



Mayor of Duvall's bi-monthly update to the community

March 28, 2015

Mayor's office:

The Duvall Village discussion continues. It appears DFA is going to work out an agreement with Westcott homes. I will ask staff to give an update at the April 14th council meeting.

I want to thank all of the council members for participating in the awards ceremony for Mike DeBock and Joe Eaton. It was a great turn out.

This week I received an e-mail from Anthony Smith, he is interested in starting the discussions of an ILA on the City using their board room for future council meetings. I shared with Anthony that it will be up to the council if they want to switch their council meetings to the first and third Tuesdays. If they do, I will draft an ILA with the school district. This topic will be on the Council agenda for April 14th.

At the last SVGA meeting, Amy Ockerlander invited the County Assessor to present a tool that can help Duvall, better understand our demographics. I have asked the Assessor to set up a demo with the City. I will invite the fire district and school district.

I have invited Greg Prothman to our April 14th council meeting to update council on the City Administrator search.

Finally, the candidate for police commander has passed all of his tests and will start with the City on the 1st of April. I will schedule a swearing in at the April 14th council meeting.

City departments:

The City has five key departments, Police, Planning, Public Works, Finance and City Clerk. Each department works on key programs and projects.

Police:

Submitted by: Chief Carey Hert

- Chief Hert would like to thank all of you who participated and attended the Awards Ceremony for Sergeant DeBock and Officer Eaton. Regrettably, Chief Hert was unable to attend, but heard that the event was well orchestrated and attended. It is great to know that we have so much support from everyone. These two officers were well-deserving of the recognition.
- A couple of months ago, Chief Hert submitted an application, through the Behind the Badge Foundation, for Sergeant DeBock to receive their Medal of Honor. We are pleased to announce that the application was accepted, and Sergeant DeBock will be receiving this award. The ceremony, 2015 State of Washington Law Enforcement Medal of Honor, Peace Officers Memorial Ceremony, recognizing members of law enforcement who have been killed in the line of duty or have distinguished themselves by exceptional meritorious conduct, will be held at the Law Enforcement Memorial Site, on the Capital Campus in Olympia on Friday, May 8, 2015, beginning at 12:00 p.m. noon, followed by a reception. Congratulations Sergeant DeBock!
- Shelley Rowe, with assistance from the Normandy Park Police and Snoqualmie Police Departments, hosted the R.A.D Course the past few weeks. They graduated 14 students on Wednesday, March 25, 2015.
- On Wednesday, April 1, 2015, our new Police Commander, Mark Lewis, will begin his employment. Commander Lewis comes to us with over 30 years of law enforcement experience and we are excited to have him. We are anticipating a formal swearing-in ceremony to be held at the regular City Council Meeting on Tuesday, April 14, 2015.
- On Thursday, April 2, 2015 beginning at 2:00 p.m., Officer Joe Eaton will be hosting the D.A.R.E. Graduation Ceremony at Cherry Valley Elementary School. Officer Eaton will be graduating 87 students this year. Congratulations to all of them!

Planning Department:

Submitted by: Lara Thomas, Planning Director

Current Development: -

- Duvall Village- - Westcott submitted a revised development agreement (DA) for staff and Duvall Foundation for the Arts (DFA) to review. The proposed DA includes the DFA as a party to the agreement. Staff will summarize the new and remaining items at the next Land Use Committee and City Council Meeting.
- The Rio Vista developer will host a Community Open House the week of April 22nd for the Rio Vista Development Project. The meeting will be located at the Visitor Center from 7:00-9:00 PM.
- Toll Brothers – Planning has scheduled a pre-application meeting for a large preliminary plat off Big Rock Road on April 1st. The City is reviewing environmental documents and site layout as part of the pre-application process. Toll Brothers will host a community meeting late April or early May.
- Development Review staff had a preliminary project meeting for Phase 6 of Copper Hill Square (vacant property on Main Street and 145th Street).

Long Range:

- The Planning Commission held a Community Open House for the Watershed Plan on March 18, 2015. The community turnout was better than the previous meeting but continues to be low.
- The Watershed Plan documents can be found at <http://wa-duvall.civicplus.com/350/Watershed-Plan>
- The City Council will host a joint workshop from 5:00-7:00 on April 14th for the Watershed Plan and the Environment and Sustainability Element.
- The Snoqualmie Watershed Interlocal Agreement is due for renewal. Watershed staff will provide a presentation and Q & A at the April 28th Council meeting.
- May 6th the Planning Commission will host a joint workshop with Council to review the Shoreline Master Program.

Finance Department:

Submitted by: Colleen Lasley, Acting Finance Director

No report submitted.

City Clerk

Submitted by; Jodi Wycoff, Interim City Clerk

Special Events:

One new application since last report:

- Civic Club Plant Sale – Saturday, May 9th – Duvall Visitor Center and Riverside Ave

The Special Events Committee, made up of representatives from the City, the Fire Department and the Police Department, met this week to discuss pending applications and give feedback for conditions of approval.

In General:

- Jodi Wycoff, Interim City Clerk, has been working with the Utility Billing Clerk, Stephanie Goodwin, to train two part time Duvall employees on front desk duties at City Hall. This gives Jodi a chance to focus on City Clerk duties while working in the Clerk's office.
- The Clerk's office has received a number of public disclosure requests recently and is working with appropriate staff to fulfill those requests.

