

The background image shows a two-story building with a sign that says 'ANTIQUES'. In front of the building, there are street signs for 'W. STELLAS ST' and 'MAIN ST'. There are several cars parked on the street and a few people walking. The sky is overcast with some clouds. The entire image is framed by a white L-shaped border.

# 2021-2022 PROPOSED BIENNIAL BUDGET

City of Duvall

Public Hearing No. 1



# Agenda

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Overview

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Capital Outlay

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Salaries & Wages and Benefits

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Services

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Transfers

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Interfund Services

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Supplies

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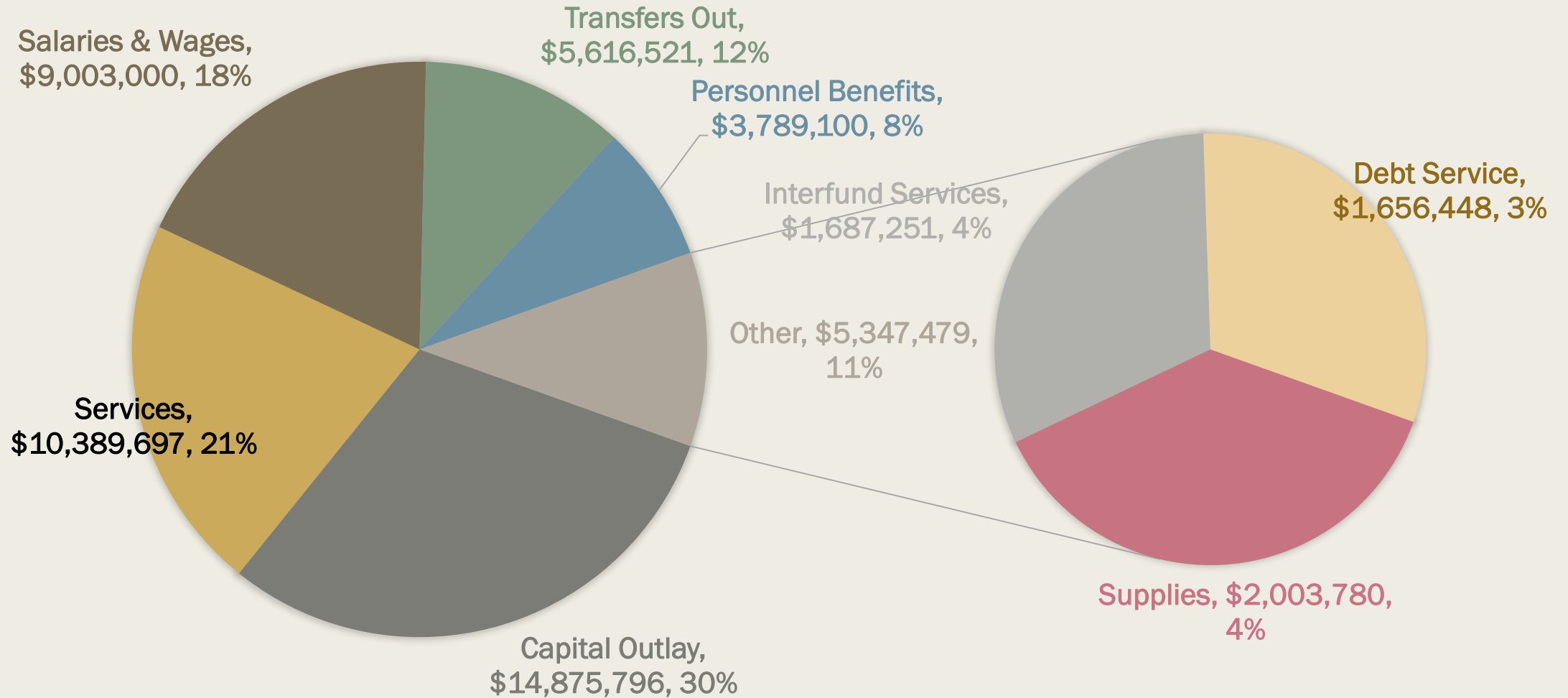
Debt Service

