

QUESTION AND ANSWER NO. 3

CITY OF DUVALL 2025 ON-CALL CONSULTING SERVICES – PW AND DCD

Date of Issue: April 11, 2025 at 10:00am
Bids Due: April 15, 2025 at 12:00pm

Notice to All Plan Holders:

This document includes all submitted questions received by the City between Q&A 02 and the end of the question period. This is not considered an addendum and is for clarification purposes only.

CONTRACTOR QUESTION/CLARIFICATION

The City has received six additional questions/clarifications prior to the date above.

1. **Question:** Under the Scope of Services - Environmental Services and Monitoring, the estimated yearly contract amount includes Coe-Clemons and Main Street Monitoring. The Coe-Clemons Creek Culvert Replacement drawings show the mitigation plantings that are to be monitored, could you describe what the Main Street Monitoring entails or documents that show what that is?

Answer: Depending on qualifications, this contract may be multiple consultants. Coe-Clemons Creek involves post-construction monitoring of the stream / rock steps that were installed at a requirement of our HPA Permit. Additionally, riparian vegetation shall be monitored to monitor an 80% survival rate in year three.

Main St. requires stream buffer, wetland, and wetland buffer monitoring over 10 mitigation areas, approximately 14,000 sf, tied to SR 203 Safety Improvements and Road Reconstruction Project from 2017 (project limits of NE 143rd Pl to just south of NE Valley St).

2. **Question:** The RFP states selected consultants must provide proof of professional certification. Would the City like us to include that with our submission or only if selected for a contract?

Answer: Upon selection is ok. If included in SOQ, it will not be counted against the page requirement.

3. **Question(s):**

1. Does the City GIS operate in an Esri environment?
2. Does the City primarily use ArcGIS Enterprise or ArcGIS Online?
3. Which Asset Management software does the City use?
4. Does the City want CVs of the proposed project team as an attachment outside of the 5 page limit or will brief personnel descriptions be sufficient?

Answer:

1. Yes, ESRI environment.
2. ArcGIS Online
3. AKTIVOV
4. ~~SV included outside of the 5 pages limit paired with a team personnel descriptions is preferred.~~
4. ****UPDATED ANSWER**** Please do not include additional resumes outside of the 5 page limit.

4. **Question:** As I reviewed the On-Call Consulting RFQ document just now, page 6, I noted that the Arborist Services and Development Review contract estimate is missing the word "yearly" as appears for all the other consulting specialties (see screenshot below). Is this an error?

Answer: The contract is estimated at \$50,000 per year.

5. **Question:** Is it a conflict of interest if a member on your team submitting has previously worked for the City of Duvall?

Answer: It is likely not a conflict of interest for a proposed team member to be a former employee.

6. Question(s):

1. Is the City looking to expand any GIS services?
2. Is the City planning on deploying a connection between ArcGIS Online and OpenGov, or have they already?
3. Is in-person or in-field availability a service that would be beneficial for Planning, Survey, or GIS consulting services?
4. Are resumes part of the total page limit?
5. Do you even want resumes? Or would the company organization chart cover the expected information?

Answer:

1. That is a possibility under this contract, but no expansion is currently planned.
2. OpenGov and ArcGIS are connected in our system.
3. Yes, in-person/field availability is a benefit to those categories.
4. *Clarification on earlier question.* Resumes of employees are part of the page limit.
5. Please provide information of project team members and why they're qualified for the position.