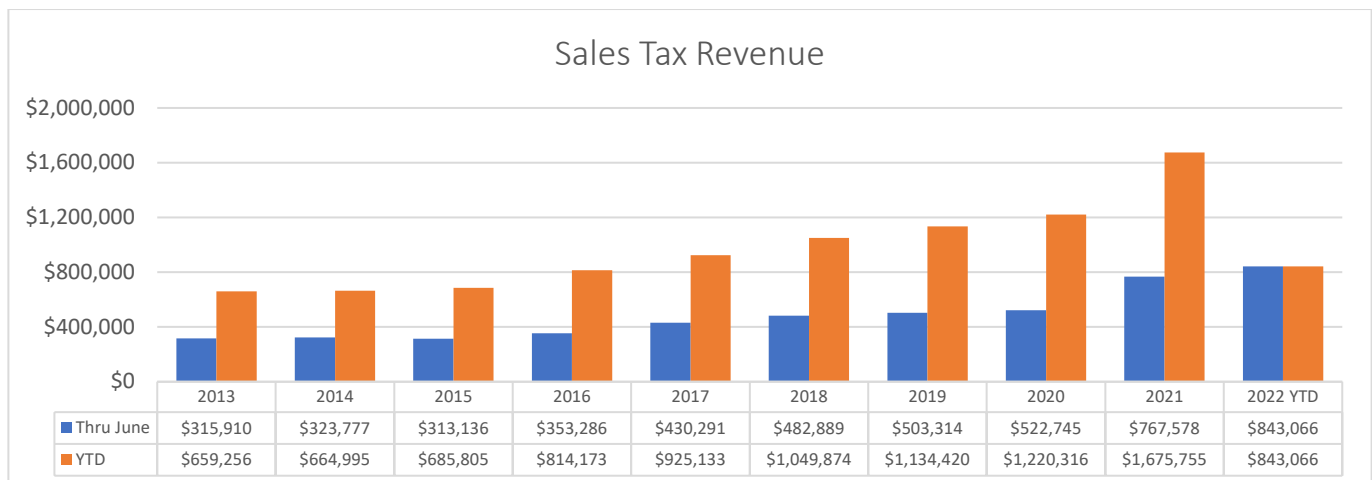
	2021/2022				Thru June		
	Amended Budget	BTD Actual	Remaining	% Collected	2021	2022	% Δ
Real & Personal Property Taxes	\$2,670,068	\$2,028,017	\$642,051	76.0%	\$682,747	\$722,551	6%
Property Taxes - Levy Lid Lift	\$810,435	\$616,053	\$194,382	76.0%	\$200,188	\$218,785	9%
<b>Total GF Property Tax</b>	<b>\$3,480,503</b>	<b>\$2,644,070</b>	<b>\$836,433</b>	<b>76.0%</b>	<b>\$882,935</b>	<b>\$941,336</b>	<b>7%</b>
Local Retail Sales & Use Taxes	\$2,241,000	\$1,718,795	\$522,205	76.7%	\$552,423	\$586,331	6%
Sales Tax from Construction*	\$394,042	\$394,042	\$0	100.0%	\$192,215	\$201,827	5%
Affordable Housing Sales Tax	\$18,000	\$12,278	\$5,722	68.2%	\$3,253	\$1,189	-63%
Sales Tax-Crim Justice-LOCAL	\$494,983	\$395,704	\$99,279	79.9%	\$121,360	\$136,604	13%
Business Tax - Electricity	\$540,000	\$484,484	\$55,516	89.7%	\$163,385	\$207,233	27%
Interfund Utility Tax - Water	\$453,876	\$334,049	\$119,827	73.6%	\$99,384	\$98,021	-1%
Business Tax - Natural Gas	\$249,162	\$245,350	\$3,812	98.5%	\$94,441	\$122,072	29%
Interfund Utility Tax - Sewer	\$553,298	\$417,747	\$135,551	75.5%	\$134,936	\$144,566	7%
Business Tax - Garbage	\$239,366	\$184,792	\$54,575	77.2%	\$59,864	\$62,216	4%
Business Tax - TV Cable	\$102,754	\$72,506	\$30,248	70.6%	\$22,913	\$19,073	-17%
Business Tax - Telephone	\$150,866	\$100,455	\$50,412	66.6%	\$35,302	\$33,090	-6%
Interfund Utility Tax - Storm	\$179,320	\$131,554	\$47,766	73.4%	\$42,605	\$45,392	7%
Gambling Tax	\$49,400	\$34,073	\$15,327	69.0%	\$9,007	\$8,988	0%
Leasehold Excise Tax	\$4,337	\$3,160	\$1,177	72.9%	\$1,151	\$878	-24%
<b>Total GF Tax w/o Property Tax</b>	<b>\$5,670,406</b>	<b>\$4,528,988</b>	<b>\$1,141,418</b>	<b>79.9%</b>	<b>\$1,532,237</b>	<b>\$1,667,479</b>	<b>9%</b>
<b>Total GF Tax Revenue</b>	<b>\$9,150,909</b>	<b>\$7,173,058</b>	<b>\$1,977,851</b>	<b>78.4%</b>	<b>\$2,415,172</b>	<b>\$2,608,815</b>	<b>8%</b>

**Property tax** is the General Fund's largest and most reliable source of revenue. 20% of the City's non-levy lid lift property tax is received directly into the Street Fund, for use on street operations and maintenance and is not shown in the table above.

Property taxes are due in two payments with April 30<sup>th</sup> and November 2<sup>nd</sup> deadlines. As of the end of June 2022, the City had received **76%** of budgeted property tax, which is right on target.

**Sales tax** is the General Fund's second highest source of revenue. The City receives sales tax revenue two months after it is collected by businesses, so June receipts were from sales incurred in April. By the end of June 2022, the City had received approximately **76.7%** of sales tax budgeted in the General Fund. In 2021, sales tax from construction received over the amount of \$192,215 was moved to the Strategic Fund to be used on one-time expenditures, a total of \$351,079 which is reflected in the table above. In 2022, sales tax from construction received over the amount of \$201,827 has been received directly into the Strategic Fund.

Below is a table that shows a ten-year trend of sales tax, including sales tax that has been received into the Strategic Fund.



The City received 9.8%, or \$75,805, more in sales tax through June of 2022 than through June of 2021. **Sales tax from construction** made up \$41,999 of the increase. Without sales tax from construction, the increase through June was 6.1%, or \$33,806.

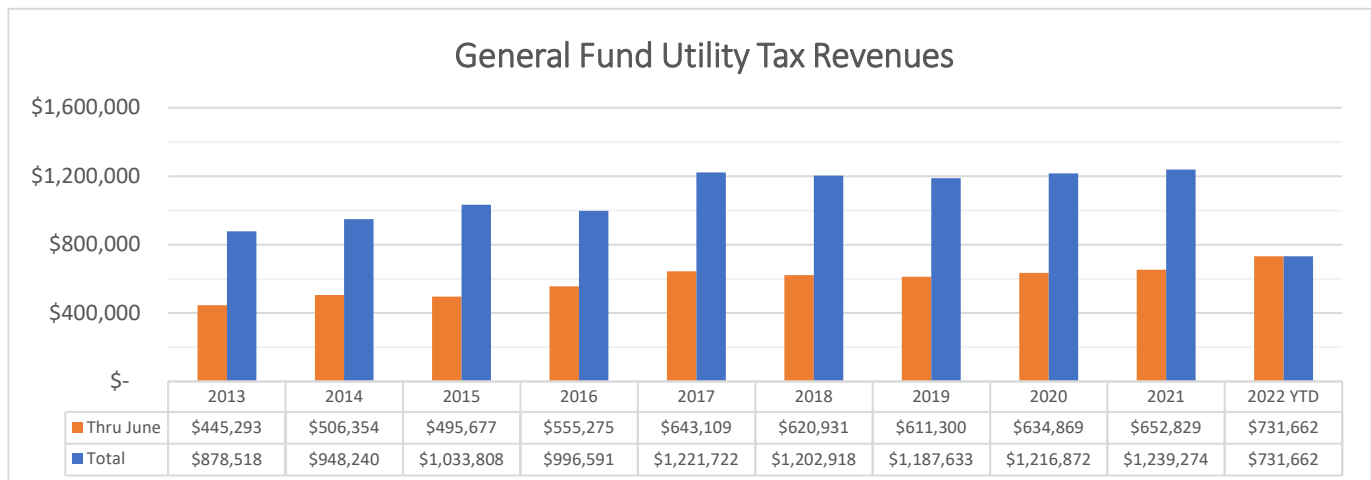
Compared to year to date June 2021, year to date sales tax from **Accommodation and Food Services** increased by 12.8%, or \$7,353, **Retail Trade** increased by 3%, or \$8,579, and the category of **Admin and Support of Waste Management and Remedial services** increased by 24.9%, or \$14,361, primarily from the sub-category of landscaping services.

The amounts in the table below show **year to date** sales tax revenue compared to the same period in the prior year and do not have the administrative fee charged by the Department of Revenue removed, whereas the amounts in the table on the prior page are net of the fee. Year to date through June 2020 has been added for comparison purposes.

