



2023 Q3 Financial Report

Biennium to Date Revenues and Expenditures Thru September 30, 2023

2023 Third Quarter Financial Report

The Financial Report for the **City of Duvall** provides an unaudited overview of the major funds and how the revenues and expenditures performed in comparison to budget. This is not meant to be a complete accounting but rather a quick look at the highlights.

The Washington economy continued to expand through the first two quarters of 2023, although inflation remains high. Washington employment growth in June, July and August was more than expected in the June forecast. In August, the Washington unemployment rate remained low at **3.6%**, unchanged since July. Washington housing construction slowed in the second quarter of 2023.

The forecast for **GDP growth** in **2023** is now **2.1%**, up from **1.2%** in the June forecast. For **2024**, real GDP growth forecast is **1.0%**, up from **0.7%** in the **June** forecast. The Economic and Revenue Forecast Council (ERFC) of Washington State expected growth rates of **2.0%**, **2.0%**, and **1.9%** in **2025** through **2027** remain unchanged from the **June** forecast.

The City began the **2023/2024** biennium off with higher beginning fund balances than that estimated. Actual beginning fund balances totaled **\$37,579,087**, which was **\$4,285,718** more than the **\$33,293,369** estimated. The reserve increase is primarily due to slightly higher than anticipated receipts combined with a **10%** reduction in overall departmental expenditures over the **2021/2022** biennium. The increases in reserves were primarily generated from the General fund, Parks and Streets CIP funds and the Water & Sewer funds.

As of the end of **September**, **37.5%** of the biennium was reached. The City has received **29.5%** of budgeted revenues and has claimed **23.9%** of budgeted expenditures. The tables below show biennium to date budgeted vs. actual revenues and expenditures by fund type.

FUND TYPE SUMMARY REPORT

BIENNIUM TO DATE (BTD) REVENUE BY FUND TYPE

	23-24 REVISED BUDGET	THRU SEPTEMBER			-THRU SEPTEMBER		THRU SEPTEMBER-	
	FY2023	FY2023	REMAINING	% REACHED	FY2022	FY2023	\$ CHANGE	
Revenues								
General								
General Fund	\$15,432,180	\$4,871,283	\$10,560,897	31.6%	\$4,297,580	\$4,871,283	\$573,703	
Contingency Fund	\$8,000	\$18,905	(\$10,905)	236.3%	\$3,443	\$18,905	\$15,462	
GENERAL TOTAL	\$15,440,180	\$4,890,188	\$10,549,992	31.7%	\$4,301,023	\$4,890,188	\$589,165	
Special Revenue	\$11,227,328	\$3,968,693	\$7,258,635	35.3%	\$3,172,799	\$3,968,693	\$795,894	
Debt Service	\$939,149	\$352,213	\$586,936	37.5%	\$361,190	\$352,213	(\$8,977)	
Capital Project	\$15,960,819	\$1,967,642	\$13,993,177	12.3%	\$1,366,546	\$1,967,642	\$601,096	
Enterprise	\$25,717,371	\$9,058,803	\$16,658,568	35.2%	\$9,680,222	\$9,058,803	(\$621,419)	
Internal Service	\$2,316,372	\$899,893	\$1,416,479	38.8%	\$779,988	\$899,893	\$119,905	
REVENUES TOTAL	\$71,601,219	\$21,137,431	\$50,463,788	29.5%	\$19,661,768	\$21,137,431	\$1,475,663	
Expenditures								
General	(\$16,411,946)	(\$5,021,250)	(\$11,390,696)	30.6%	(\$3,837,449)	(\$5,021,250)	(\$1,183,801)	

	23-24 REVISED BUDGET	THRU SEPTEMBER			-THRU SEPTEMBER	THRU SEPTEMBER-	
	FY2023	FY2023	REMAINING	% REACHED	FY2022	FY2023	\$ CHANGE
Special Revenue	(\$11,370,685)	(\$3,049,855)	(\$8,320,830)	26.8%	(\$1,685,198)	(\$3,049,855)	(\$1,364,658)
Debt Service	(\$939,147)	(\$32,308)	(\$906,839)	3.4%	(\$52,752)	(\$32,308)	\$20,444
Capital Project	(\$15,684,282)	(\$2,897,681)	(\$12,786,601)	18.5%	(\$568,192)	(\$2,897,681)	(\$2,329,489)
Enterprise	(\$27,243,325)	(\$5,792,210)	(\$21,451,115)	21.3%	(\$7,060,658)	(\$5,792,210)	\$1,268,449
Internal Service	(\$1,859,818)	(\$770,526)	(\$1,089,292)	41.4%	(\$650,593)	(\$770,526)	(\$119,932)
EXPENDITURES TOTAL	(\$73,509,203)	(\$17,563,829)	(\$55,945,374)	23.9%	(\$13,854,842)	(\$17,563,829)	(\$3,708,987)

	% INCR (DECR)
Revenues	
General	
General Fund	13.3%
Contingency Fund	449.1%
GENERAL TOTAL	13.7%
Special Revenue	25.1%
Debt Service	(2.5%)
Capital Project	44.0%
Enterprise	(6.4%)
Internal Service	15.4%
REVENUES TOTAL	7.5%
Expenditures	
General	30.8%
Special Revenue	81.0%
Debt Service	(38.8%)
Capital Project	410.0%
Enterprise	(18.0%)
Internal Service	18.4%
EXPENDITURES TOTAL	26.8%

GENERAL FUND REVENUES

The City receives **68.24%** of its **General Fund** revenues from taxes. As of the end of **September 2023**, **30.9%** of tax revenue budgeted in the **General Fund** had been received.

Property tax is the General Fund's largest and most reliable source of revenue. **20%** of the City's non-levy lid lift property tax is receipted directly into the **Street Fund**, for use on street operations and maintenance and is not shown in the table above.

Property taxes are due in two payments with **April 30th** and **November 2nd** deadlines. As of the end of **September 2023**, the City had received just under **25.7%** of budgeted property tax.

Sales tax is the **General Fund's** second highest source of revenue. The City receives sales tax revenue two months after it is collected by businesses, so **September** receipts were from sales incurred in **July**. By the end of **September 2023**, the City had received approximately **37.6%** of sales and use tax budgeted in the **General Fund**. As of **September 2023** nearly half of the 23-24 budgeted **Sales Tax from Construction** had been collected.

The General Fund's third largest source of budgeted revenue is **Utility tax**. Revenue from utility tax is generally stable, but taxes on natural gas, electricity and water are affected by weather and fluctuate from year to year. By the end of **September 2023**, the City had collected **40.9%**, or **\$1,161,750**, of budgeted utility tax. Utility tax through **September 2023** was **6.8%**, or **\$73,928** higher than the same period last year.

GENERAL FUND TAX REVENUE

	23-24 REVISED BUDGET	THRU SEPTEMBER			-THRU SEPTEMBER	THRU SEPTEMBER-	
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	% INCR (DECR)
GENERAL FUND REVENUES TOTAL	6.0%

The City received **3.3%**, or **\$43,177** more in sales tax through **September of 2023** than through **September of 2022**. Sales tax from **construction** represented **\$12,553** of the increase. Without sales tax from construction, the increase through **September** was **2.7%**, or **\$30,624**.

Compared to year to date **September 2022**, year to date sales tax from **Accommodation and Food Services** increased by **15.2%**, or **\$15,565**, Retail Trade decreased by **2.1%**, or **\$9,697**, and the category of **Admin and Support of Waste Management and Remedial services** decreased by **6.6%**, or **\$7,312**, primarily from the sub-category e-commerce services.

The amounts in the table below show year to date sales tax revenue compared to the same period in the prior year and do not have the administrative fee charged by the Department of Revenue removed, whereas the amounts in the table on the prior page are net of the fee. Year to date through **September 2022** has been added for comparison purposes.