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Big Picture

# Proposed Biennial Budget - \$49,021,593

## Expenditures by Category

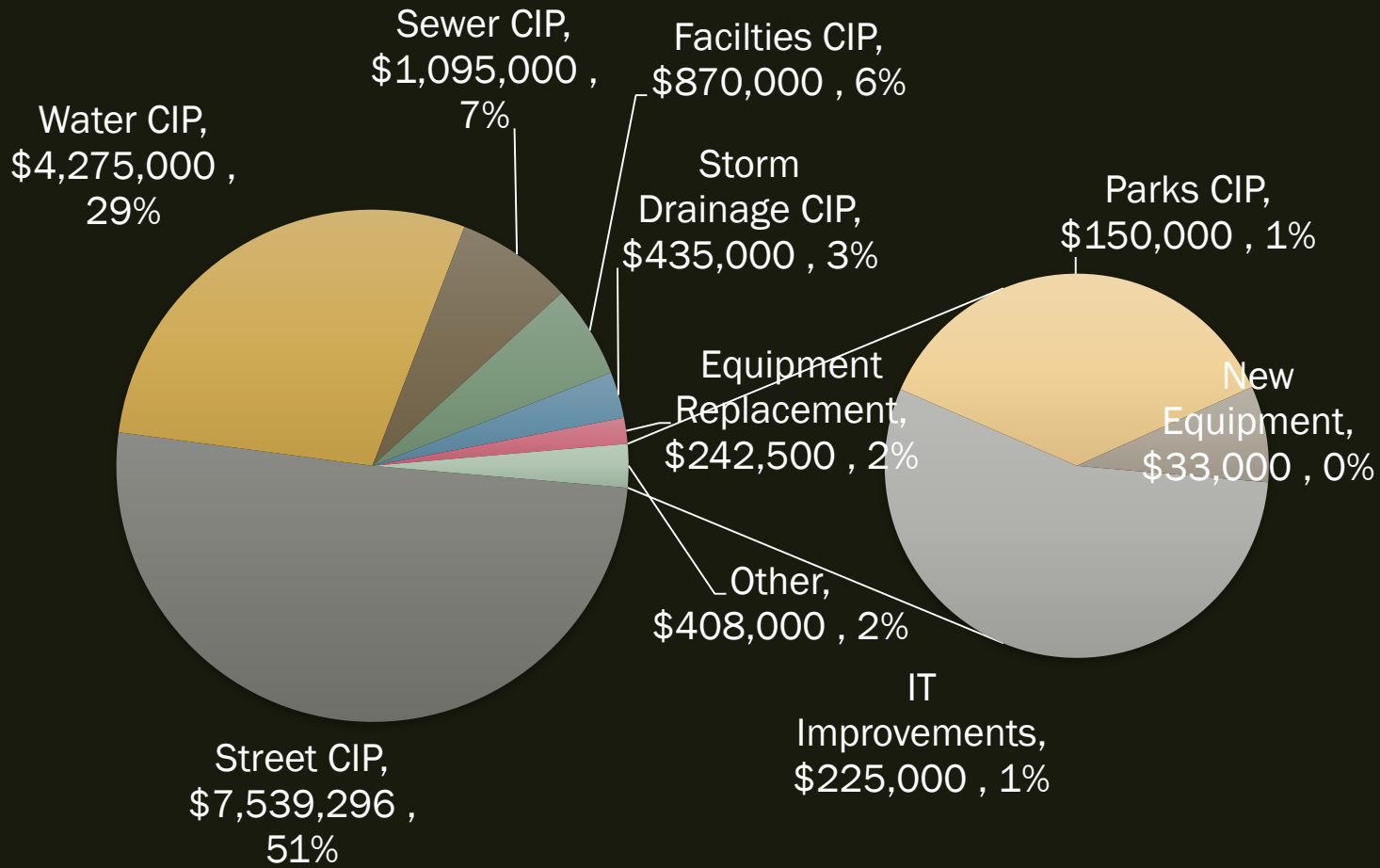


# Overview – Proposed Biennial Budget

## Expenditures by Category - \$49,021,593

Category	2019 Actual	2020 Estimated	2021 Budgeted	2022 Budgeted	Biennial % Δ	Biennial \$ Variance
Salaries & Wages	\$3,846,147	\$4,239,648	\$4,355,450	\$4,647,550	11%	\$917,205
Personnel Benefits	\$1,556,903	\$1,738,995	\$1,817,500	\$1,971,600	15%	\$493,201
Supplies	\$840,641	\$963,765	\$1,010,215	\$993,565	11%	\$199,374
Services	\$3,453,557	\$4,449,418	\$5,325,078	\$5,064,619	31%	\$2,486,721
Interfund Services	\$598,146	\$598,146	\$864,178	\$823,072	41%	\$490,959
Debt Service	\$810,075	\$821,156	\$828,845	\$827,603	2%	\$25,217
Capital Outlay	\$1,969,761	\$3,414,580	\$6,293,796	\$8,582,000	176%	\$9,491,456
Transfers Out	\$915,479	\$925,827	\$2,355,656	\$3,260,865	205%	\$3,775,215
<b>Total</b>	<b>\$13,990,709</b>	<b>\$17,151,535</b>	<b>\$22,850,719</b>	<b>\$26,170,874</b>	<b>57.4%</b>	<b>\$17,879,348</b>

# 2021/2022 Biennial Budget Proposed Capital Outlay



Capital Outlay - \$14.4 million

+\$9.4 million

# Proposed Street Capital Projects - \$7,539,296

## Transportation Benefit District - \$400,000

- Systemwide Asphalt Overlay Program - \$240,400
- Roadway Reconstruction - \$99,800
- ADA Ramp Replacement - \$59,800

## Street CIP - \$6,855,296

- 3rd Ave NE Roadway and Sidewalk Improvements - \$6,402,000
  - REET I - \$900,000
  - REET II - \$520,000
  - TIB Grant - \$4,000,000