Jan - June 2022 vs. Jan - June 2021 Sales Tax by NAICS Category

NAICS_Code_Name	Thru June 2020	Thru June 2021	Thru June 2022	Δ 2021 to 2022	Δ%
Retail Trade	\$ 212,208	\$ 290,192	\$ 298,770	\$8,579	3.0%
Construction	\$ 112,981	\$ 217,329	\$ 259,328	\$41,999	19.3%
Admin & Support of Waste Mgmt & Remedial Svcs	\$ 42,684	\$ 57,782	\$ 72,143	\$14,361	24.9%
Accommodation & Food Services	\$ 49,172	\$ 57,556	\$ 64,909	\$7,353	12.8%
Information/Communication	\$ 24,900	\$ 27,941	\$ 31,487	\$3,546	12.7%
Wholesale Trade	\$ 21,535	\$ 36,778	\$ 29,948	-\$6,830	-18.6%
Professional, Scientific, & Technical Svcs	\$ 11,495	\$ 17,756	\$ 17,194	-\$561	-3.2%
Manufacturing	\$ 9,299	\$ 19,799	\$ 17,021	-\$2,777	-14.0%
Other Services (except Public Administration)	\$ 13,525	\$ 12,839	\$ 15,577	\$2,738	21.3%
Miscellaneous	\$ 7,095	\$ 13,161	\$ 12,887	-\$275	-2.1%
Real Estate & Rental & Leasing	\$ 7,498	\$ 7,445	\$ 10,344	\$2,900	39.0%
Finance	\$ 6,924	\$ 7,636	\$ 7,589	-\$47	-0.6%
Transportation & Warehousing	\$ 464	\$ 1,159	\$ 3,610	\$2,451	211.5%
Arts, Entertainment, & Recreation	\$ 2,053	\$ 2,021	\$ 2,833	\$811	40.1%
Utilities	\$ 1,398	\$ 1,251	\$ 2,682	\$1,431	114.3%
Health Care & Social Assistance	\$ 492	\$ 672	\$ 1,542	\$871	129.7%
Agriculture, Forestry, Fishing & Hunting	\$ 1,219	\$ 657	\$ 1,254	\$598	91.0%
Educational Services	\$ 2,130	\$ 2,083	\$ 1,212	-\$871	-41.8%
Management of Companies & Enterprises	\$ 26	\$ 38	\$ 22	-\$16	-41.9%
Public Administration	\$ 10	\$ 453	\$ 20	-\$433	-95.6%
Mining	\$ 21	\$ 34	\$ 10	-\$23	-69.4%
<b>Total</b>	<b>\$527,128</b>	<b>\$774,579</b>	<b>\$850,384</b>	<b>\$75,805</b>	<b>9.8%</b>

The General Fund’s third largest source of budgeted revenue is **utility tax**. Revenue from utility tax is generally stable, but taxes on natural gas, electricity and water are affected by weather and fluctuate from year to year. By the end of June 2022, the City had collected **79.8%, or \$1,970,936**, of budgeted utility tax.



**Utility tax** through June 2022 is 12%, or \$78,833, higher than the same period in the prior year primarily due to November electric and natural gas payments made in January 2022, rather than December 2021.

**General Fund Licensing and Permit Revenue**

	2021/2022				Thru June 2021	Thru June 2022	% Δ
	Amended Budget	BTD Actual	Remaining	% Collected			
Fireworks Permits	\$400	\$200	\$200	50.0%	\$100	\$100	
Special Events Permits	\$1,500	\$600	\$900	40.0%	\$450	-\$175	-139%
Franchise Fees - Cable TV	\$86,000	\$49,429	\$36,571	57.5%	\$18,359	\$15,093	-18%
Franchise Fees - Garbage	\$280,000	\$157,320	\$122,680	56.2%	\$72,420	\$12,467	-83%
Business Licenses & Permits	\$85,000	\$64,882	\$20,118	76.3%	\$20,524	\$23,558	15%
Permit Fee IT Surcharge	\$123,365	\$67,176	\$56,188	54.5%	\$21,327	\$26,224	23%
Concealed Weapons Permits	\$3,540	\$1,956	\$1,584	55.3%	\$773	\$658	-15%
<b>Total GF Licenses &amp; Permits</b>	<b>\$579,805</b>	<b>\$341,564</b>	<b>\$238,241</b>	<b>58.9%</b>	<b>\$133,953</b>	<b>\$77,925</b>	<b>-42%</b>

Approximately 5% of budgeted General Fund revenue comes from **licenses and permits**. As of the end of June 2022, the City had received **58.9%** of its budgeted General Fund license and permit revenue. Year to date, revenue through June decreased by 42%, or \$77,925, over the same period in the prior year, primarily due to late payments of admin/franchise fees from the new contract with the City’s garbage that were received in August and September. An additional \$28,000 per year is expected with the new contract.

**General Fund Charges for Services Revenue**

	2021/2022				Thru June 2021	Thru June 2022	% Δ
	Amended Budget	BTD Actual	Remaining	% Collected			
Admin Fees - Cell Tower	\$5,921	\$4,548	\$1,373	77%	\$3,474	\$1,359	-61%
Accounting Services	\$0	\$25	-\$25		\$25	\$0	-100%
Sales of Maps & Publications	\$200	\$147	\$53	73%	\$10	\$108	1015%
Engineering Fees & Charges	\$200,000	\$204,327	-\$4,327	102%	\$66,194	\$69,963	6%
Purchasing Services	\$28,000	\$28,000	\$0	100%	\$28,000	\$0	-100%
Law Enforcement Services	\$0	\$41,340	-\$41,340		\$415	\$40,926	9770%
RSD School Officer	\$80,000	\$42,350	\$37,650	53%	\$0	\$50	
Animal Control & She	\$52,000	\$38,578	\$13,422	74%	\$0	\$13,000	
Pass-thru Developer Billing	\$0	\$23,753	-\$23,753		\$0	\$23,753	
Land Use Fees & Charges	\$310,000	\$239,575	\$70,425	77%	\$75,339	\$85,501	13%
Tree Mitigation	\$0	\$88,613	-\$88,613		\$0	\$87,038	
Plan Check Services	\$0	\$10,382	-\$10,382		\$0	\$10,382	
Sponsorship Fees	\$18,100	\$17,839	\$261	99%	\$1,650	\$9,000	445%
Stage Sponsorship	\$2,500	\$0	\$2,500	0%	\$0	\$0	
<b>Total GF Charges for Services</b>	<b>\$696,721</b>	<b>\$739,476</b>	<b>-\$42,755</b>	<b>106.1%</b>	<b>\$175,107</b>	<b>\$341,078</b>	<b>94.8%</b>

Revenue from **charges for services** accounts for approximately 6% of the General Fund budget. As of the end of June 2022, the City had received **106.1%** of budgeted General Fund charges for services revenue. Year to date, revenue through June increased by 94.8%, or \$341,078, over the same period in the prior year, primarily due to the timing of the School District’s payment for a part-time School Resource Officer and to tree mitigation fees, which were first collected in December of 2021.

## General Fund Revenue Summary and Expenditure Overview

### General Fund Revenue Summary

As of the June 2022, the City had received approximately **79%** of its budgeted General Fund **revenue**. Year to date revenue through June increased by 7.9%, or \$235,728, over the same period in the prior year. The **Other** category below shows transfers into the General Fund for overhead based on budgeted amounts that are trued up at year end.

General Fund Revenues	2021/2022	06/30/2022	BTD	Thru June	Thru June	% Δ
	Amended Budget	BTD Actual	%	2021*	2022	
Beginning Fund Balance**	\$2,507,872	\$2,507,872	100%			
Taxes	\$9,150,909	\$7,173,058	78%	\$2,415,172	\$2,608,815	8%
Licenses & Permits	\$579,805	\$341,564	59%	\$133,953	\$77,925	-42%
Intergov. Revenues	\$574,804	\$400,552	70%	\$106,798	\$78,559	-26%
Charges for Goods & Serv.	\$696,721	\$739,476	106%	\$175,107	\$341,078	95%
Fines & Penalties	\$65,000	\$14,196	22%	\$8,773	\$3,459	-61%
Miscellaneous Revenues	\$70,052	\$88,692	127%	\$12,241	\$23,247	90%
Other	\$342,713	\$275,290	80%	\$113,959	\$68,648	-40%
<b>Total Revenues</b>	<b>\$11,480,004</b>	<b>\$9,032,828</b>	<b>79%</b>	<b>\$2,966,002</b>	<b>\$3,201,730</b>	<b>7.9%</b>

### General Fund Expenditure Summary

See below for the breakout of General Fund expenditures by department and category and the following page for more detail on some of the major variances compared to the same period in the prior year.