Sales Tax Current Period-to-date vs Prior Period-to-date

NAICS Code	Current Thru Sep 2023	Prior Thru Sep 2022	Variance	Variance %
Retail Trade	\$446,124 ^{35%}	\$455,822 ^{5%}	(\$9,697)	-2.1%
Construction	\$378,305 ^{29%}	\$409,269 ^{1%}	(\$30,964)	-7.6%
Accommodation & Food Services	\$118,097 ^{9%}	\$102,532 ^{3%}	\$15,565	15.2%
Admin & Support of Waste Mgmt & Remedial Svcs	\$102,923 ^{8%}	\$110,235 ^{3%}	(\$7,312)	-6.6%
Wholesale Trade	\$53,860 ^{4%}	\$42,156 ^{3%}	\$11,704	27.8%
Information/Communication	\$43,644 ^{3%}	\$45,768 ^{4%}	(\$2,124)	-4.6%
Manufacturing	\$34,148 ^{3%}	\$26,342 ^{2%}	\$7,806	29.6%
Professional, Scientific, & Technical Svcs	\$32,132 ^{2%}	\$26,374 ^{2%}	\$5,758	21.8%
Other Services (except Public Administration)	\$24,115 ^{2%}	\$22,764 ^{2%}	\$1,350	5.9%
Miscellaneous	\$19,848 ^{2%}	\$22,750 ^{2%}	(\$2,902)	-12.8%
Real Estate & Rental & Leasing	\$12,213 ^{1%}	\$15,569 ^{1%}	(\$3,356)	-21.6%
Finance	\$10,431 ^{1%}	\$11,317 ^{1%}	(\$886)	-7.8%
Arts, Entertainment, & Recreation	\$5,694 ^{0%}	\$4,465 ^{0%}	\$1,229	27.5%
Transportation & Warehousing	\$3,489 ^{0%}	\$4,321 ^{0%}	(\$832)	-19.2%
Educational Services	\$1,937 ^{0%}	\$2,364 ^{0%}	(\$427)	-18.0%
Agriculture, Forestry, Fishing & Hunting	\$1,609 ^{0%}	\$1,741 ^{0%}	(\$132)	-7.6%
Health Care & Social Assistance	\$422 ^{0%}	\$1,696 ^{0%}	(\$1,274)	-75.1%
Public Administration	\$117 ^{0%}	\$28 ^{0%}	\$89	316.1%
Mining	\$47 ^{0%}	\$23 ^{0%}	\$24	104.0%
TOTAL	\$1,289,157	\$1,305,537	(\$16,380)	-1.3%

Approximately **4.0%** of budgeted **General Fund** revenue comes from licenses and permits. As of the end of **September 2023**, the City had received **39.7%** of its budgeted General Fund license and permit revenue. Year to date, revenue through **September** increased by **23.5%**, or **\$51,988** over the same period in the prior year, primarily due to garbage franchise fees and IT surcharges collected as part of permitting and development related fees.

GENERAL FUND LICENSE & PERMIT REVENUE

	23-24 REVISED BUDGET	THRU SEPTEMBER			-THRU SEPTEMBER	THRU SEPTEMBER-	
	FY2023	FY2023	REMAINING	% REACHED	FY2022	FY2023	\$ INCR (DECR)
General Fund Revenues							
Business Licenses & Permits							
Fireworks Permits	\$400	\$100	\$300	25.0%	\$100	\$100	\$0
Special Events Permits	\$2,000	\$1,150	\$850	57.5%	(\$175)	\$1,150	\$1,325
Franchise Fees - Cable TV	\$49,248	\$23,280	\$25,968	47.3%	\$21,970	\$23,280	\$1,309
Franchise Fees - Garbage	\$360,961	\$136,790	\$224,171	37.9%	\$126,290	\$136,790	\$10,500
Business Licenses	\$92,400	\$39,064	\$53,336	42.3%	\$33,394	\$39,064	\$5,670
BUSINESS LICENSES & PERMITS TOTAL	\$505,009	\$200,383	\$304,626	39.7%	\$181,579	\$200,383	\$18,804
Non-Business License & Permits							
Permit Fee IT Surcharge	\$107,383	\$71,933	\$35,450	67.0%	\$38,862	\$71,933	\$33,070
Concealed Weapons Permit Fees	\$3,540	\$1,108	\$2,432	31.3%	\$994	\$1,108	\$114
NON-BUSINESS LICENSE & PERMITS TOTAL	\$110,923	\$73,041	\$37,882	65.8%	\$39,856	\$73,041	\$33,184
GENERAL FUND REVENUES TOTAL	\$615,932	\$273,424	\$342,508	44.4%	\$221,436	\$273,424	\$51,988

	% INCR (DECR)
General Fund Revenues	
Business Licenses & Permits	
Fireworks Permits	0.0%
Special Events Permits	(757.1%)
Franchise Fees - Cable TV	5.9%
Franchise Fees - Garbage	8.3%
Business Licenses	17.0%
BUSINESS LICENSES & PERMITS TOTAL	10.4%
Non-Business License & Permits	
Permit Fee IT Surcharge	85.1%
Concealed Weapons Permit Fees	11.5%
NON-BUSINESS LICENSE & PERMITS TOTAL	83.3%
GENERAL FUND REVENUES TOTAL	23.5%

Revenue from **charges for services** accounts for approximately **6.5%** of the General Fund budget. As of the end of the second quarter of **2023**, the City had received **11.7%** of budgeted General Fund charges for services revenue. Year to date, revenue through **September** decreased by **39.2%**, or **\$167,232**, over the same period in the prior year, primarily due to fewer land use permits issued in the **3rd quarter** of **2023** and less public safety charges received.

GENERAL FUND CHARGES FOR SERVICES REVENUE

	23-24 REVISED BUDGET	THRU SEPTEMBER	-THRU SEPTEMBER				
	FY2023	FY2023	FY2022	REMAINING	% REACHED	\$ INCR (DECR)	% INCR (DECR)
GENERAL FUND REVENUES							
General Government							
Admin Fees - Cell Tower Lease	\$6,821	\$4,908	\$1,940	\$1,913	72.0%	\$2,968	153.0%
Admin Fee - Alcohol Use	\$200	\$0	-	\$200	0.0%	\$0	-
Sales of Maps & Publications	\$200	-	\$108	\$200	0.0%	(\$108)	(100.0%)
Engineering Fees & Charges	\$300,632	\$109,633	\$102,505	\$191,000	36.5%	\$7,128	7.0%

	23-24 REVISED BUDGET	THRU SEPTEMBER	-THRU SEPTEMBER				
	FY2023	FY2023	FY2022	REMAINING	% REACHED	\$ INCR (DECR)	% INCR (DECR)
GENERAL GOVERNMENT TOTAL	\$307,853	\$114,540	\$104,552	\$193,313	37.2%	\$9,988	9.6%
Public Safety							
Law Enforcement Services	–	\$1,964	\$45,068	(\$1,964)	–	(\$43,104)	(95.6%)
RSD School Officer Services	\$80,000	\$40,000	\$50	\$40,000	50.0%	\$39,950	79,900.0%
PUBLIC SAFETY TOTAL	\$80,000	\$41,964	\$45,118	\$38,036	52.5%	(\$3,154)	(7.0%)
Natural & Economic Environment							
Animal Control & Shelter Serv	\$52,000	–	\$19,500	\$52,000	0.0%	(\$19,500)	(100.0%)
Pass-Thru Development	–	\$1,500	\$26,346	(\$1,500)	–	(\$24,846)	(94.3%)
Zon & Sub: Land Use Permits	\$310,000	\$21,290	\$195,659	\$288,710	6.9%	(\$174,368)	(89.1%)
Zon & Sub: Planning Dep	–	\$63,310	\$14,186	(\$63,310)	–	\$49,124	346.3%
Plan Checking Services	–	\$2,650	\$150	(\$2,650)	–	\$2,500	1,666.7%
Plan Check Serv: Dev Charges	\$223,000	\$61	\$10,382	\$222,939	0.0%	(\$10,321)	(99.4%)
NATURAL & ECONOMIC ENVIRONMENT TOTAL	\$585,000	\$88,811	\$266,223	\$496,189	15.2%	(\$177,412)	(66.6%)
Culture & Recreation							
Sponsorship Fees	\$25,000	\$13,895	\$10,550	\$11,105	55.6%	\$3,345	31.7%
CULTURE & RECREATION TOTAL	\$25,000	\$13,895	\$10,550	\$11,105	55.6%	\$3,345	31.7%
GENERAL FUND REVENUES TOTAL	\$997,853	\$259,211	\$426,442	\$738,642	26.0%	(\$167,232)	(39.2%)

General Fund Revenue Summary and Expenditure Overview

As of the end of **September 2023**, the City had received approximately **31.7%** of its budgeted General Fund revenue. Year to date revenue through **September** increased by **13.7%**, or **\$589,165**, over the same period in the prior year, primarily from an increase in **tax** revenue and **licenses & permit** collections. **Miscellaneous Revenue** exceeded budget by **137.9%** of the **\$105,600** biennial budget primarily due to the receipt of **\$124,432** in **interest revenue**. Charges for Services are down **39.2%** or **\$167,232** primarily due to land use permits being down **\$174,368** or **89.1%** and excess Engineering fee collection increase of **\$7,128** or **7.0%** as compared to the 9 months ended **September 2022**.