Training:

- Jodi attended the Washington Municipal Clerks Association's Annual Conference the week of March 16-20. She attended classes on giving presentations, leadership, open public meetings, and public records. This was a great opportunity to learn best practices from other city and county clerks.

Public Works Department

Submitted by: Steve Leniszewski, Public Works Director

Shaun Tozer, Project Manager and Boyd Benson, City Engineer, attended a FEMA Debris Management Plan Training Class (no registration fee). The class provided a great resource for completion of the required Debris Management annex of the Comprehensive Emergency Management Plan (CEMP). Completion and FEMA approval of the Debris Management Plan will better prepare the City and allow the City to claim additional costs (including regular time as opposed to overtime costs only) following the next debris-generating declared disaster.

The Puget Sound Regional Council has announced a “supplemental” grant round for previously eligible projects that are on an approved contingency list. The City does have a project on the list and we are working with the grant agency, however our project’s eligibility is unlikely. It seems since we are partnered with the State (WSDOT) and they are obligated and under contract, timing would make it difficult for us to obtain funding for the reason that if we are approved, expenditures prior to August/September 2015 would be ineligible and WSDOT expects to have most of the work done related to our grant project by then. We are working to see if there is a possibility to amend our project description and stay eligible in any other way possible.

Future item, save the date: Shake Out 2015 will occur October 15, 2015 at 10:15 am. Public Works is planning a presentation to summarize regional earthquake hazards, along with potential Duvall-specific earthquake impacts, during the October 13, 2015 Committee of the Whole meeting.

I had the opportunity to meet with Waste Management (WM) about trash collection in parks and high use walking areas related to dog activities. WM understands the City’s concern of aroma’s in these types of areas and will remove any trash on a weekly basis. They had attempted for some of their own efficiencies to collect low use cans on a non-routine basis but understand we prefer collection weekly.

The City has received a lot rental interest in the Depot. Washington State University (WSU) has reserved the Depot for nine days in June/July (value: ≈\$800) for some summer agricultural related programs as well as another entity hosting a Lego camp over Spring Break in April.

Utilities:

- A contractor struck a water main coupling during excavation activities associated with construction of the short plat on Kennedy Street on March 19, 2015. Public Works staff assisted with after-hours emergency work and the water main was repaired and tested within 3 hours with little residential impacts.
- We have completed the annual National Pollution Discharge Elimination System (NPDES) report and presented a general overview to the City Council on March 10th. We hosted a public comment hearing at the March 24th City Council meeting, and will submit the final report to the State by the March 31st deadline.
- We continue to work on two submitted Purchase and Sale Agreements (PSA) for the Tech Center buildings and Tech Center Yard properties and hope to finalize them in the next week. The steps after an approved contract would be for the sites to be inspected by the potential buyers prior to closing the sales.

Project / Engineering Activities:

- Regional items: I attended the Puget Sound Regional Council's (PSRC) King County Project Evaluation Committee (KCPEC) meeting on March 17th. There is talk at the State level that grant applications could become affected if cities are not doing "everything" they can for roadway maintenance and expansion including having a Transportation Benefit District (TBD). This is a topic we as a city should pay close attention to as we are an agency that has been very competitive and fortunate to obtain as many grants as we have. Without them we would not be able to afford our projects and programs.
- Public Works is hosting an open house for discussion with the Community of the Main Street Reconstruction project (Valley Street to Big Rock Road) March 31, 2015 at 6:30pm-8:30pm in the Duvall Visitor Center.
 - We have shared the event via Facebook (City and Police Department), Chamber, Rotary presentation, posters around town, Valley View newspaper (front page), City Webpage, City utility bill mailed today and were allowed by the Riverview School District to include 1,000 flyers in the local elementary student's daily take home folders. We hope this stimulates interest for a great turnout.
- Taylor Park Soldier Pile Wall: We are working closely with the granting agency, King County Community Development, on finalizing the bid specifications & plans and we propose to advertise for construction on May 5th, with a bid opening on May 21st. Council can expect an update at an April meeting and contact approval potentially on May 26th. If awarded, construction would start in July.
- Public Works is planning an all-volunteer Earth Day Event at McCormick Park on Saturday April 25, 2015. Please contact Boyd Benson if you wish to participate in this fun event.
- Depot Painting. The painting work is close to complete. A reminder (photos included) that the Duvall Cultural Commission at the request of Ray and Tove Burhen reviewed paint colors for the building and have approved the "Historic" color palette for the structure. It will be as it was upon its initial installation in 1911 (orange with burgundy trim, colors exact from the *Washington State Department of Historic Preservation*). We are upgrading the functionality of the existing lights on the building as well as adding some motion sensor lights on the north and south sides to assist with access in the evenings.

Before:



After:



Items in the future:

The search for the City Administrator closes on April 5th. In the coming weeks we will schedule interviews. I would like all of the council members to participate. I will work with the consultant on a schedule. In addition, Steve Anderson should be back in town in a couple of weeks.

At one of the Committee of the Whole meetings in May the Police Department will host a BBQ at their new sally port for council. The goal is for council to spend time with the new officers, hear about the different programs the Police Department is working on and, of course, see the new sally port.

In the coming weeks, Public Works will bring forward the documents to sell the Tech Center and the Tech Center yard. It will be nice to wrap up this project.

I will be asking the Government Facilities Committee to begin discussions on a Capital Facility Plan. Councilmember Scott Thomas has brought it up a couple of times, and I think it would be a great idea. Staff is researching the process.