General Fund Expenditures by Dept.	2021/2022	06/30/2022	BTD	Thru June	Thru June	% Δ
	Amended Budget	BTD Actual	%	2021*	2022	
Legislative	\$338,015	\$203,034	60%	\$68,825	\$85,810	25%
Executive	\$389,311	\$250,848	64%	\$76,469	\$81,105	6%
Community Events	\$231,744	\$137,931	60%	\$19,622	\$30,048	53%
Finance Dept.	\$1,036,887	\$726,416	70%	\$186,579	\$291,558	56%
Planning Dept.	\$1,068,691	\$667,712	62%	\$206,849	\$221,392	7%
Police Dept.	\$5,909,005	\$3,764,245	64%	\$1,228,317	\$1,197,190	-3%
Economic Development	\$39,600	\$11,118	28%	\$0	\$0	0%
Recycling Dept.	\$59,348	\$25,134	42%	\$556	\$344	-38%
Civil Service	\$32,500	\$39,677	122%	\$13,233	\$10,913	-18%
Parks Dept.	\$803,881	\$566,155	70%	\$181,746	\$204,968	13%
Cultural Commission	\$32,687	\$11,185	34%	\$4,771	\$937	-80%
City Mitigation Projects	\$18,300	\$4,293	23%	\$0	\$0	
Engineering Dept.	\$623,196	\$364,006	58%	\$122,501	\$120,759	-1%
Emergency Response	\$37,200	\$40,260	108%	\$11,281	\$10,667	-5%
Legal	\$334,319	\$271,369	81%	\$100,217	\$62,823	-37%
Non-Departmental	\$869,800	\$654,710	75%	\$192,371	\$216,985	13%
<b>Total Expenditures</b>	<b>\$11,824,485</b>	<b>\$7,738,091</b>	<b>65%</b>	<b>\$2,413,336</b>	<b>\$2,535,499</b>	<b>5%</b>

General Fund Expenditures by Cat.	2021/2022	06/30/2022	BTD	Thru June	Thru June	% Δ
	Amended Budget	BTD Actual	%	2021*	2022	
Salaries and Wages	\$5,002,800	\$3,353,915	67%	\$1,118,333	\$1,097,980	-2%
Personnel Benefits	\$1,814,600	\$1,123,360	62%	\$358,561	\$370,089	3%
Supplies	\$237,904	\$134,048	56%	\$33,260	\$46,148	39%
Services	\$3,833,356	\$2,410,970	63%	\$710,811	\$768,088	8%
Transfers Out/Deposits	\$869,800	\$654,985	75%	\$192,371	\$217,035	13%
Capital Outlays	\$66,025	\$60,814	92%	\$0	\$36,160	
<b>Total Expenditures</b>	<b>\$11,824,485</b>	<b>\$7,738,091</b>	<b>65%</b>	<b>\$2,413,336</b>	<b>\$2,535,499</b>	<b>5%</b>
<b>Revenue minus Expenditures</b>	<b>-\$344,481</b>	<b>\$1,294,736</b>		<b>\$552,666</b>	<b>\$666,231</b>	
<b>Ending Fund Balance</b>	<b>\$2,163,391</b>	<b>\$3,802,608</b>	<b>176%</b>			

\*Transfers out have been reduced by the amounts shown as beginning fund balance for the Building and Permitting and Strategic funds.

### General Fund Expenditures by Department

Year to date expenditures increased over the same period in the prior year as follows: **Legislative Department** expenditures increased by 25%, or \$16,984, due to costs for election services and travel and meals. **Community Event** expenditures increased by 53%, or \$10,427, due to an increase in internal service charges. **Finance Department** expenditures increased by 56%, or \$104,979, from salaries and wages for the Finance portion of the City Administrator, who started in November of 2021, and from professional services, namely the salary study and temporary help. **Parks Department** expenditures increased by 13%, or \$23,222, mainly from salaries and wages, which is reflected in the budget. **Legal Services** decreased by 37%, or \$24,614, due to negotiation with both the City's collective bargaining units in 2021.

### General Fund Expenditures by Category

Year to date, the category **Supplies** showed the highest percentage increase, in part due to purchases of uniforms for police officers. The **Transfers Out/Deposits** category included quarterly transfers to the Street Fund in 2022 that were not necessary in 2021, as well as an increase in transfer amounts to the Debt Service and Internal Service funds.

### Building and Permitting Fund Revenue Summary and Expenditure Overview

Revenues	2021/2022	06/31/2022	BTD	Thru June	Thru June	% Δ
	Amended Budget	BTD Actual	%	2021	2022	
Beginning Fund Balance***	\$1,171,216	\$1,171,216	100%			
Building Permit Fees	\$1,270,279	\$544,586	43%	\$173,337	\$235,667	36%
Admin Fee-School/Rd/Park Imp	\$17,160	\$4,550	27%	\$2,015	\$1,235	-39%
Bldg. Inspection Fees	\$8,500	\$737	9%	\$737	\$0	-100%
Plan Check Fees	\$827,018	\$286,503	35%	\$90,843	\$113,394	25%
Plan Check - Consultant Review	\$0	\$0		\$1,950	\$0	-100%
Fire Plan Review & Inspections	\$69,500	\$54,660	79%	\$15,054	\$16,042	7%
School Impact Fees	\$3,689,364	\$801,883	22%	\$315,817	\$265,770	-16%
Miscellaneous Revenue	\$0	\$5,960		\$1,586	\$2,569	62%
<b>Total Revenues</b>	<b>\$5,881,820</b>	<b>\$1,698,880</b>	<b>29%</b>	<b>\$601,339</b>	<b>\$634,677</b>	<b>5.5%</b>
Expenditures by Category	2021/2022	06/31/2022	BTD	Thru June	Thru June	% Δ
	Amended Budget	BTD Actual	%	2021	2022	
Salaries and Wages	\$595,000	\$423,342	71%	\$138,217	\$148,730	8%
Personnel Benefits	\$230,000	\$165,107	72%	\$49,911	\$57,105	14%
Supplies	\$10,589	\$12,658	120%	\$2,600	\$7,274	180%
Services	\$332,238	\$141,307	43%	\$42,902	\$35,103	-18%
School Impact Fee Distribution	\$3,689,364	\$714,384	19%	\$384,545	\$69,775	-82%
Transfers Out/Deposits	\$43,802	\$35,498	81%	\$15,512	\$8,304	-46%
Capital Outlays	\$37,000	\$28,700	78%	\$0	\$28,700	
<b>Total Expenditures</b>	<b>\$4,937,993</b>	<b>\$1,520,996</b>	<b>31%</b>	<b>\$633,687</b>	<b>\$354,992</b>	<b>-44%</b>
<b>Revenue minus Expenditures</b>	<b>\$943,827</b>	<b>\$177,884</b>		<b>-\$32,348</b>	<b>\$279,685</b>	
<b>Ending Fund Balance</b>	<b>\$2,115,043</b>	<b>\$1,349,100</b>	<b>64%</b>			

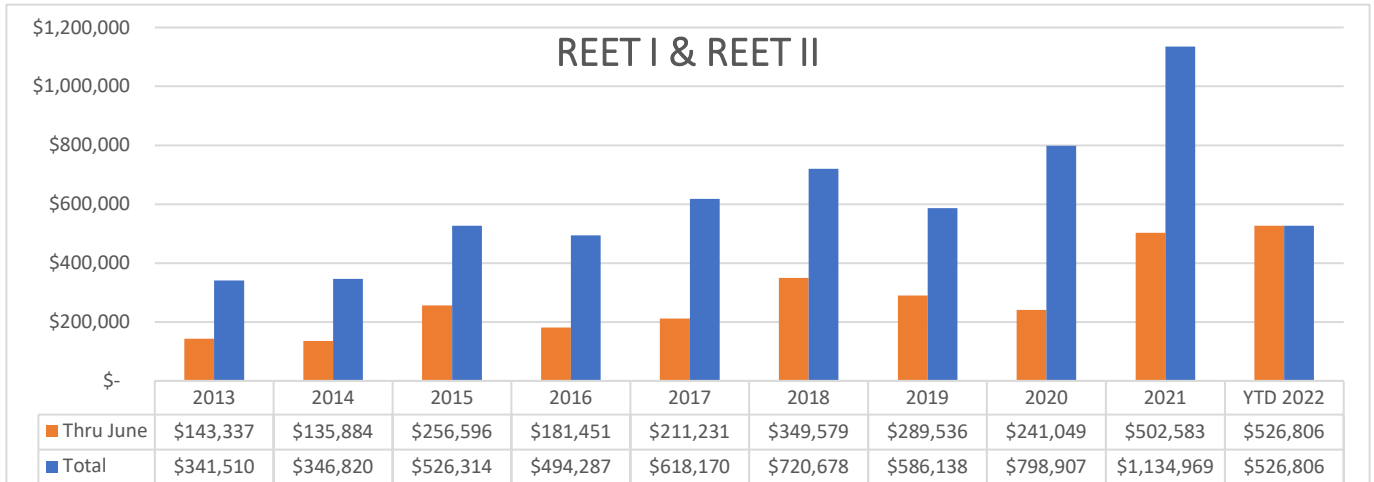
\*The beginning fund balance reflects a transfer in from the General Fund

**Building and Permitting revenue** was 5.5%, or \$33,339, higher through Q2 of 2022 compared to Q2 of 2021, due to an increase in building permit revenue, which was 36%, or \$62,330 higher. Except for the plan review fee, **Building Permit revenue** is received when permits are issued and will vary from year to year depending on development. The City issued **19 new housing permits** from January to June 2022, compared to 32 during the same time period in 2021. In addition, the Building and Permitting Department issued **306 other permits** from January to June 2022 and conducted **1,353 inspections**.