General Fund Revenue Summary

	23-24 REVISED BUDGET	THRU SEPTEMBER			-THRU SEPTEMBER	THRU SEPTEMBER-	
	FY2023	FY2023	REMAINING	% REACHED	FY2022	FY2023	\$ INCR (DECR)
General Fund Revenues							
Taxes	\$10,535,782	\$3,566,711	\$6,969,071	33.9%	\$3,365,420	\$3,566,711	\$201,292
Licenses and Permits	\$615,932	\$273,424	\$342,508	44.4%	\$221,436	\$273,424	\$51,988
Intergovernmental Revenues	\$581,542	\$248,890	\$332,652	42.8%	\$132,016	\$248,890	\$116,873
Charges for Services	\$997,853	\$259,211	\$738,642	26.0%	\$426,442	\$259,211	(\$167,232)
Fines and Penalties	\$12,480	\$9,425	\$3,055	75.5%	\$5,155	\$9,425	\$4,270
Miscellaneous Revenues	\$105,600	\$145,653	(\$40,053)	137.9%	\$47,088	\$145,653	\$98,565
Other Increases in Fund Resources	–	\$5,625	(\$5,625)	–	\$1,245	\$5,625	\$4,380
Other Financing Sources	\$2,590,991	\$381,250	\$2,209,741	14.7%	\$102,221	\$381,250	\$279,028
GENERAL FUND REVENUES TOTAL	\$15,440,180	\$4,890,188	\$10,549,992	31.7%	\$4,301,023	\$4,890,188	\$589,165

	% INCR (DECR)
General Fund Revenues	
Taxes	6.0%
Licenses and Permits	23.5%
Intergovernmental Revenues	88.5%
Charges for Services	(39.2%)
Fines and Penalties	82.8%
Miscellaneous Revenues	209.3%
Other Increases in Fund Resources	351.8%
Other Financing Sources	273.0%

	% INCR (DECR)
GENERAL FUND REVENUES TOTAL	13.7%

General Fund Expenditures by Department

Year to date expenditures through **September 2023** reached a modest **30.6%** of the biennial budget with the following highlights: the **Recycling department** expenditures are at more than half (**51.4%**) of the **\$52,340** biennial budget primarily due to **\$26,920** in professional fees incurred thru **September 2023**. All other departments are trending near or below the anticipated expenditure activity level for 9 months or (**37.5%**).

General Fund Expenditures by Dept.

	23-24 REVISED BUDGET	THRU SEPTEMBER			-THRU SEPTEMBER	THRU SEPTEMBER-	
	FY2023	FY2023	REMAINING	% REACHED	FY2022	FY2023	\$ INCR (DECR)
Expenditures by Department							
Non-Departmental	(\$1,040,630)	(\$385,659)	(\$654,970)	37.1%	(\$325,577)	(\$385,659)	\$60,082
Legislative	(\$373,287)	(\$113,250)	(\$260,037)	30.3%	(\$112,070)	(\$113,250)	\$1,180
Executive	(\$978,095)	(\$274,607)	(\$703,488)	28.1%	(\$97,563)	(\$274,607)	\$177,044
Community Events and Services	(\$582,173)	(\$157,425)	(\$424,748)	27.0%	(\$75,628)	(\$157,425)	\$81,797
Finance and Administration	(\$1,355,601)	(\$531,038)	(\$824,563)	39.2%	(\$424,478)	(\$531,038)	\$106,560
Recycling	(\$52,340)	(\$26,920)	(\$25,420)	51.4%	(\$26,878)	(\$26,920)	\$42
Emergency Preparedness	(\$340,283)	(\$62,500)	(\$277,783)	18.4%	(\$3,398)	(\$62,500)	\$59,103
Emergency Response	-	(\$7,318)	\$7,318	-	(\$11,866)	(\$7,318)	(\$4,548)
Cultural Commission	(\$25,124)	(\$1,122)	(\$24,002)	4.5%	(\$1,012)	(\$1,122)	\$110
City Attorney	(\$258,860)	(\$97,570)	(\$161,290)	37.7%	(\$96,972)	(\$97,570)	\$598
Planning Department	(\$2,026,833)	(\$462,101)	(\$1,564,732)	22.8%	(\$343,964)	(\$462,101)	\$118,137
Building Department	-	-	\$0	-	(\$166)	-	(\$166)
Economic Development	(\$277,000)	(\$3,649)	(\$273,351)	1.3%	-	(\$3,649)	\$3,649
City Mitigation Projects	(\$68,000)	-	(\$68,000)	0.0%	-	-	\$0
Fire	-	(\$22,158)	\$22,158	-	-	(\$22,158)	\$22,158
Police Department	(\$6,556,545)	(\$2,144,547)	(\$4,411,998)	32.7%	(\$1,790,503)	(\$2,144,547)	\$354,044
Civil Service Department	(\$44,360)	(\$10,498)	(\$33,862)	23.7%	(\$22,717)	(\$10,498)	(\$12,219)
Parks Department	(\$1,231,256)	(\$423,045)	(\$808,211)	34.4%	(\$315,476)	(\$423,045)	\$107,569
Engineering Department	(\$1,201,559)	(\$297,842)	(\$903,717)	24.8%	(\$189,183)	(\$297,842)	\$108,659
EXPENDITURES BY DEPARTMENT TOTAL	(\$16,411,946)	(\$5,021,250)	(\$11,390,696)	30.6%	(\$3,837,449)	(\$5,021,250)	\$1,183,801

	% INCR (DECR)
Expenditures by Department	
Non-Departmental	18.5%
Legislative	1.1%
Executive	181.5%
Community Events and Services	108.2%
Finance and Administration	25.1%
Recycling	0.2%
Emergency Preparedness	1,739.5%
Emergency Response	(38.3%)
Cultural Commission	10.9%
City Attorney	0.6%
Planning Department	34.3%
Building Department	(100.0%)
Economic Development	-
City Mitigation Projects	-
Fire	-
Police Department	19.8%
Civil Service Department	(53.8%)
Parks Department	34.1%

	% INCR (DECR)
Engineering Department	57.4%
EXPENDITURES BY DEPARTMENT TOTAL	30.8%

General Fund Expenditures by Category

Overall, General Fund expenditures through **September 2023** are at a modest **30.6%** of the overall biennial expenditure budget with the following highlights: **Capital expenditures** has exceeded its **\$21,500** biennial budget by **\$7,218** due to more than anticipated purchases of machinery and equipment in the Parks Department. Approximately a month and a half of salaries and wages saving have been recognized as of **September 30, 2023** due to various city-wide position vacancies.

