

## **RFQ ADDENDUM NO. 2**

### **CITY OF DUVALL 2025 MOC Design**

Date of Issue: October 29th, 2025  
Bids Due: November 4th at 12:00pm

#### **Notice to All Plan Holders:**

This Addendum No. 2, containing the following revisions, additions, deletions, and/or clarifications, is hereby made part of the Request for Qualifications package for the above-named project. Proposers shall take this Addendum into consideration when preparing and submitting their Statements of Qualifications.

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#### **Clarification 1 – Cover Page and Cover Letter**

The City acknowledges that the RFQ language refers only to a Cover Letter and does not explicitly address a separate Cover Page. Respondents may include both a Cover Page and a Cover Letter outside of the 10-page limit. A Cover Page, such as a title sheet listing the project name, firm name, and contact information, does not count toward the 10-page submittal limit. The Cover Letter, as stated in the RFQ, is not scored and does not count toward the page limit. The 10-page limit applies only to the main body of the SOQ, including the project approach, team qualifications, and relevant experience.

#### **Clarification 2 – Page Limit Exclusions**

To further clarify, the Cover Page, Table of Contents, and Section Dividers do not count toward the 10-page limit. The 10-page limit applies only to the scored content of the SOQ. Non-scored elements, including the Cover Page, Table of Contents, Section Dividers, and required forms (such as the Cover Letter and MWDBE certification), may be included outside of the 10-page limit.

#### **Clarification 3- Architectural and Civil Design Services Scope**

The city is seeking qualifications that demonstrate experience in both architectural design and heavy civil/site development work. Respondents should describe their team's architectural experience related to the planning and design of municipal operations facilities, including building layout, functionality, and integration of programmatic needs such as staff spaces, vehicle bays, storage areas, and administrative offices.

In addition, the city is interested in the team's civil design experience, including grading, utilities, stormwater, and site circulation. The intent is to understand the team's combined

capabilities to deliver a fully integrated facility and site design for a public works operations campus.