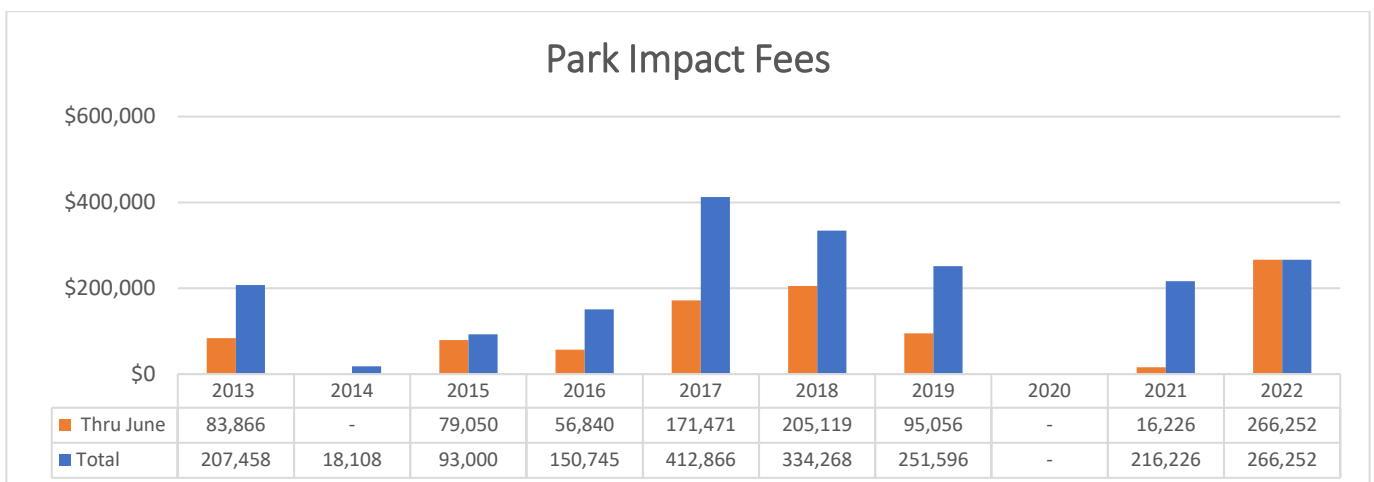
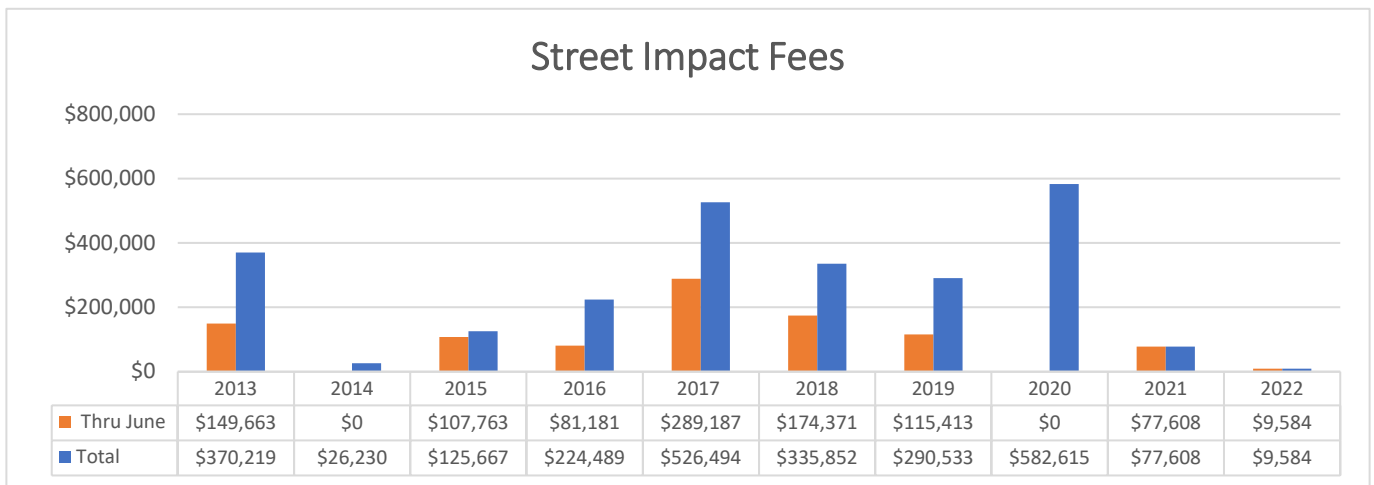
**Building and Permitting expenditures** were down 44%, or \$278,695, primarily due to the **decrease in school impact fees** collected by the City and remitted to the School District. Salaries and wages increased by 8%, or \$10,513, due to a promotion and small portion of administrative salaries being allocated to the Fund.

### Capital Funds

The City received \$419,027 in **Real Estate Excise Tax (REET)** from the sale of 82 units in Q2 compared to \$412,821 from 108 units that were sold during the same period in the prior year. The **average sales price** of a unit sold in Q2 of 2022 was \$1,030,411 compared to the average price of \$766,511 for the same period in 2021.

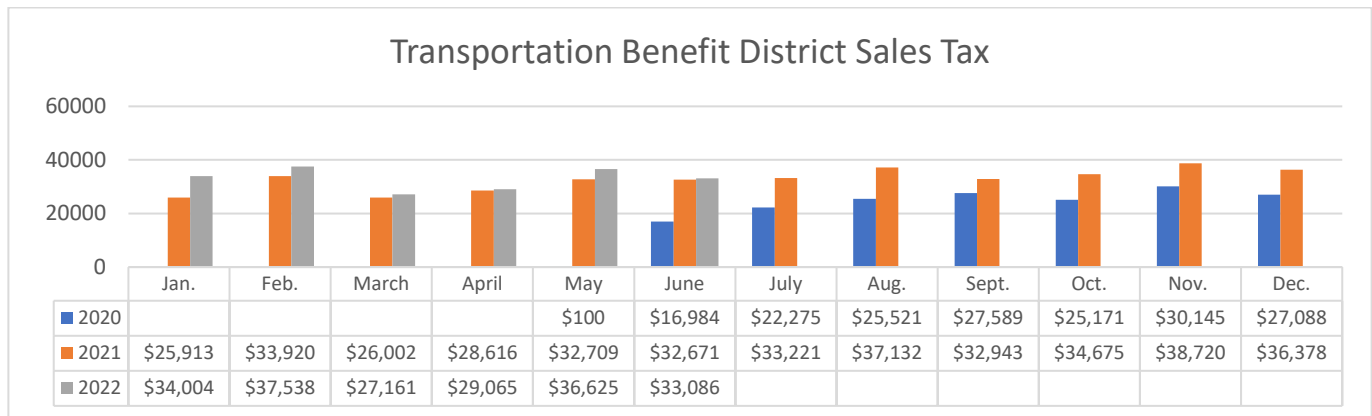


In Q2 of 2022 the City collected \$9,584 in **Street Impact** fees and \$8,416 in **Park Impact** fees from the issuance of one new housing permit, compared to \$18,478 and \$16,226 in the same period in the prior year from the issuance of two housing permits. The City did not receive impact fees from the two other housing permits issued in Q1 of 2022 due to credits for developer improvements.



## Transportation Benefit District

The City imposed a voter approved 0.2% sales tax to fund transportation operations and maintenance related projects that first went into effect in April of 2020. The City started receiving the tax in May of 2020. The graph below will show the tax trend by month until enough data is available to trend by year. As of the end of Q2 2022, the City had received \$197,479 in Transportation Benefit District sales tax compared to \$179,831 received during the same period in 2021.



## Utility Funds

**Revenue** from utility billing is reported on an accrual basis until the year end, when an adjusting entry is made to remove revenue that has been billed in December but will be received in January.

### Water Fund

As of Q2 2022, the City had received **77.7%** of its budgeted **Water Fund revenue** and expended **65.3%** of budgeted **expenditures**. Water Fund revenues are higher through Q2 2022 in part due to the return of charging late fees after the Governor’s moratorium was lifted. Water Fund expenditures are lower in Q2 of 2022 due to the timing of water supply purchases and a budgeted transfer to the Water Capital Projects Fund (transfers out/deposits) in 2021.