General Fund Expenditures by Category

	23-24 REVISED BUDGET	THRU SEPTEMBER			-THRU SEPTEMBER	THRU SEPTEMBER-	
	FY2023	FY2023	REMAINING	% REACHED	FY2022	FY2023	\$ INCR (DECR)
Expenditures Category							
Salaries and Wages	(\$7,318,364)	(\$2,330,145)	(\$4,988,219)	31.8%	(\$1,671,913)	(\$2,330,145)	\$658,232
Benefits	(\$2,579,373)	(\$739,240)	(\$1,840,133)	28.7%	(\$556,261)	(\$739,240)	\$182,978
Supplies	(\$240,913)	(\$107,704)	(\$133,209)	44.7%	(\$71,733)	(\$107,704)	\$35,971
Professional Services	(\$5,211,166)	(\$1,429,784)	(\$3,781,382)	27.4%	(\$1,175,505)	(\$1,429,784)	\$254,279
Deposit Return	-	(\$1,430)	\$1,430	-	(\$400)	(\$1,430)	\$1,030
Capital	(\$21,500)	(\$28,718)	\$7,218	133.6%	(\$36,160)	(\$28,718)	(\$7,442)
Transfer Out	(\$1,040,630)	(\$384,229)	(\$656,400)	36.9%	(\$325,477)	(\$384,229)	\$58,752
EXPENDITURES CATEGORY TOTAL	(\$16,411,946)	(\$5,021,250)	(\$11,390,696)	30.6%	(\$3,837,449)	(\$5,021,250)	\$1,183,801

	% INCR (DECR)
Expenditures Category	
Salaries and Wages	39.4%
Benefits	32.9%
Supplies	50.1%
Professional Services	21.6%
Deposit Return	257.5%
Capital	(20.6%)
Transfer Out	18.1%
EXPENDITURES CATEGORY TOTAL	30.8%

Building and Permitting Fund Revenue Summary and Expenditure Overview

Building and Permitting revenue was **155.9%**, or **\$1,584,440**, higher through the **third quarter of 2023** compared to the **third quarter of 2022**, due to a combined increase in building permit, plan check and school impact fee revenues, which more than tripled in **2023**. Except for the plan review fee, Building Permit revenue is received when permits are issued and will vary from year to year depending on development. The City issued **99** new housing permits from **January to September 2023**, compared to **33** during the same time in **2022**. In addition, the **Building and Permitting Department** issued **272** other permits from **January to September 2023** and conducted **1,947** inspections compared to **433** other permits and **1,873** inspections over the same period last year. **Building and Permitting expenditures** are below the biennial budget.

Building License & Permit Fund

	23-24 REVISED BUDGET	THRU SEPTEMBER			-THRU SEPTEMBER	THRU SEPTEMBER-	
	FY2023	FY2023	REMAINING	% REACHED	FY2022	FY2023	\$ CHANGE
Building & Permit Revenue							

	23-24 REVISED BUDGET	THRU SEPTEMBER			-THRU SEPTEMBER	THRU SEPTEMBER-	
	FY2023	FY2023	REMAINING	% REACHED	FY2022	FY2023	\$ CHANGE
Non-Business License & Permits							
Building Permit Fees	\$1,924,651	\$846,225	\$1,078,426	44.0%	\$351,909	\$846,225	\$494,316
NON-BUSINESS LICENSE & PERMITS TOTAL	\$1,924,651	\$846,225	\$1,078,426	44.0%	\$351,909	\$846,225	\$494,316
General Government							
Admin Fees - Impact Fees	\$23,725	\$5,980	\$17,745	25.2%	\$2,080	\$5,980	\$3,900
GENERAL GOVERNMENT TOTAL	\$23,725	\$5,980	\$17,745	25.2%	\$2,080	\$5,980	\$3,900
Public Safety							
Building Inspection Fees	\$31,025	\$771	\$30,254	2.5%	-	\$771	\$771
PUBLIC SAFETY TOTAL	\$31,025	\$771	\$30,254	2.5%	-	\$771	\$771
Natural & Economic Environment							
Plan Checking Services	\$1,251,023	\$438,273	\$812,750	35.0%	\$190,002	\$438,273	\$248,271
Plan Check Serv: Dev Charges	-	\$480	(\$480)	-	-	\$480	\$480
Impact Fees	\$4,514,685	\$1,239,427	\$3,275,258	27.5%	\$447,654	\$1,239,427	\$791,773
Fire Plan Review & Inspection	\$69,500	\$6,184	\$63,316	8.9%	\$16,918	\$6,184	(\$10,734)
NATURAL & ECONOMIC ENVIRONMENT TOTAL	\$5,835,208	\$1,684,364	\$4,150,844	28.9%	\$654,574	\$1,684,364	\$1,029,790
Interest & Other Earnings	\$16,000	\$63,277	(\$47,277)	395.5%	\$7,590	\$63,277	\$55,687
Other	-	-	\$0	-	\$23	-	(\$23)
BUILDING & PERMIT REVENUE TOTAL	\$7,830,609	\$2,600,616	\$5,229,993	33.2%	\$1,016,176	\$2,600,616	\$1,584,440
Expenses							
Salaries and Wages	(\$815,729)	(\$291,047)	(\$524,682)	35.7%	(\$216,100)	(\$291,047)	(\$74,946)
Benefits	(\$304,011)	(\$110,556)	(\$193,455)	36.4%	(\$84,276)	(\$110,556)	(\$26,279)
Supplies	(\$12,650)	(\$1,546)	(\$11,104)	12.2%	(\$8,327)	(\$1,546)	\$6,782
Professional Services	(\$4,898,001)	(\$1,173,506)	(\$3,724,495)	24.0%	(\$372,569)	(\$1,173,506)	(\$800,937)
Capital	-	-	\$0	-	(\$28,700)	-	\$28,700
Transfer Out	(\$70,804)	(\$28,251)	(\$42,553)	39.9%	(\$12,456)	(\$28,251)	(\$15,795)
EXPENSES TOTAL	(\$6,101,195)	(\$1,604,905)	(\$4,496,290)	26.3%	(\$722,429)	(\$1,604,905)	(\$882,475)

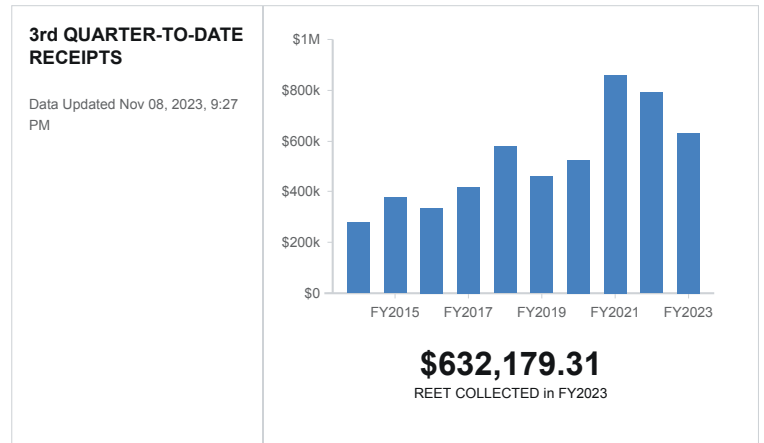
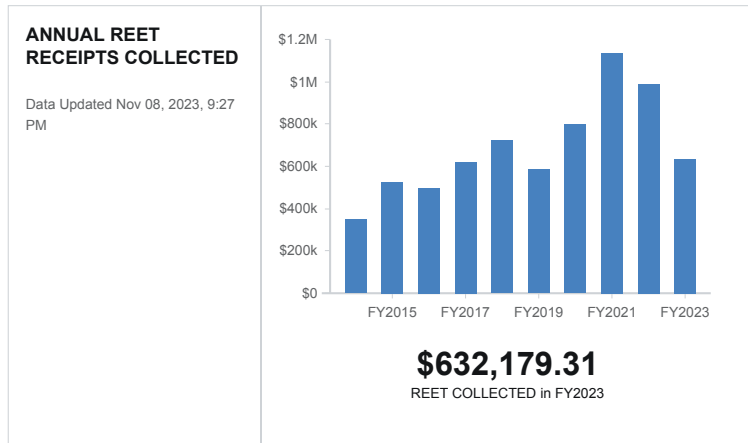
	% INCR (DECR)
Building & Permit Revenue	
Non-Business License & Permits	
Building Permit Fees	140.5%
NON-BUSINESS LICENSE & PERMITS TOTAL	140.5%
General Government	
Admin Fees - Impact Fees	187.5%
GENERAL GOVERNMENT TOTAL	187.5%
Public Safety	
Building Inspection Fees	-
PUBLIC SAFETY TOTAL	-
Natural & Economic Environment	
Plan Checking Services	130.7%
Plan Check Serv: Dev Charges	-
Impact Fees	176.9%
Fire Plan Review & Inspection	(63.4%)
NATURAL & ECONOMIC ENVIRONMENT TOTAL	157.3%
Interest & Other Earnings	733.7%
Other	(100.0%)
BUILDING & PERMIT REVENUE TOTAL	155.9%
Expenses	
Salaries and Wages	34.7%
Benefits	31.2%
Supplies	(81.4%)
Professional Services	215.0%
Capital	(100.0%)
Transfer Out	126.8%
EXPENSES TOTAL	122.2%

Capital Funding Sources

Real Estate Excise Tax (REET)

REET is a tax on the sale of real estate and is typically paid by the seller of the property. There is imposed a tax of one-quarter of one percent of the selling price on each sale of real property within city limits.