  - Street Impact - \$982,000
- 142nd Sidewalk Extension - \$453,296
  - REET II - \$100,000
  - CDB Grant - \$280,000
  - Street Impact - \$53,296

## Main Street Final Construction & Beautification - \$284,000

# Proposed Water Capital Projects

## \$4,275,000

### Water Operating - \$353,000

- Sensus FlexNet System

### Water CIP - \$3,922,000

- Tolt 2 supply line (R4) - \$1,854,000
- F8 Water System Telemetry - \$388,000
- F3, F4 Reservoir Recoating and Inlet/Outlet - \$1,680,000

# Proposed Sewer Capital Projects

## \$1,095,000

### Sewer Operating - \$695,000

- Inflow & Infiltration Design - \$75,000
- UV System Replacement - \$300,000
- Alley CIPP Work - \$140,000
- Blower Repair/Replace - \$30,000
- Mobile Pump Unit - \$150,000

### Sewer CIP - \$400,000

- Infiltration and Repair

# Proposed Facilities Capital Projects \$870,000

- WWTP Office & Garage Remodel - \$660,000
- City Hall Roof Replacements - \$25,000
- City Hall Windows Replacement Project - \$36,000
- City Hall Exterior Paint Project - \$15,000
- City Hall HVAC - \$30,000
- Police Department Interior/Exterior Paint Project - \$30,000
- Police HVAC - \$30,000
- Police Flooring Replacement Project \$44,000

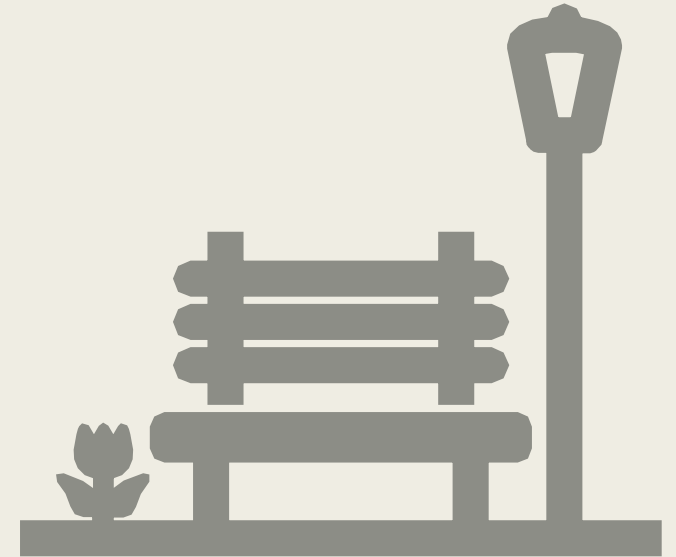
# Proposed Storm Drainage Capital Projects - \$435,000

- Storm Drainage Operating - \$80,000
  - *Storm Facility Retrofits* - \$40,000
  - *Small Neighborhood Projects* - \$40,000
- Storm Drainage - \$355,000
  - *Parkwood & 142nd Capacity* - \$200,000
  - *Miller Street Conveyance Improvements* - \$155,000