	2021/2022				%	Thru June		
	Budget	BTD Actual	Remaining	Collected/Spent		2021	2022	% Δ
<b>Water Fund Revenue</b>								
Water Charges	\$4,538,762	\$3,505,645	\$1,033,117	77.2%	\$1,158,800	\$1,149,089	-1%	
Water Hook-Up Fees	\$44,000	\$49,749	-\$5,749	113.1%	\$17,283	\$16,356	-5%	
Water Billing Late Fees	\$72,000	\$59,122	\$12,878	82.1%	\$0	\$32,866		
Other - Interest & Misc.	\$34,392	\$27,700	\$6,692	80.5%	\$12,833	\$9,016	-30%	
<b>Total Water Revenue</b>	<b>\$4,689,153</b>	<b>\$3,642,215</b>	<b>\$1,046,938</b>	<b>77.7%</b>	<b>\$1,188,916</b>	<b>\$1,207,327</b>	<b>1.5%</b>	
<b>Water Fund Expenditures</b>								
Salaries and Wages	\$1,128,000	\$817,513	\$310,487	72.5%	\$275,338	\$275,147	0%	
Personnel Benefits	\$473,000	\$329,111	\$143,889	69.6%	\$98,506	\$106,275	8%	
Supplies	\$1,352,036	\$790,316	\$561,720	58.5%	\$176,374	\$153,062	-13%	
Services	\$1,363,283	\$871,949	\$491,335	64.0%	\$283,468	\$271,613	-4%	
Transfers Out/Deposits	\$491,703	\$473,551	\$18,152	96.3%	\$231,283	\$18,152	-92%	
Capital Outlays	\$230,000	\$8,582	\$221,418	3.7%	\$4,355	\$0	-100%	
<b>Total Water Expenditures</b>	<b>\$5,038,022</b>	<b>\$3,291,021</b>	<b>\$1,747,001</b>	<b>65.3%</b>	<b>\$1,069,324</b>	<b>\$824,248</b>	<b>-22.9%</b>	

**Sewer Fund**

As of Q2 2022, the City had received **80%** of budgeted **Sewer Fund revenue** and spent **61.2%** of budgeted **expenditures**. Revenues are as expected. Expenditures are higher in 2022 due to a transfer to the Sewer CIP fund.

Sewer Fund	2021/2022		Remaining	% Collected/Spent	Thru June 2021	Thru June 2022	% Δ
	Amended Budget	BTD Actual					
<b>Revenue</b>							
Sewer Charges	\$5,532,978	\$4,419,532	\$1,113,446	79.9%	\$1,591,252	\$1,673,022	5%
Side Sewer Connection Fees	\$4,000	\$4,500	-\$500	112.5%	\$1,600	\$1,900	19%
Other - Interest & Misc.	\$29,926	\$31,504	-\$1,578	105.3%	\$15,789	\$11,292	-28%
<b>Total Sewer Revenue</b>	<b>\$5,566,904</b>	<b>\$4,455,536</b>	<b>\$1,111,368</b>	<b>80.0%</b>	<b>\$1,608,641</b>	<b>\$1,686,214</b>	<b>4.8%</b>
<b>Expenditures</b>							
Salaries and Wages	\$1,289,000	\$934,310	\$354,690	72.5%	\$316,199	\$314,810	0%
Personnel Benefits	\$501,000	\$347,571	\$153,429	69.4%	\$106,991	\$114,788	7%
Supplies	\$142,028	\$77,905	\$64,123	54.9%	\$20,427	\$24,606	20%
Services	\$1,916,051	\$1,376,121	\$539,930	71.8%	\$479,796	\$453,575	-5%
Transfers Out/Deposits	\$3,095,641	\$1,577,756	\$1,517,885	51.0%	\$31,209	\$1,517,885	4764%
Capital Outlays	\$301,000	\$120,406	\$180,594	40.0%	\$120,406	\$3,973	-97%
<b>Total Sewer Expenditures</b>	<b>\$7,244,720</b>	<b>\$4,434,070</b>	<b>\$2,810,650</b>	<b>61.2%</b>	<b>\$1,075,028</b>	<b>\$2,429,637</b>	<b>126.0%</b>

**Storm Drainage Fund**

As of Q2 2022, the City had received **77.7%** of budgeted **Storm Drainage Fund revenues** and spent **60.6%** of budgeted **expenditures**. Storm Drainage Fund revenues are as expected. Expenditures are slightly lower due to a reallocation of salaries and benefits but will trend higher once the City fills its new Stormwater Program Coordinator position.

Storm Drainage Fund	2021/2022		Remaining	% Collected/Spent	Thru June 2021	Thru June 2022	% Δ
	Budget	BTD Actual					
<b>Revenue</b>							
Storm Drainage Fees	\$1,793,200	\$1,392,890	\$400,310	77.7%	\$503,351	\$528,049	5%
Storm Drainage Inspection	\$0	\$8,000	\$0		\$0	\$0	
WS DOE NPDES Permit Grant	\$50,000	\$30,390	\$19,610	60.8%	\$19,950	\$0	-100%
Other - Interest & Misc.	\$6,241	\$5,799	\$442	92.9%	\$1,315	\$2,843	116%
<b>Total Storm Revenue</b>	<b>\$1,849,441</b>	<b>\$1,437,079</b>	<b>\$412,362</b>	<b>77.7%</b>	<b>\$524,617</b>	<b>\$530,892</b>	<b>1.2%</b>
<b>Expenditures</b>							
Salaries and Wages	\$702,000	\$474,073	\$227,927	67.5%	\$162,236	\$137,721	-15%
Personnel Benefits	\$284,000	\$180,499	\$103,501	63.6%	\$57,891	\$51,905	-10%
Supplies	\$22,138	\$21,734	\$404	98.2%	\$5,991	\$4,372	-27%
Services	\$747,918	\$424,507	\$323,411	56.8%	\$143,999	\$151,428	5%
Transfers Out/Deposits	\$62,138	\$49,513	\$12,625	79.7%	\$19,603	\$12,624	-36%
Capital Outlays	\$80,000	\$0	\$80,000	0.0%	\$0	\$0	
<b>Total Storm Expenditures</b>	<b>\$1,898,194</b>	<b>\$1,150,326</b>	<b>\$747,868</b>	<b>60.6%</b>	<b>\$389,720</b>	<b>\$358,051</b>	<b>-8.1%</b>

**Utility Past Due**

Below is a table that shows the number of accounts and amounts that were more than 60 days past due as of the end of March 2022. The amounts and accounts in 2019 through 2021 are shown for comparison purposes

	60 to 90 Days Past Due		90 to 120 Days Past Due		Over 120 Days Past Due	
	Total Amount	# of Accounts	Total Amount	# of Accounts	Total Amount	# of Accounts
<b>2019</b>	\$1,404	18	\$227	4	\$845	3
<b>2020</b>	\$8,685	75	\$4,062	42	\$9,701	29
<b>2021</b>	\$15,830	131	\$9,293	81	\$43,686	73
<b>2022</b>	\$5,463	42	\$3,018	6	\$34,130	52

## Fund Balance

At the end of the second quarter the City had an ending fund balance of \$35,214,135, an increase of \$9,163,115 over its beginning fund balance.

### City of Duvall 2021-2022 Revenue and Expenditure Summary by Fund Biennium to Date as of June 31, 2022

Fund	Description	Beginning Fund Balance*	Revenues	Expenditures	Fund Balance	Net Change		
001	General Fund	\$ 2,507,872	\$ 9,032,828	\$ 7,738,091	\$ 3,802,609	\$ 1,294,737	-1,704,726	General Fund
002	Contingency Fund	553,937	2,486	-	556,423	2,486		
103	Strategic Fund	216,264	407,503	-	623,767	407,503		
101	Street Fund	194,239	796,802	812,890	178,150	(16,089)	-1,910,004	Special Revenue Funds
102	Transportation Benefit District	174,891	813,733	276,961	711,663	536,772		
104	Building and Permitting Fund	1,171,216	1,698,879	1,520,996	1,349,099	177,884		
105	American Rescue Plan Act	-	1,132,631	39,527	1,093,104	1,093,104		
106	Big Rock Ball Park Maintenance	125,566	321,944	203,796	243,714	118,148		
107	Sensitive Areas Mitigation Fund	40,593	184	-	40,777	184		
206	2016 LTGO - Main St Debt Svc	21,501	731,086	540,010	212,576	191,076	-191,076	Debt Svc Fund
303	Facilities CIP Fund	-	141,325	129,347	11,978	11,978	-1,354,385	Capital Project Funds
304	Real Estate Excise Tax Fund 1	1,523,820	831,350	91,087	2,264,084	740,263		
305	Real Estate Excise Tax Fund 2	1,356,702	830,232	190,667	1,996,268	639,566		
306	Main Street Improvement	545,051	1,767	245,590	301,228	(243,823)		
307	Street CIP Fund	1,444,492	93,156	377,666	1,159,982	(284,510)		
308	Parks CIP Fund *	1,812,825	723,012	232,101	2,303,736	490,911		
401	Water Fund	3,542,199	3,642,215	3,291,021	3,893,394	351,194	-3,731,846	Proprietary Funds
402	Sewer Fund	3,498,513	4,455,536	4,434,070	3,519,980	21,467		
404	Storm Drainage Fund	958,719	1,437,079	1,150,326	1,245,471	286,752		
407	Water CIP Fund	2,547,828	1,265,430	472,173	3,341,086	793,258		
408	Sewer CIP Fund	2,464,299	2,587,604	633,856	4,418,047	1,953,748		
409	Storm Drainage CIP Fund	570,895	331,446	6,019	896,322	325,427		
501	Equipment Fund	400,287	561,695	365,561	596,421	196,134	-271,078	Internal Service Funds
502	IT Fund	227,917	597,330	637,948	187,299	(40,617)		
503	Building Maintenance Fund	151,394	357,220	241,658	266,956	115,562		
<b>TOTAL</b>		<b>\$ 26,051,020</b>	<b>\$ 32,794,475</b>	<b>\$ 23,631,359</b>	<b>\$ 35,214,135</b>	<b>\$ 9,163,115</b>		

\*The budgeted beginning fund balance of the General Fund has been decreased and the beginning fund balances of the Building and Permitting and Strategic funds have been increased to reflect a transfer of fund balance that is budgeted as an expenditure (transfer out) and revenue (transfer in).