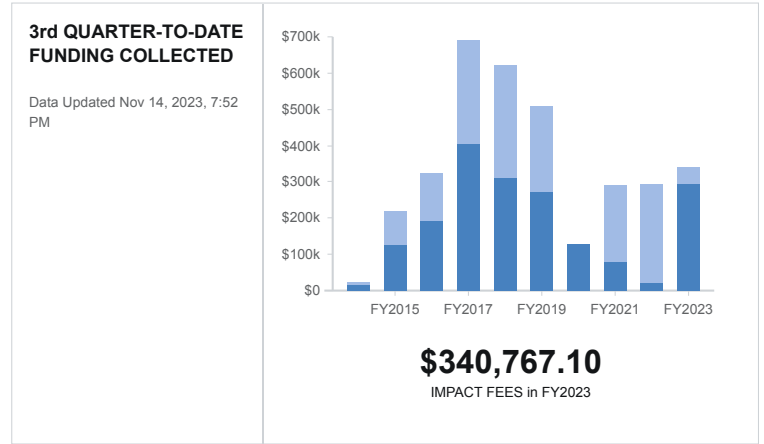
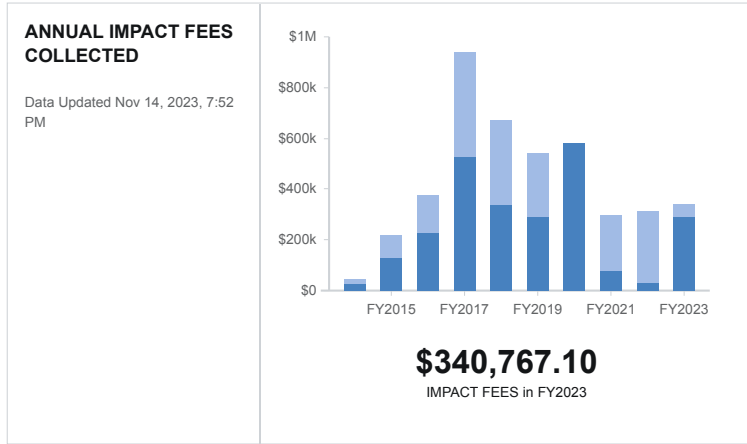
The City received **\$632,179** in **Real Estate Excise Tax (REET)** from the sale of **143 units** thru **September 2023** as compared **\$509,950** and **177 units** sold in the **9 months** ended **2022**. The average unit sales price sold in **September** of **2023** was **\$953,996** compared to the average price of **\$910,494** for the same period in **2022**.



Impact Fees

“**Impact fee**” means a payment of money imposed upon development as a condition of development approval to pay for public facilities needed to serve new growth and development, and that is reasonably related to the new development that creates additional demand and need for public facilities, that is a proportionate share of the cost of the public facilities, and that is used for facilities that reasonably benefit the new development. “Impact fee” does not include a reasonable permit or application fee.

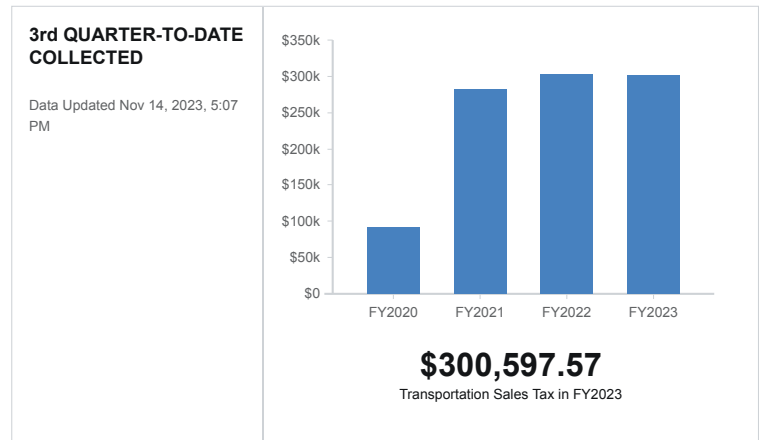
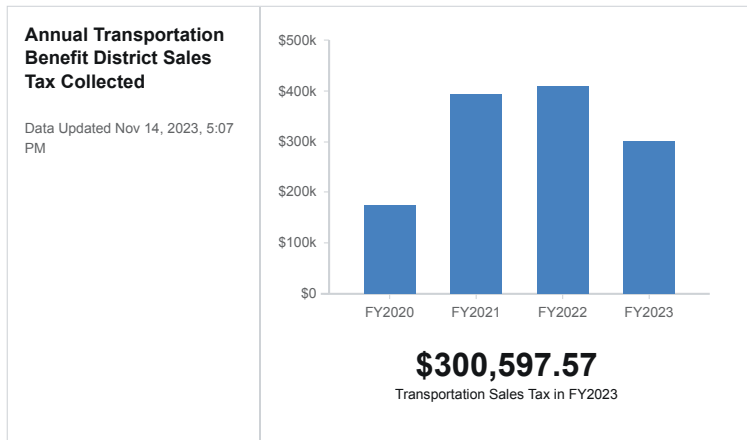
By the **third quarter of 2023**, the City has collected **\$291,192** in **Street Impact fees** and **\$49,575** in **Park Impact fees** from the issuance of **99** new housing permits, compared to **\$19,167** and **\$274,668** for the same period last year from the issuance of **33** new housing permits.



Transportation Benefit District Sales Tax

The City imposed a voter approved **0.2% sales tax** to fund transportation operations and maintenance related projects that first went into effect in **April of 2020**. The City started receiving the tax in **May of 2020**. The graph below shows the annual tax trend.

As of the end of the **third quarter of 2023**, the City had received **\$300,597** in **Transportation Benefit District sales tax** compared to **\$303,053** received during the same period in **2022**.



Utility Funds

Utility Funds Revenue from utility billing is reported on an accrual basis until the year end, when an adjusting entry is made to remove revenue that has been billed in December but will be received in January.

Water Fund

As of the **third quarter of 2023**, the City had received **45.0%** of its budgeted **Water Fund** revenue and expended **28.9%** of budgeted expenditures. **Water Fund** revenues are higher through the **third quarter of 2023**. In part due to an increase in water hook-up fees. **Water Fund** expenditures are slightly higher in the **third quarter of 2023** primarily due to increases in water supply purchases, professional services incurred and capital outlays in **2023**.