# Proposed Parks Capital Projects

## \$150,000

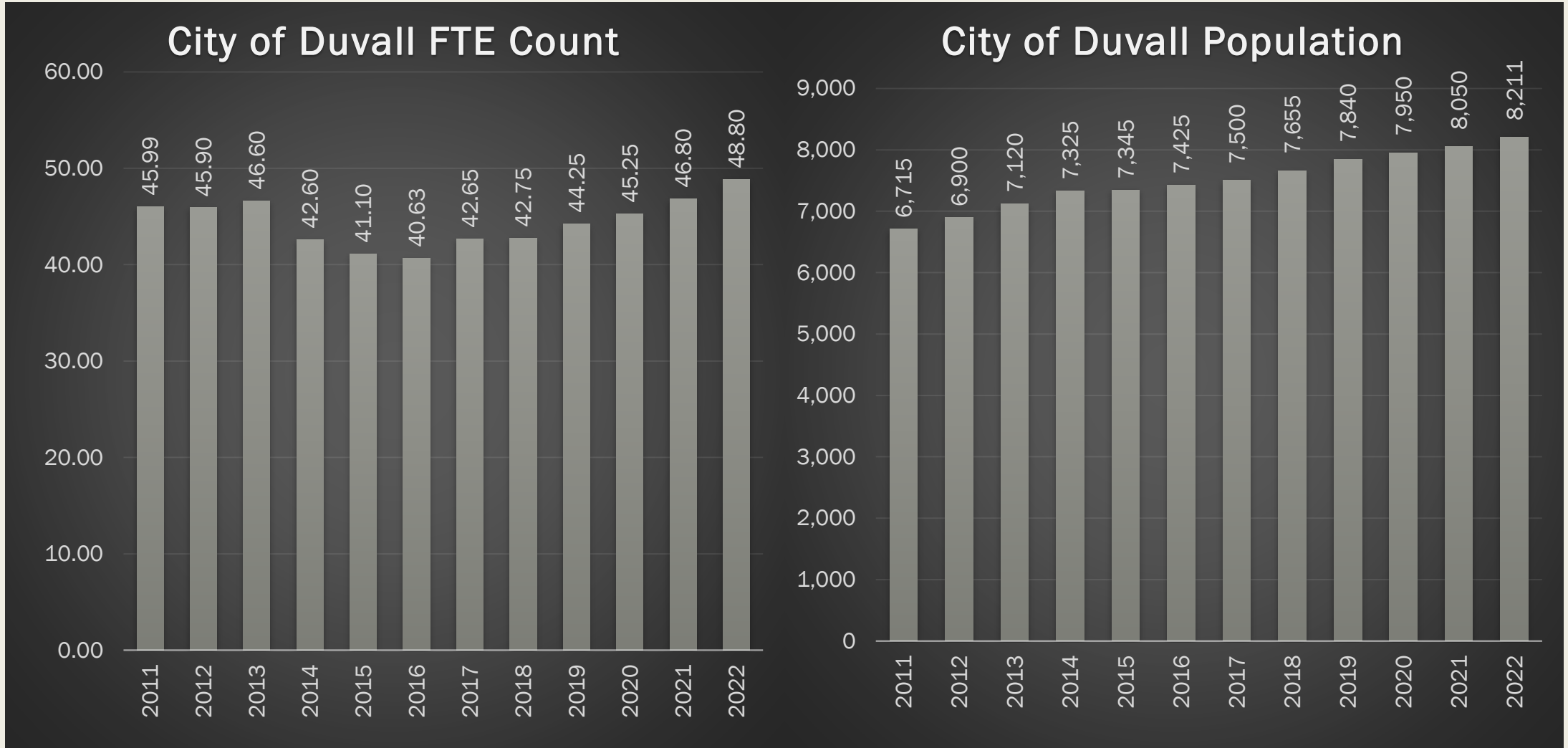
- REET II - \$20,000
  - Scout Projects
- Parks CIP - \$130,000
  - Taylor Park Wall Extension - \$15,000
  - Big Rock Play Area Sun Shade & Safety - \$30,000
  - Taylor Landing Electrical - \$10,000
  - Judd Park Sun Shade - \$35,000
  - Big Rock Park - Security Camera - \$25,000
  - Big Rock Park - Field 2 3rd Base Turf Replacement - \$10,000
  - Concession Improvements - \$5,000