## Revenues

As of the end of June 2022, approximately **63%** of budgeted 2021/2022 biennial revenues had been collected. The cause for significant changes in revenues from the end of June 2022 to the same period in the prior year for most funds can be found on the preceding pages, significant changes for other funds compared to 2021 are as follows: the first tranche of **American Rescue Plan Act** revenues was received in June of 2021, the second was received in July of 2022. **Water CIP** fund revenues are lower through the 2nd quarter of 2022 than in 2021 due to decrease in development related general facilities charges and a \$200,00 transfer from the Water Operating Fund in 2021. **Sewer CIP** revenues are significantly higher in 2022 due to a \$1.5 million transfer from the Sewer Operating Fund.

**City of Duvall**  
**2021-2022 Budget vs. Actual Revenues by Fund**  
**Biennium to Date as of June 31, 2022**

Fund	Description	2021/2022		BTD Difference	BTD % Collected	Thru June 2021	Thru June 2022	% Δ	\$ Δ
		Amended Budget	BTD Actual						
001	General Fund	\$ 11,480,004	\$ 9,032,828	\$ 2,447,176	79%	\$ 2,988,943	\$ 3,201,730	7%	\$ 212,788
002	Contingency Fund	2,657	2,486	171	94%	703	1,236	76%	533
101	Street Fund	1,095,537	796,802	298,735	73%	255,926	284,329	11%	28,402
102	Transportation Benefit District	946,977	813,733	133,244	86%	180,180	216,207	20%	36,027
103	Strategic Fund*	615,957	407,503	208,454	66%	-	56,216		56,216
104	Building and Permitting Fund*	5,881,820	1,698,879	4,182,941	29%	601,339	634,677	6%	33,339
105	American Rescue Plan Act	2,265,264	1,132,631	1,132,633	50%	1,131,526	-		(1,131,526)
106	Big Rock Ball Park Maintenance	422,608	321,944	100,665	76%	125,263	119,730	-4%	(5,533)
107	Sensitive Areas Mitigation Fund	292	184	107	63%	54	91	69%	37
206	2016 LTGO - Main St Debt Svc	974,914	731,086	243,828	75%	243,629	243,828	0%	199
303	Facilities CIP Fund	990,020	141,325	848,695	14%	-	28,053		28,053
304	Real Estate Excise Tax Fund 1	981,423	831,350	150,073	85%	253,487	259,736	2%	6,249
305	Real Estate Excise Tax Fund 2	980,035	830,232	149,802	85%	253,219	259,142	2%	5,923
306	Main Street Improvement	8,395	1,767	6,628	21%	718	687	-4%	(32)
307	Street CIP Fund	959,664	93,156	866,508	10%	79,525	12,256	-85%	(67,269)
308	Parks CIP Fund	1,004,016	723,012	281,003	72%	70,169	324,709	363%	254,539
401	Water Fund	4,689,153	3,642,215	1,046,938	78%	1,188,916	1,207,327	2%	18,412
402	Sewer Fund	5,566,904	4,455,536	1,111,368	80%	1,608,641	1,686,214	5%	77,573
404	Storm Drainage Fund	1,849,441	1,437,079	412,362	78%	524,617	530,892	1%	6,276
407	Water CIP Fund	2,840,646	1,265,430	1,575,215	45%	521,260	243,751	-53%	(277,509)
408	Sewer CIP Fund	6,296,610	2,587,604	3,709,005	41%	385,274	1,860,709	383%	1,475,435
409	Storm Drainage CIP Fund	553,751	331,446	222,305	60%	50,076	100,070	100%	49,995
501	Equipment Fund	729,258	561,695	167,563	77%	182,183	185,428	2%	3,244
502	IT Fund	813,011	597,330	215,681	73%	233,971	217,220	-7%	(16,750)
503	Building Maintenance Fund	475,096	357,220	117,876	75%	142,315	118,112	-17%	(24,203)
<b>TOTAL</b>		<b>\$ 52,423,451</b>	<b>\$ 32,794,475</b>	<b>\$ 19,628,977</b>	<b>63%</b>	<b>\$ 11,021,932</b>	<b>\$ 11,792,350</b>	<b>7%</b>	<b>\$ 770,418</b>

\*Budget and actual revenues for the Strategic and Building and Permitting funds have been reduced by the amount transferred from the General Fund for beginning balance

## Expenditures

As of the end of June 2022, the City had expended **49%** of its budgeted biennial expenditures. The cause for significant changes in expenditures to most funds can be found on the preceding pages.

### City of Duvall 2021-2022 Budget vs. Actual Expenditures by Fund Biennium to Date as of June 31, 2022

Fund	Description	2021/2022				BTD		% Δ	\$ Δ
		Budget	BTD Actual	BTD Difference	% Spent	Thru June 2021	Thru June 2022		
001	General Fund *	\$ 11,824,485	\$ 7,738,091	\$ 4,086,394	65%	\$ 2,413,336	\$ 2,535,499	5%	\$ 122,163
002	Contingency Fund	-	-	-		-	-		\$ -
101	Street Fund	1,183,418	812,890	370,528	69%	257,919	293,053	14%	\$ 35,135
102	Transportation Benefit District	610,736	276,961	333,775	45%	12,600	3,085	-76%	\$ (9,515)
103	Strategic Fund	-	-	-		-	-		\$ -
104	Building and Permitting Fund	4,937,993	1,520,996	3,416,998	31%	633,687	354,992	-44%	\$ (278,695)
105	American Rescue Plan Act	72,000	39,527			-	22,061		\$ 22,061
106	Big Rock Ball Park Maintenance	339,870	203,796	136,074	60%	52,516	81,955	56%	\$ 29,440
107	Sensitive Areas Mitigation Fund	31,200	-	31,200	0%	-	-		\$ -
206	2016 LTGO - Main St Debt Svc	974,914	540,010	434,904	55%	57,247	52,752	-8%	\$ (4,495)
303	Facilities CIP Fund	990,020	129,347	860,673	13%	-	19,000		\$ 19,000
304	Real Estate Excise Tax Fund 1	121,482	91,087	30,395	75%	30,346	30,395	0%	\$ 49
305	Real Estate Excise Tax Fund 2	348,982	190,667	158,315	55%	99,920	30,395	-70%	\$ (69,525)
306	Main Street Improvement	483,000	245,590	237,410	51%	33,314	8,073	-76%	\$ (25,241)
307	Street CIP Fund	1,768,837	377,666	1,391,172	21%	44,405	122,863	177%	\$ 78,458
308	Parks CIP Fund	409,107	232,101	177,006	57%	35,657	52,004	46%	\$ 16,346
401	Water Fund	5,038,022	3,291,021	1,747,001	65%	1,069,324	824,248	-23%	\$ (245,075)
402	Sewer Fund	7,244,720	4,434,070	2,810,650	61%	1,075,028	2,429,637	126%	\$ 1,354,609
404	Storm Drainage Fund	1,898,194	1,150,326	747,868	61%	389,720	358,051	-8%	\$ (31,669)
407	Water CIP Fund	2,774,645	472,173	2,302,473	17%	102,986	151,995	48%	\$ 49,009
408	Sewer CIP Fund	5,040,142	633,856	4,406,286	13%	187,021	274,693	47%	\$ 87,672
409	Storm Drainage CIP Fund	371,557	6,019	365,538	2%	2,530	2,842	12%	\$ 312
501	Equipment Fund	612,545	365,561	246,984	60%	104,587	149,129	43%	\$ 44,542
502	IT Fund	943,490	637,948	305,542	68%	205,550	198,873	-3%	\$ (6,677)
503	Building Maintenance Fund	474,019	241,658	232,361	51%	129,006	59,074	-54%	\$ (69,932)
<b>TOTAL</b>		<b>\$ 48,493,380</b>	<b>\$ 23,631,359</b>	<b>\$ 24,829,548</b>	<b>49%</b>	<b>\$ 6,936,699</b>	<b>\$ 8,054,670</b>	<b>16.1%</b>	<b>\$ 1,117,971</b>

\*Budget and actual BTD General Fund expenditures have been reduced by the transfer to the Strategic and Building and Permitting fund for beginning balances

## Debt Service

### 2017 General Obligation Bonds

The City's long-term debt outstanding balances are shown in the table below. Limited-Term General Obligation (LTGO) Bonds interest payments are due twice annually, on the 1st of June and December, and the principal amount is due once a year on December 1st.

### State of WA Local Program

In November of 2019, the City took out a State of Washington Local Program loan to purchase a dump truck. Interest payments are due twice annually on June 1st and December 1st, and a principal payment is due annually on June 1st.

### Utility Revenue Debt

Both principal and interest payments for the Wastewater Treatment Plant (WWTP) construction loan are due twice annually, on June 30th and December 30th.