WATER FUND

	23-24 REVISED BUDGET	THRU SEPTEMBER			-THRU SEPTEMBER	THRU SEPTEMBER-	
	FY2023	FY2023	REMAINING	% REACHED	FY2022	FY2023	\$ CHANGE
Water Fund Revenue							
Building Inspection Fees	-	\$117	(\$117)	-	-	\$117	\$117
Water Charges for Services	\$5,556,789	\$2,317,843	\$3,238,946	41.7%	\$2,169,242	\$2,317,843	\$148,601
Water Main/Hydrant Repairs	-	-	\$0	-	\$202	-	(\$202)
Water Hook-Up Fees	\$44,000	\$108,908	(\$64,908)	247.5%	\$23,022	\$108,908	\$85,886
Water Connection Fees	-	\$4,987	(\$4,987)	-	\$4,343	\$4,987	\$644
Non-Court Fines & Penalties	\$100,000	\$32,794	\$67,206	32.8%	\$51,174	\$32,794	(\$18,380)
Investment Earnings	\$52,000	\$121,535	(\$69,535)	233.7%	\$23,945	\$121,535	\$97,590
Miscellaneous Other Revenue	-	-	\$0	-	\$583	-	(\$583)
WATER FUND REVENUE TOTAL	\$5,752,789	\$2,586,183	\$3,166,606	45.0%	\$2,272,510	\$2,586,183	\$313,673
Expenses							
Salaries and Wages	(\$1,072,060)	(\$378,044)	(\$694,016)	35.3%	(\$414,724)	(\$378,044)	\$36,680
Benefits	(\$434,486)	(\$142,977)	(\$291,509)	32.9%	(\$159,697)	(\$142,977)	\$16,720
Supplies	(\$1,525,289)	(\$433,905)	(\$1,091,384)	28.4%	(\$369,824)	(\$433,905)	(\$64,080)
Professional Services	(\$1,525,799)	(\$517,789)	(\$1,008,010)	33.9%	(\$470,457)	(\$517,789)	(\$47,332)
Capital	(\$389,500)	(\$29,158)	(\$360,342)	7.5%	-	(\$29,158)	(\$29,158)
Transfer Out	(\$405,982)	(\$42,609)	(\$363,373)	10.5%	(\$27,229)	(\$42,609)	(\$15,380)
EXPENSES TOTAL	(\$5,353,116)	(\$1,544,482)	(\$3,808,634)	28.9%	(\$1,441,931)	(\$1,544,482)	(\$102,551)

	% INCR (DECR)
Water Fund Revenue	
Building Inspection Fees	-
Water Charges for Services	6.9%
Water Main/Hydrant Repairs	(100.0%)
Water Hook-Up Fees	373.1%
Water Connection Fees	14.8%
Non-Court Fines & Penalties	(35.9%)
Investment Earnings	407.6%
Miscellaneous Other Revenue	(100.0%)
WATER FUND REVENUE TOTAL	13.8%
Expenses	
Salaries and Wages	(8.8%)
Benefits	(10.5%)
Supplies	17.3%
Professional Services	10.1%
Capital	-
Transfer Out	56.5%
EXPENSES TOTAL	7.1%

Sewer Fund

As of the **third quarter of 2023**, the City had received **39.9%** of budgeted Sewer Fund revenue and spent **30.2%** of budgeted expenditures. Revenues are trending slightly higher than expected due to the implementation of the new **2023** sewer rates and the inclusion of December year-end adjustment being added to **2023** billings. Expenditures overall are on target with supply expenditures trending higher at **57.8%** of the biennial budget.

SEWER FUND

	23-24 REVISED BUDGET	THRU SEPTEMBER			-THRU SEPTEMBER	THRU SEPTEMBER-	
	FY2023	FY2023	REMAINING	% REACHED	FY2022	FY2023	\$ CHANGE
Sewer Fund Revenue							
Sewer Charges for Services	\$6,727,813	\$2,594,773	\$4,133,040	38.6%	\$2,426,250	\$2,594,773	\$168,523
Side Sewer Connection Fees	\$4,400	\$8,800	(\$4,400)	200.0%	\$3,200	\$8,800	\$5,600
Investment Earnings	\$28,000	\$73,030	(\$45,030)	260.8%	\$24,444	\$73,030	\$48,586
Rents & Leases	-	\$16,800	(\$16,800)	-	-	\$16,800	\$16,800
Miscellaneous Other Revenue	-	\$915	(\$915)	-	\$828	\$915	\$88
SEWER FUND REVENUE TOTAL	\$6,760,213	\$2,694,318	\$4,065,895	39.9%	\$2,454,722	\$2,694,318	\$239,597
Expenses							
Salaries and Wages	(\$1,530,579)	(\$491,393)	(\$1,039,186)	32.1%	(\$473,696)	(\$491,393)	(\$17,697)
Benefits	(\$604,918)	(\$182,922)	(\$421,996)	30.2%	(\$173,440)	(\$182,922)	(\$9,482)
Supplies	(\$205,972)	(\$119,142)	(\$86,830)	57.8%	(\$44,562)	(\$119,142)	(\$74,580)
Professional Services	(\$2,119,821)	(\$766,437)	(\$1,353,384)	36.2%	(\$687,890)	(\$766,437)	(\$78,547)
Capital	(\$260,000)	(\$35,072)	(\$224,928)	13.5%	(\$34,054)	(\$35,072)	(\$1,019)
Transfer Out	(\$759,413)	(\$58,024)	(\$701,389)	7.6%	(\$3,026,827)	(\$58,024)	\$2,968,804
EXPENSES TOTAL	(\$5,480,703)	(\$1,652,990)	(\$3,827,713)	30.2%	(\$4,440,469)	(\$1,652,990)	\$2,787,479

	% INCR (DECR)
Sewer Fund Revenue	
Sewer Charges for Services	6.9%
Side Sewer Connection Fees	175.0%
Investment Earnings	198.8%
Rents & Leases	-
Miscellaneous Other Revenue	10.6%
SEWER FUND REVENUE TOTAL	9.8%
Expenses	
Salaries and Wages	3.7%
Benefits	5.5%
Supplies	167.4%
Professional Services	11.4%
Capital	3.0%
Transfer Out	(98.1%)
EXPENSES TOTAL	(62.8%)

Storm Drainage Fund

As of the **third quarter of 2023**, the City had received **44.0%** of budgeted **Storm Drainage Fund** revenues and spent **34.0%** of budgeted expenditures. **Storm Drainage Fund** operating revenues are slightly higher than expected with **Miscellaneous Revenues** exceeding budgetary targets by **313.0%** or **\$25,578** primarily due to the receipt of **interest revenue**. Expenditures overall are trending as expected in **2023** with the exception of capital machinery and equipment expenditures exceeding the **\$6,500** biennial budget by **\$760**.

STORM DRAINAGE FUND

	23-24 REVISED BUDGET	THRU SEPTEMBER			-THRU SEPTEMBER		
	FY2023	FY2023	REMAINING	% REACHED	FY2022	FY2023	\$ CHANGE
Storm Drainage Fund Revenue							
Intergovernmental Revenues	\$50,000	\$60,609	(\$10,609)	121%	\$9,071	\$60,609	\$51,538
Charges for Services	\$2,104,643	\$847,764	\$1,256,879	40%	\$757,495	\$847,764	\$90,269
Miscellaneous Revenues	\$12,000	\$37,578	(\$25,578)	313%	\$9,280	\$37,578	\$28,298
STORM DRAINAGE FUND REVENUE TOTAL	\$2,166,643	\$945,951	\$1,220,692	44%	\$775,846	\$945,951	\$170,105
Expenses							
Non-Departmental							
Transfer Out	(\$97,067)	(\$38,874)	(\$58,193)	40%	(\$18,936)	(\$38,874)	(\$19,938)
NON-DEPARTMENTAL TOTAL	(\$97,067)	(\$38,874)	(\$58,193)	40%	(\$18,936)	(\$38,874)	(\$19,938)
Storm Drainage Department							
Salaries and Wages	(\$732,338)	(\$261,827)	(\$470,511)	36%	(\$213,640)	(\$261,827)	(\$48,188)
Benefits	(\$290,700)	(\$94,945)	(\$195,755)	33%	(\$78,590)	(\$94,945)	(\$16,355)
Supplies	(\$49,914)	(\$16,890)	(\$33,024)	34%	(\$7,474)	(\$16,890)	(\$9,416)
Professional Services	(\$763,391)	(\$244,824)	(\$518,567)	32%	(\$225,330)	(\$244,824)	(\$19,494)
Capital	(\$6,500)	(\$7,260)	\$760	112%	-	(\$7,260)	(\$7,260)
STORM DRAINAGE DEPARTMENT TOTAL	(\$1,842,843)	(\$625,746)	(\$1,217,097)	34%	(\$525,033)	(\$625,746)	(\$100,713)
EXPENSES TOTAL	(\$1,939,910)	(\$664,620)	(\$1,275,290)	34%	(\$543,969)	(\$664,620)	(\$120,651)

	% INCR (DECR)
Storm Drainage Fund Revenue	
Intergovernmental Revenues	568%
Charges for Services	12%
Miscellaneous Revenues	305%
STORM DRAINAGE FUND REVENUE TOTAL	22%
Expenses	
Non-Departmental	
Transfer Out	105%
NON-DEPARTMENTAL TOTAL	105%
Storm Drainage Department	
Salaries and Wages	23%
Benefits	21%
Supplies	126%
Professional Services	9%
Capital	-
STORM DRAINAGE DEPARTMENT TOTAL	19%
EXPENSES TOTAL	22%

Fund Balance

At the end of the **third quarter**, the City had an ending fund balance of **\$41,152,682**, an increase of **\$3,573,602** over the fund balance at the beginning of the biennium.