# Other Capital Outlay

- Building and Permit Fund - \$33,000
  - *New vehicle*
- Equipment Replacement - \$242,500
  - *Public Works - \$135,500*
    - X-Mark Mower-replaced with a 2021 Grasshopper M1 Series Commercial Riding Mower
    - Gravely Mower- replaced with a 2022 Commercial Riding Mower
    - Crack Seal Machine- replaced with a 2021 Crafcro SuperShot 60 Crack Seal Machine
    - 2004 Chevy Silverado- replaced with a 2021 Ford F150
    - 2006 Chevy Silverado- replaced with a 2022 Ford F150
  - *Police - \$107,000*
    - 2011 Chevy Tahoe- replaced with a 2021 Ford SUV
    - 2016 Ford Explorer- replaced with a 2022 Ford SUV
- Information Technology
  - *ERP Software Implementation - \$215,000*

# Salaries/Wages and Benefits \$12.8 million - +\$1.4 million



# Salaries/Wages and Benefits Unfilled and New Positions

## Unfilled Positions

- Parks Maintenance I
- Wastewater Treatment Plant Maintenance I

## New Positions

- 2021
  - Maintenance Worker I
- 2022
  - City Administrator
  - Administrative Assistant I

# Salaries/Wages and Benefits Changes to Positions

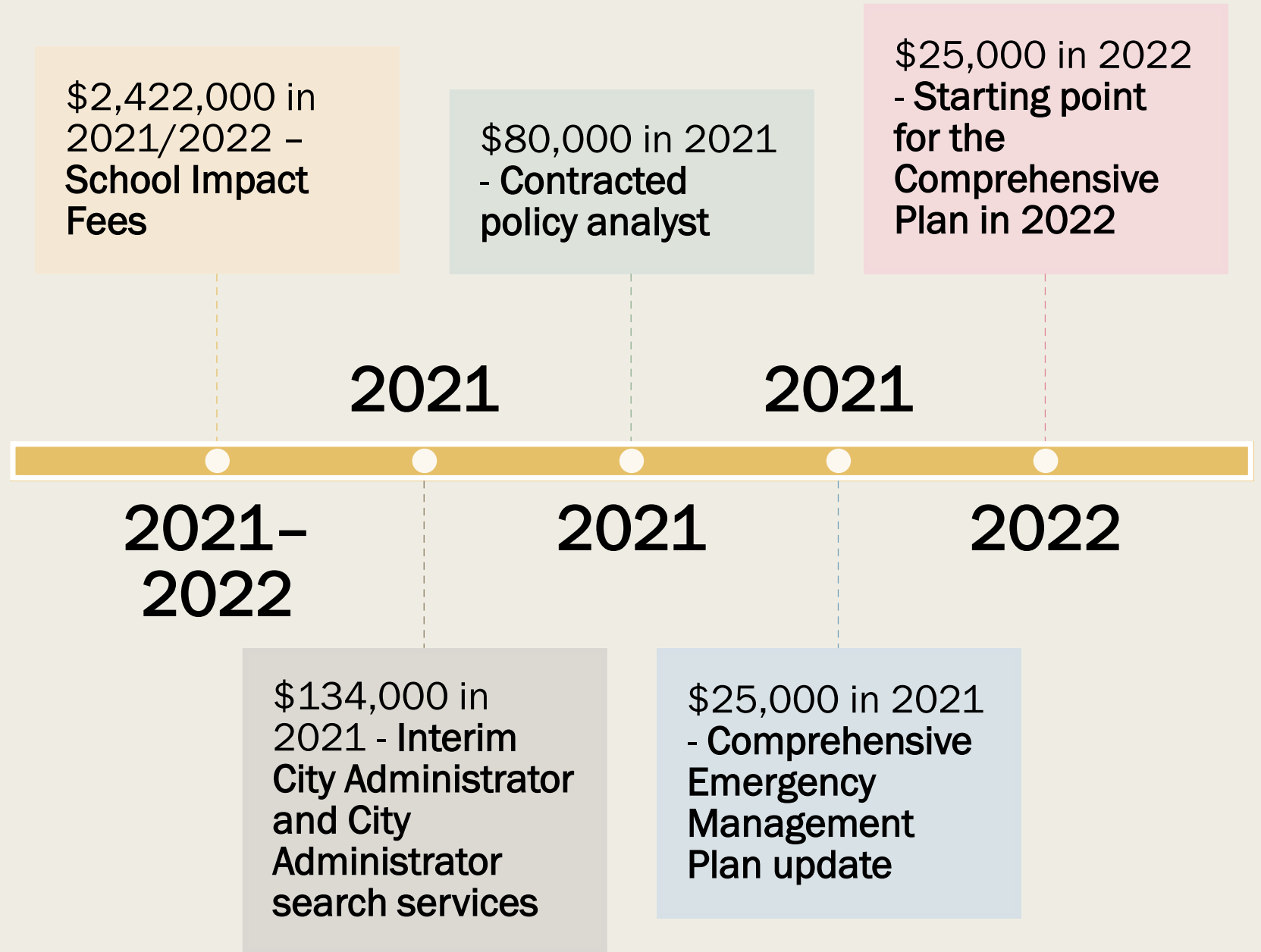
## Changes to Existing Positions

- 2021
  - Assistant City Engineer to City Engineer
  - Administrative Assistant II to Administrative Assistant III
  - Maintenance Worker I to Maintenance Worker II
- 2022
  - Building Inspector to Building Inspector/Plans Examiner
  - Permit Specialist I to Permit Specialist II

## Interim Positions

- Interim Building Official to Building Official