## City of Duvall

### Debt Service as of 06/31/2022

#### 2017 General Obligation Bonds

Description	Date of Final Payment	Principal	Interest	Total	Remaining 2021/2022 Payment	Remaining 2021/2022 Funding Source(s)				
						Property Tax Levy	REET I	REET II	Park Impact Fees*	Street Impact Fees
Big Rock Ball Field	12/1/2025	\$855,000	\$43,388	\$898,388	\$215,645	\$215,645				
Main Street Project	12/1/2031	\$2,135,000	\$277,075	\$2,412,075	\$216,581		\$54,145	\$54,145	\$54,145	\$54,145

#### State of WA Local Program

Description	Date of Final Payment	Principal	Interest	Total	Remaining 2021/2022 Payment	Remaining 2021/2022 Funding Source(s)
						Internal Service Charges to Fund 501
Dump Truck Purchase	6/1/2029	\$107,156	\$22,475	\$129,630	\$2,679	\$2,679

#### Utility Revenue Debt

Utility Revenue Debt	Date of Final Payment	Principal	Interest	Total	Remaining 2021/2022 Payment	Remaining 2021/2022 Funding Source(s)
						Sewer General Facility Charges
SRF WWTP Construction Loan	6/30/2025	\$994,933	\$8,733	\$1,003,666	\$167,228	\$ 167,228

\*Park impact fees are used to pay back the portion of Main Street Bond Proceeds used for the Big Rock Ballfield property purchase

## Reserve Balance Requirements

Reserve balance requirements are shown in the table below. Amounts budgeted are for the two-year biennium and amounts required are based on the comments in the Notes column. All 2022 required reserve balances have been met.

Fund #	Fund Description	Budgeted Ending Fund Balance	Required as of 06/30/2022	Ending Fund Balance 06/30/2022	Notes
001	General Fund	\$2,163,393	\$967,209	\$3,802,609	17% per Resolution 04-04 Internally Restricted Established by City Council Drug Enforcement & Mitigation
001	Disaster Relief		25,000		
001	Internal Restricted- Other		22,412		
	<b>Total General Fund</b>	<b>\$2,163,393</b>	<b>\$1,014,620</b>	<b>\$3,802,609</b>	
101	Street Fund	106,359	102,814	178,150	Per budget process, two months of operating expenditures <b>Maximum</b> allowed is \$0.375 per every \$1,000 of Assessed Value (AV) - \$1,833,769,621
002	Contingency*	556,594	689,919	556,423	
106	Big Rock Ball Park Fund	208,304	211,051	243,714	Resolution 18-16 - 50% of ballfield revenue held for turf replacement, plus two months of operating expenditures, per budget process
401	Water Utility	3,193,330	732,517	3,893,394	Resolution 04-04. Increased by average of two-year CPI-U every Jan. 1
402	Sewer Utility	1,820,698	1,035,157	3,519,980	Resolution 04-04. Increased by average of two-year CPI-U every Jan. 1
407	Sewer CIP, DOE Loan	3,720,676	335,000	4,418,047	Annual loan payment in reserve.
404	Storm Drain	909,966	320,582	1,245,471	Resolution 04-04. Increased by average of two-year CPI-U every Jan. 1
501	Equipment Fund	517,000	200,000	596,421	Resolution 04-04 - flat amount in reserve
	<b>Total</b>	<b>\$13,196,320</b>	<b>\$4,641,661</b>	<b>\$18,454,209</b>	

\*The required amount is the maximum allowed for this fund

## City of Duvall Cash and Investments

### Investments

At the end of June 30, 2022, the City held the following investments:

Description	Amount	June Interest Rates	% of Total
Washington Federal Public Funds Account	\$1,701,050	0.58%	5%
State Local Government Investment Pool (LGIP)	\$21,355,052	1.01%	67%
Government Securities	\$8,985,905	0.95%	28%
<b>Total</b>	<b>\$32,042,007</b>		<b>100%</b>

In the second quarter of 2022 interest rates in the City's Public Funds account increased from 0.05% to 0.58%, while the interest rate of the LGIP increased from 0.23% to 1.01%.

### City of Duvall Government Securities

One bond in the amount of \$997,703 matured in April of 2022. The City invested in two Treasury Notes in April of 2022, one with a coupon rate of 2.250% that matures in April of 2024, and one with a coupon rate of 1.750% that matures in March of 2025 (see green highlights below). The City is slowly building its non-LGIP investment portfolio to \$12 million to mitigate the loss of interest revenue during future economic downturns.

Investment	Purchase Date	Cost	Coupon Rate	Maturity Date
U.S. Treasury Notes	Jan. 2022	\$995,520	0.125%	Jan. 2023
Federal National Mortgage Assoc. - 3135GOV59	Sept. 2021	\$998,518	0.125%	Sept. 2023
U.S. Treasury Notes	Oct. 2021	\$994,423	0.125%	Dec. 2023
US Treasury Notes	April 2022	\$998,182	2.250%	Apr-24
U.S. Treasury Notes	Jan. 2022	\$998,410	0.875%	Jan. 2024
U.S. Treasury Notes	Sept. 2021	\$1,000,149	0.375%	Sept. 2024
U.S. Treasury Notes	Oct. 2021	\$1,035,275	1.750%	Dec. 2024
US Treasury Notes	April 2022	\$978,827	1.750%	Mar-25
U.S. Treasury Notes	Sept. 2021	\$986,601	0.250%	Sept. 2025

### Cash and Investments Summary

The City earned \$59,874 in investment interest in Q2, \$48,192 more than the \$11,681 earned in Q1 of 2022.

As of June 30, 2022, the City's total cash and investment balance was as follows:

Description	Amount
Investments	\$32,042,007
Checking Account*	\$1,376,245
First American Trust Escrow Account	\$1,359,444
Drug Seizure Account & Petty Cash	\$11,861
<b>Total</b>	<b>\$34,789,558</b>

\*Balance includes deposits in transit and outstanding checks

As of June 30, 2022, the City's cash and investment balance was \$2,655,937 more than the 1st quarter of 2022.

## Accrued Payroll Liabilities as of 06/30/2022

Below are the hours and dollar value of outstanding accrued leave. The dollar value below is simply the value of accrued hours without benefits and does not consider the maximum payouts per category allowed by DMC or bargaining unit.

### Outstanding Comp Time Earned

Department	Hours	Dollar Value
Finance and Admin	3.50	\$147
Community Development	66.00	\$2,579
Engineering	59.76	\$2,772
Police	210.51	\$8,588
Public Works Maintenance	250.25	\$8,178
Wastewater Treatment Plant	-	\$0
<b>Totals</b>	<b>590.02</b>	<b>\$22,264</b>

### Outstanding Vacation

Department	Hours	Dollar Value
Finance and Admin	356.72	\$11,354
Directors	940.77	\$64,026
Community Development	862.36	\$36,718
Engineering	587.20	\$28,150
Police	1,183.99	\$52,978
Public Works Maintenance	1,319.78	\$47,827
Wastewater Treatment Plant	659.87	\$28,746
<b>Totals</b>	<b>5,910.69</b>	<b>\$269,800</b>

### Outstanding Sick Time

Department	Hours	Dollar Value*
Finance and Admin	616.05	\$4,623
Directors	1,333.00	\$22,204
Community Development	1,534.82	\$15,906
Engineering	1,453.76	\$17,587
Police	2,130.18	\$25,108
Public Works Maintenance	1,884.18	\$17,936
Wastewater Treatment Plant	1,123.33	\$12,919
<b>Totals</b>	<b>10,075.32</b>	<b>\$116,282</b>

### Outstanding Banked Holiday

Department	Hours	Dollar Value
Finance and Admin	9	\$281
Community Development	6	\$295
Engineering	0	\$0
Police	0	\$0
Public Works Maintenance	0	\$0
Wastewater Treatment Plant	0	\$0
<b>Totals</b>	<b>15</b>	<b>\$576</b>

\*Sick leave is paid out at 25%

## Capital Improvement Projects

Below is a table that shows the 2021 budget for Capital Improvement Projects (CIP), project carryover from the prior biennium, any adjustments to CIP approved by Council in 2021, 2021/2022 expenditures to date, CIP expenditures from the prior biennium, and the remaining budget.