City of Duvall
2023-2024 Revenue and Expenditure Summary by Fund
 Biennium to Date as of September 30, 2023

Fund	Description	Beginning Fund Balance	Revenues	Expenditures*	Fund Balance	Net Change		
001	General Fund	\$ 3,665,494	\$ 4,871,283	\$ 5,021,250	\$ 3,515,527	\$ (149,967)	}	(131,062) General Fund
002	Contingency Fund	687,347	18,905	-	706,252	18,905		
101	Street Fund	109,251	339,234	407,855	40,630	(68,621)	}	918,838 Special Revenue Funds
102	Transportation Benefit District	482,744	589,069	463,995	607,818	125,074		
103	Strategic Fund	911,556	185,567	29,751	1,067,372	155,816		
104	Building and Permitting Fund	1,559,983	2,600,616	1,604,905	2,555,694	995,711		
105	American Rescue Plan Act	2,091,267	-	382,388	1,708,879	(382,388)		
106	Big Rock Ball Park Maintenance	220,953	253,074	160,961	313,066	92,113		
107	Sensitive Areas Mitigation Fund	41,189	1,133	-	42,322	1,133		
206	2016 LTGO - Main St Debt Svc	21,500	352,213	32,308	341,405	319,905	}	319,905 Debt Svc Fund
303	Facilities CIP Fund	82	341,065	293,443	47,704	47,622	}	(930,037) Capital Project Funds
304	Real Estate Excise Tax Fund 1	2,468,444	404,448	45,643	2,827,249	358,805		
305	Real Estate Excise Tax Fund 2	2,224,423	397,596	45,643	2,576,377	351,953		
306	Main Street Improvement	94,789	997	103,177	(7,391)	(102,180)		
307	Street CIP Fund	970,169	678,171	992,600	655,740	(314,429)		
308	Parks CIP Fund *	2,312,559	145,365	1,417,174	1,040,750	(1,271,809)		
401	Water Fund	4,119,166	2,586,183	1,544,482	5,160,867	1,041,701		
402	Sewer Fund	2,229,362	2,694,318	1,652,990	3,270,690	1,041,328		
404	Storm Drainage Fund	1,266,552	945,951	664,620	1,547,883	281,331		
407	Water CIP Fund	3,804,585	1,023,389	128,404	4,699,570	894,985		
408	Sewer CIP Fund	6,125,574	1,600,404	1,788,087	5,937,891	(187,683)		
409	Storm Drainage CIP Fund	1,021,643	208,557	13,627	1,216,573	194,930		
501	Equipment Fund	640,523	366,995	213,762	793,756	153,233	}	129,366 Internal Service Funds
502	IT Fund	190,895	447,804	453,067	185,632	(5,263)		
503	Building Maintenance Fund	319,030	85,093	103,697	300,426	(18,604)		
TOTAL		\$ 37,579,081	\$ 21,137,431	\$ 17,563,829	\$ 41,152,682	\$ 3,573,602		
			\$ 58,716,511	\$ 58,716,511				

Revenues

As of the end of **September 2023**, approximately **29.5%** of the overall budgeted **2023/2024** biennial revenues had been collected. The overall revenue collections are trending as expected with slower than anticipated collection rate of Impact fees from the **Parks CIP fund**. The impact fees collected under the **Parks CIP fund** represents **10.1% or \$85,328** of the **2023** budgeted impact fees of **\$804,441**.

City of Duvall
2023-2024 Budget vs. Actual Revenues by Fund
 Biennium to Date as of September 30, 2023

Biennium to Date Revenue by Fund

	23-24 REVISED BUDGET	THRU SEPTEMBER			-THRU SEPTEMBER	THRU SEPTEMBER-	
	FY2023	FY2023	REMAINING	% REACHED	FY2022	FY2023	\$ INCR (DECR)
Revenue							
001 - General Fund	\$15,432,180	\$4,871,283	\$10,560,897	31.6%	\$4,297,580	\$4,871,283	\$573,703
002 - Contingency Fund	\$8,000	\$18,905	(\$10,905)	236.3%	\$3,443	\$18,905	\$15,462
101 - Street Fund	\$1,153,599	\$339,234	\$814,365	29.4%	\$347,076	\$339,234	(\$7,842)
102 - Transportation Benefit Dist	\$977,466	\$589,069	\$388,397	60.3%	\$324,312	\$589,069	\$264,757
103 - Strategic Fund	\$691,004	\$185,567	\$505,437	26.9%	\$206,465	\$185,567	(\$20,899)
104 - Building & Permit Fund	\$7,830,609	\$2,600,616	\$5,229,993	33.2%	\$1,016,176	\$2,600,616	\$1,584,440
105 - American Rescue Plan Act	-	-	\$0	-	\$1,132,742	-	(\$1,132,742)
106 - Big Rock Ball Park Fund	\$574,500	\$253,074	\$321,426	44.0%	\$145,775	\$253,074	\$107,299
107 - Sensitive Areas Mitigation Fnd	\$150	\$1,133	(\$983)	755.2%	\$252	\$1,133	\$881
206 - Ltgo - Debt Service Fund	\$939,149	\$352,213	\$586,936	37.5%	\$361,190	\$352,213	(\$8,977)
303 - Facilities Capital Improvement	\$2,000,000	\$341,065	\$1,658,935	17.1%	\$77,353	\$341,065	\$263,712
304 - Real Estate Excise Tax I Fund	\$1,128,800	\$404,448	\$724,352	35.8%	\$409,910	\$404,448	(\$5,461)

	23-24 REVISED BUDGET	THRU SEPTEMBER			-THRU SEPTEMBER	THRU SEPTEMBER-	
	FY2023	FY2023	REMAINING	% REACHED	FY2022	FY2023	\$ INCR (DECR)
305 - Real Estate Excise Tax II Fund	\$1,124,800	\$397,596	\$727,204	35.3%	\$408,248	\$397,596	(\$10,652)
306 - Main Street Improvement Fund	-	\$997	(\$997)	-	\$1,903	\$997	(\$906)
307 - Street Capital Improvement Fnd	\$9,314,042	\$678,171	\$8,635,871	7.3%	\$125,735	\$678,171	\$552,435
308 - Parks Capital Improvement Fund	\$2,393,177	\$145,365	\$2,247,812	6.1%	\$343,398	\$145,365	(\$198,033)
401 - Water Fund	\$5,752,789	\$2,586,183	\$3,166,606	45.0%	\$2,272,510	\$2,586,183	\$313,673
402 - Sewer Fund	\$6,760,213	\$2,694,318	\$4,065,895	39.9%	\$2,454,722	\$2,694,318	\$239,597
404 - Storm Drainage Fund	\$2,166,643	\$945,951	\$1,220,692	43.7%	\$775,846	\$945,951	\$170,105
407 - Water Capital Improvement Fund	\$3,934,982	\$1,023,389	\$2,911,593	26.0%	\$391,119	\$1,023,389	\$632,270
408 - Sewer Capital Improvement Fund	\$6,457,168	\$1,600,404	\$4,856,764	24.8%	\$3,603,952	\$1,600,404	(\$2,003,547)
409 - Storm Drain Capital Imprv Fund	\$645,576	\$208,557	\$437,019	32.3%	\$182,073	\$208,557	\$26,484
501 - Vehicle & Equip Maintenance	\$918,557	\$366,995	\$551,562	40.0%	\$276,025	\$366,995	\$90,970
502 - IT Services Fund	\$1,195,546	\$447,804	\$747,742	37.5%	\$326,066	\$447,804	\$121,738
503 - Building Maintenance Fund	\$202,269	\$85,093	\$117,176	42.1%	\$177,897	\$85,093	(\$92,804)
REVENUE TOTAL	\$71,601,219	\$21,137,431	\$50,463,788	29.5%	\$19,661,768	\$21,137,431	\$1,475,663