- Accounting Associate to Accountant
- Utility Billing Clerk to Accounting Associate

Services -  
\$10.4 million  
+ \$2.5 million



Transfers  
Out - \$5.6  
million  
+ \$3.8  
million

- **Debt - \$975,000**
  - *General Fund for Big Rock Park Ball Fields*
  - *REET I, REET II & Street Impact for Main Street Improvements*
  - *Equipment Replacement for Dump Truck Loan*
- **Capital Improvements - \$4,010,000**
  - *REET II and Main Street to Facilities CIP*
  - *REET I, REET II and Storm Drainage to Street CIP*
  - *Water Operating to Water CIP*
- **Operating - \$457,000**
  - *General Fund to Street, Big Rock Ball Park and Sensitive Areas*
  - *Water, Sewer, Storm Drainage, Building Permit, Street and Big Rock to General Fund*
- **IT Improvements - \$174,368**
  - *General Fund (Levy Lift and Tech Fee) to IT Fund*



Interfund  
Services -  
\$1.7 million  
+ \$491,000

- Equipment Replacement - \$717,000
  - *\$2.6 million in future costs for equipment allocated to departments over the lifetime of the equipment*
  - *Slowly building to fully fund replacements*
  - *Repair and maintenance to existing vehicles*
- Information Technology - \$755,000
  - *Increase in contracted services*
  - *Increase in software maintenance costs*
- Building Maintenance - \$215,000
  - *Capital Projects moved to Facilities CIP*
  - *Repair and maintenance services unchanged*

Supplies - \$2 million  
+\$200,000

- Water purchases - +\$179,000

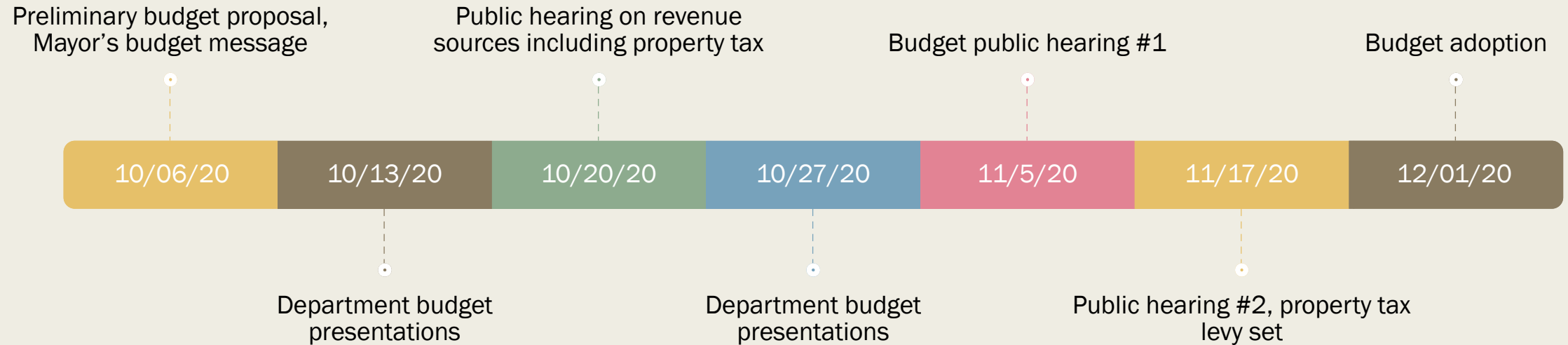
Debt Service - \$1.7 million  
+\$25,000