### Biennium to Date CIP Expenditures

(updated thru 06/30/2022)

	Fund	Original 2021/2022 Biennial Budget	2021/2022 Carryover	Council Approved Adjust.	Adjusted Budget	2021/2022 Exp. to Date	Remaining 2021/2022 Exp.	Prior Biennium Exp.	Approved Budget	Remaining Budget
<b>Facilities CIP</b>										
WWTP Office & Garage Remodel	303	\$660,000		\$411,364	\$1,071,364	\$16,234	\$1,055,130		\$1,071,364	\$1,055,130
City Hall Roof Replacements	303	\$25,000			\$25,000	\$22,088	\$2,912		\$25,000	\$2,912
City Hall Windows Replacement Project	303	\$36,000			\$36,000	\$0	\$36,000		\$36,000	\$36,000
City Hall Exterior Paint Project	303	\$15,000			\$15,000	\$16,979	-\$1,979		\$15,000	-\$1,979
City Hall HVAC	303	\$30,000			\$30,000	\$0	\$30,000		\$30,000	\$30,000
Visitor Center Renovations	105	\$0		\$68,000	\$68,000	\$0	\$68,000		\$68,000	
WRECK Renovations	105	\$0		\$35,000	\$35,000	\$0	\$35,000		\$35,000	
Depot Renovations	105	\$0		\$42,000	\$42,000	\$0	\$42,000		\$42,000	
Police Department Int./Ext. Paint	303	\$30,000			\$30,000	\$28,004	\$1,996		\$30,000	\$1,996
Police Changing Room	105	\$0		\$22,740	\$22,740	\$0	\$22,740		\$22,740	
Police Station Roof Replacement	303	\$0		\$36,509	\$36,509	\$37,225	-\$716		\$36,509	-\$716
Police Building Ren. - Consolidated	303	\$0		\$46,351	\$46,351	\$8,818	\$37,533		\$46,351	\$37,533
Police Flooring Replacement Project	303	\$44,000			\$44,000	\$0	\$44,000		\$44,000	\$44,000
<b>Total Facilities CIP</b>		<b>\$840,000</b>	<b>\$0</b>	<b>\$661,964</b>	<b>\$1,501,964</b>	<b>\$129,347</b>	<b>\$1,372,617</b>	<b>\$0</b>	<b>\$1,501,964</b>	<b>\$1,372,617</b>
<b>Street CIP</b>										
3rd Ave NE Roadway and Sidewalk Imp.	307	\$946,000			\$946,000	\$232,498	\$713,502		\$946,000	\$713,502
142nd Sidewalk Extension	307	\$653,296			\$653,296	\$40,022	\$613,274		\$653,296	\$613,274
Main St. Final Const. & Beautification	306	\$284,000		-\$29,000	\$255,000	\$148,532	\$106,468		\$255,000	\$106,468
Roney Road Overlay	102	\$300,000			\$300,000	\$273,876	\$26,124		\$300,000	\$26,124
Property Purchase	101	\$0		\$1,602	\$1,602	\$1,602	\$0		\$1,602	\$0
275th Ave Sidewalk -Carryover (Retainage)	307	\$0	\$14,059		\$14,059	\$14,059	\$0	\$324,360	\$338,419	\$0
Bruett Road Overlay	102	\$273,000		\$165,696	\$438,696	\$878	\$437,818		\$438,696	\$437,818
<b>Total Street CIP</b>		<b>\$2,456,296</b>	<b>\$14,059</b>	<b>\$138,298</b>	<b>\$2,608,653</b>	<b>\$711,467</b>	<b>\$1,897,186</b>	<b>\$324,360</b>	<b>\$2,933,013</b>	<b>\$1,897,186</b>
<b>Parks CIP</b>										
Projects	308	\$20,000			\$20,000	\$0	\$20,000		\$20,000	\$20,000
Taylor Park Wall Extension	308	\$15,000			\$15,000	\$0	\$15,000		\$15,000	\$15,000
Big Rock Play Area Sun Shade & Safety	308	\$30,000			\$30,000	\$0	\$30,000		\$30,000	\$30,000
Taylor Landing Electrical	105	\$10,000		\$32,140	\$42,140	\$0	\$42,140		\$42,140	\$42,140
Judd Park Sun Shade	308	\$35,000			\$35,000	\$0	\$35,000		\$35,000	\$35,000
Big Rock Park - Security Camera	308	\$25,000			\$25,000	\$0	\$25,000		\$25,000	\$25,000
Big Rock Park - Field 2 3rd Base Turf Rep.	308	\$10,000		\$4,150	\$14,150	\$14,152	-\$2		\$14,150	-\$2
Concession Improvements	308	\$5,000			\$5,000	\$0	\$5,000		\$5,000	\$5,000
Depot Deck Repl. - Budgeted Carryover	308	\$107,500			\$107,500	\$99,055	\$8,445	\$66,549	\$157,000	-\$8,604
Big Rock Field 1 & 2 Improvements	308	\$0			\$0	\$21,609	-\$21,609			
Park Property Purchase - Carryover	308	\$0	\$12,975		\$12,975	\$6,175	\$6,800	\$732,025	\$745,000	\$6,800
<b>Total Parks CIP</b>		<b>\$257,500</b>	<b>\$12,975</b>	<b>\$36,290</b>	<b>\$306,765</b>	<b>\$140,989</b>	<b>\$165,776</b>	<b>\$798,574</b>	<b>\$1,088,290</b>	<b>\$170,335</b>
<b>Sewer CIP</b>										
Inflow & Infiltration Repair	408	\$615,000			\$615,000	\$0	\$615,000		\$615,000	\$615,000
Sewer Train Upgrades & UV Replacement	408	\$300,000		\$5,534,000	\$5,834,000	\$29,800	\$5,804,200		\$5,834,000	\$5,804,200
Blower Repair/Replace	402	\$30,000			\$30,000	\$0	\$30,000		\$30,000	\$30,000
Mobile Pump Unit	402	\$150,000			\$150,000	\$0	\$150,000		\$150,000	\$150,000
Reuse Water Pump Skid - Carryover*	402	\$0	\$121,000		\$121,000	\$120,406	\$120,406	\$4,197	\$125,197	\$594
<b>Total Sewer CIP</b>		<b>\$1,095,000</b>	<b>\$121,000</b>	<b>\$5,534,000</b>	<b>\$6,750,000</b>	<b>\$150,206</b>	<b>\$6,599,794</b>	<b>\$4,197</b>	<b>\$6,754,197</b>	<b>\$6,599,794</b>
<b>Water CIP</b>										
Sensus FlexNet System	401	\$220,000			\$220,000	\$0	\$220,000		\$220,000	\$220,000
Tolt 2 supply line (R4)	407	\$1,854,000			\$1,854,000	\$64,976	\$1,789,024		\$1,854,000	\$1,789,024
F8 Water System Telemetry	407	\$388,000		\$75,800	\$463,800	\$241,747	\$222,053		\$463,800	\$222,053
Kennedy Watermain - Carryover	407	\$0	\$22,237		\$22,237	\$22,237	\$0	\$478,257	\$500,000	-\$494
F3, F4 Reservoir Recoating & Inlet/Outlet	407	\$280,000			\$280,000	\$0	\$280,000		\$280,000	\$280,000
<b>Total Water CIP</b>		<b>\$2,742,000</b>	<b>\$22,237</b>	<b>\$75,800</b>	<b>\$2,840,037</b>	<b>\$328,959</b>	<b>\$2,511,078</b>	<b>\$478,257</b>	<b>\$3,317,800</b>	<b>\$2,510,584</b>
<b>Storm Drainage CIP</b>										
Storm Facility Retrofits	404	\$40,000			\$40,000	\$0	\$40,000		\$40,000	\$40,000
Small Neighborhood Projects	404	\$40,000			\$40,000	\$0	\$40,000		\$40,000	\$40,000
Miller Street Conveyance Imprv.	409	\$155,000			\$155,000	\$0	\$155,000		\$155,000	\$155,000
<b>Total Storm Drainage CIP</b>		<b>\$235,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$235,000</b>	<b>\$0</b>	<b>\$235,000</b>	<b>\$0</b>	<b>\$235,000</b>	<b>\$235,000</b>
<b>Total 2021/2022 CIP</b>		<b>\$7,625,796</b>	<b>\$170,271</b>	<b>\$6,446,352</b>	<b>\$14,242,419</b>	<b>\$1,460,969</b>	<b>\$12,781,451</b>	<b>\$1,605,388</b>	<b>\$15,830,264</b>	<b>\$12,785,516</b>

\*Construction contract and expenditures only

## American Rescue Plan Act

In 2021, the United States Treasury launched the State and Local Fiscal Recovery Fund (SLFRF) portion of the American Rescue Plan Act (ARPA), which provided monetary resources for state and local governments to respond to the COVID-19 public health emergency. Per the Treasury, SLFRF was designed not only to help families, small businesses and communities weather the pandemic, but also to support transformative investments that build a stronger and more equitable economy for the future.

The City of Duvall was awarded \$2,265,264 in American Rescue Plan Act funds. Below is a summary that includes the deadline for obligating and spending the award, and a list of approved ARPA expenditures and the amount spent to date.

### American Rescue Plan Act Summary

<b>Total Award</b>	\$2,265,264
<b>Total Approved Expenditures</b>	\$334,542
<b>Remaining Award</b>	\$1,930,722
<b>Deadline for Obligation</b>	12/31/2024
<b>Deadline for Spending Funds</b>	12/31/2026

### Approved Expenditures

Project	Approved Amount	Spent as of 6/30/2022
Utility Assistance Program	\$47,000	\$16,031
Purchase of PPE and other supplies	\$25,000	\$11,236
Power at Taylor Landing	\$45,000	\$690
Bleachers for Little League and Duvall Days	\$3,405	
Port-a-Potty support for community events	\$8,000	\$2,652
Curtains for mobile stage	\$1,500	
Stage modules for use as risers or standalone stage	\$20,000	
Portable lighting towers (three)	\$10,000	\$8,918
Stage risers to expand the mobile stage	\$21,587	
Portable fencing for community events	\$4,050	
Commercial grade holiday lighting	\$2,500	
Temporary banners and A-boards for businesses	\$1,500	
Visitor's Center renovations for re-opening	\$68,000	
WRECK Center renovations for re-opening	\$35,000	
Depot renovations for re-opening	\$42,000	
<b>Total</b>	<b>\$334,542</b>	<b>\$39,527</b>