- Big Rock Ball Fields - \$453,000
  - *Levy Lift Proceeds*
- Main Street Improvements - \$486,000
  - *REET I*
  - *REET II*
  - *Street Impact*
- Dump Truck Loan - \$36,000
- WWTP - \$682,000

# Big Picture

Fund	Estimated Beginning Fund Balance	Estimated Revenues	Appropriations/ Expenditures	Estimated Ending Fund Balance	Biennial \$ Δ	Biennial % Δ
General	\$ 1,809,973	\$ 10,985,179	\$ 11,107,778	\$ 1,687,373	\$ (122,600)	-6.8%
Contingency	\$ 497,314	\$ 2,657	\$ -	\$ 499,971	\$ 2,657	0.5%
Street	\$ 82,245	\$ 1,062,537	\$ 1,144,063	\$ 719	\$ (81,526)	-99.1%
Transportation Benefit Dist.	\$ 140,000	\$ 589,044	\$ 400,000	\$ 329,044	\$ 189,044	135.0%
NEW Building & Permitting	\$ -	\$ 3,874,438	\$ 3,642,380	\$ 232,058	\$ 232,058	
Big Rock Ball Park Maint.	\$ 78,388	\$ 387,608	\$ 308,323	\$ 157,674	\$ 79,286	101.1%
Sensitive Areas Mitigation	\$ 9,378	\$ 21,992	\$ 31,200	\$ 170	\$ (9,208)	-98.2%
2016 LTGO - Main St Debt Svc	\$ 21,321	\$ 974,914	\$ 974,914	\$ 21,321	\$ (0)	0.0%
NEW Facilities CIP	\$ -	\$ 870,000	\$ 870,000	\$ -	\$ -	
Real Estate Excise Tax 1	\$ 1,385,375	\$ 791,423	\$ 1,061,977	\$ 1,114,822	\$ (270,553)	-19.5%
Real Estate Excise Tax II	\$ 1,213,902	\$ 790,035	\$ 981,977	\$ 1,021,960	\$ (191,942)	-15.8%
Main Street Improvement	\$ 1,017,097	\$ 8,395	\$ 1,024,000	\$ 1,492	\$ (1,015,605)	-99.9%
Street CIP	\$ 1,143,811	\$ 6,995,532	\$ 7,017,273	\$ 1,122,070	\$ (21,741)	-1.9%
Parks CIP	\$ 1,154,319	\$ 383,351	\$ 130,000	\$ 1,407,670	\$ 253,351	21.9%
Water	\$ 3,336,995	\$ 4,604,153	\$ 6,312,488	\$ 1,628,660	\$ (1,708,335)	-51.2%
Sewer	\$ 2,626,293	\$ 5,556,604	\$ 4,804,734	\$ 3,378,163	\$ 751,870	28.6%
Storm Drainage	\$ 834,532	\$ 1,777,423	\$ 1,912,152	\$ 699,803	\$ (134,729)	-16.1%
Water CIP	\$ 1,028,215	\$ 3,186,356	\$ 4,034,311	\$ 180,260	\$ (847,955)	-82.5%
Sewer CIP	\$ 703,470	\$ 2,131,361	\$ 1,117,799	\$ 1,717,032	\$ 1,013,562	144.1%
Storm Drainage CIP	\$ 459,816	\$ 332,311	\$ 379,282	\$ 412,844	\$ (46,972)	-10.2%
Equipment	\$ 336,117	\$ 719,532	\$ 558,465	\$ 497,184	\$ 161,067	47.9%
IT	\$ 215,586	\$ 930,977	\$ 992,273	\$ 154,290	\$ (61,296)	-28.4%
Building Maintenance	\$ 85,748	\$ 216,478	\$ 216,205	\$ 86,021	\$ 273	0.3%
<b>Total</b>	<b>\$ 18,179,895</b>	<b>\$ 47,192,298</b>	<b>\$ 49,021,593</b>	<b>\$ 16,350,601</b>	<b>\$ (1,829,294)</b>	

# Budget timeline



# QUESTIONS