	% INCR (DECR)
Revenue	
001 - General Fund	13.3%
002 - Contingency Fund	449.1%
101 - Street Fund	(2.3%)
102 - Transportation Benefit Dist	81.6%
103 - Strategic Fund	(10.1%)
104 - Building & Permit Fund	155.9%
105 - American Rescue Plan Act	(100.0%)
106 - Big Rock Ball Park Fund	73.6%
107 - Sensitive Areas Mitigation Fnd	348.9%
206 - Ltgo - Debt Service Fund	(2.5%)
303 - Facilities Capital Improvement	340.9%
304 - Real Estate Excise Tax I Fund	(1.3%)
305 - Real Estate Excise Tax II Fund	(2.6%)
306 - Main Street Improvement Fund	(47.6%)
307 - Street Capital Improvement Fnd	439.4%
308 - Parks Capital Improvement Fund	(57.7%)
401 - Water Fund	13.8%
402 - Sewer Fund	9.8%
404 - Storm Drainage Fund	21.9%
407 - Water Capital Improvement Fund	161.7%
408 - Sewer Capital Improvement Fund	(55.6%)
409 - Storm Drain Capital Imprv Fund	14.5%
501 - Vehicle & Equip Maintenance	33.0%
502 - IT Services Fund	37.3%
503 - Building Maintenance Fund	(52.2%)
REVENUE TOTAL	7.5%

Expenditures

As of the end of **September 2023**, the City had expended **23.9%** of its budgeted biennial expenditures. The cause for significant changes in expenditures to most funds can be found on the preceding pages.

City of Duvall
2023-2024 Budget vs. Actual Expenditures by Fund
Biennium to Date as of September 30, 2023

Biennium to Date Expenditures by Fund

	23-24 REVISED BUDGET	THRU SEPTEMBER			-THRU SEPTEMBER	THRU SEPTEMBER-	
	FY2023	FY2023	REMAINING	% REACHED	FY2022	FY2023	\$ INCR (DECR)
Expenditures by Fund							
001 - General Fund	(\$16,411,946)	(\$5,021,250)	(\$11,390,696)	30.6%	(\$3,837,449)	(\$5,021,250)	\$1,183,801
101 - Street Fund	(\$1,092,871)	(\$407,855)	(\$685,016)	37.3%	(\$461,911)	(\$407,855)	(\$54,056)
102 - Transportation Benefit Dist	(\$646,757)	(\$463,995)	(\$182,762)	71.7%	(\$343,471)	(\$463,995)	\$120,524
103 - Strategic Fund	(\$1,000,000)	(\$29,751)	(\$970,249)	3.0%	-	(\$29,751)	\$29,751
104 - Building & Permit Fund	(\$6,101,195)	(\$1,604,905)	(\$4,496,290)	26.3%	(\$722,429)	(\$1,604,905)	\$882,475
105 - American Rescue Plan Act	(\$2,025,725)	(\$382,388)	(\$1,643,337)	18.9%	(\$26,963)	(\$382,388)	\$355,425
106 - Big Rock Ball Park Fund	(\$472,937)	(\$160,961)	(\$311,976)	34.0%	(\$130,422)	(\$160,961)	\$30,538
107 - Sensitive Areas Mitigation Fnd	(\$31,200)	-	(\$31,200)	0.0%	-	-	\$0
206 - Ltgo - Debt Service Fund	(\$939,147)	(\$32,308)	(\$906,839)	3.4%	(\$52,752)	(\$32,308)	(\$20,444)
303 - Facilities Capital Improvement	(\$2,000,000)	(\$293,443)	(\$1,706,557)	14.7%	(\$68,286)	(\$293,443)	\$225,157
304 - Real Estate Excise Tax I Fund	(\$2,405,007)	(\$45,643)	(\$2,359,363)	1.9%	(\$45,592)	(\$45,643)	\$51
305 - Real Estate Excise Tax II Fund	(\$1,918,752)	(\$45,643)	(\$1,873,108)	2.4%	(\$47,195)	(\$45,643)	(\$1,551)
306 - Main Street Improvement Fund	-	(\$103,177)	\$103,177	-	(\$159,291)	(\$103,177)	(\$56,114)
307 - Street Capital Improvement Fnd	(\$8,567,428)	(\$992,600)	(\$7,574,828)	11.6%	(\$180,626)	(\$992,600)	\$811,974
308 - Parks Capital Improvement Fund	(\$793,095)	(\$1,417,174)	\$624,079	178.7%	(\$67,201)	(\$1,417,174)	\$1,349,973
401 - Water Fund	(\$5,353,116)	(\$1,544,482)	(\$3,808,634)	28.9%	(\$1,441,931)	(\$1,544,482)	\$102,551
402 - Sewer Fund	(\$5,480,703)	(\$1,652,990)	(\$3,827,713)	30.2%	(\$4,440,469)	(\$1,652,990)	(\$2,787,479)
404 - Storm Drainage Fund	(\$1,939,910)	(\$664,620)	(\$1,275,290)	34.3%	(\$543,969)	(\$664,620)	\$120,651
407 - Water Capital Improvement Fund	(\$3,961,470)	(\$128,404)	(\$3,833,066)	3.2%	(\$199,409)	(\$128,404)	(\$71,006)
408 - Sewer Capital Improvement Fund	(\$10,192,283)	(\$1,788,087)	(\$8,404,196)	17.5%	(\$429,335)	(\$1,788,087)	\$1,358,752
409 - Storm Drain Capital Imprv Fund	(\$315,843)	(\$13,627)	(\$302,216)	4.3%	(\$5,545)	(\$13,627)	\$8,082
501 - Vehicle & Equip Maintenance	(\$625,363)	(\$213,762)	(\$411,601)	34.2%	(\$180,158)	(\$213,762)	\$33,604
502 - IT Services Fund	(\$1,034,185)	(\$453,067)	(\$581,118)	43.8%	(\$380,069)	(\$453,067)	\$72,998
503 - Building Maintenance Fund	(\$200,270)	(\$103,697)	(\$96,573)	51.8%	(\$90,366)	(\$103,697)	\$13,330
EXPENDITURES BY FUND TOTAL	(\$73,509,203)	(\$17,563,829)	(\$55,945,374)	23.9%	(\$13,854,842)	(\$17,563,829)	\$3,708,987

	% INCR (DECR)
Expenditures by Fund	
001 - General Fund	30.8%
101 - Street Fund	(11.7%)
102 - Transportation Benefit Dist	35.1%
103 - Strategic Fund	-
104 - Building & Permit Fund	122.2%
105 - American Rescue Plan Act	1,318.2%
106 - Big Rock Ball Park Fund	23.4%
107 - Sensitive Areas Mitigation Fnd	-
206 - Ltgo - Debt Service Fund	(38.8%)
303 - Facilities Capital Improvement	329.7%
304 - Real Estate Excise Tax I Fund	0.1%
305 - Real Estate Excise Tax II Fund	(3.3%)
306 - Main Street Improvement Fund	(35.2%)
307 - Street Capital Improvement Fnd	449.5%
308 - Parks Capital Improvement Fund	2,008.9%
401 - Water Fund	7.1%
402 - Sewer Fund	(62.8%)
404 - Storm Drainage Fund	22.2%
407 - Water Capital Improvement Fund	(35.6%)
408 - Sewer Capital Improvement Fund	316.5%
409 - Storm Drain Capital Imprv Fund	145.8%
501 - Vehicle & Equip Maintenance	18.7%
502 - IT Services Fund	19.2%
503 - Building Maintenance Fund	14.8%

	% INCR (DECR)
EXPENDITURES BY FUND TOTAL	26.8%

City of Duvall
Debt Service as of 09/30/2023

2017 General Obligation Bonds

Description	Date of Final Payment	Principal	Interest	Total	Remaining 2023/2024 Payment	Remaining 2023/2024 Funding Source(s)				
						Property Tax Levy	REET I	REET II	Park Impact Fees*	Street Impact Fees
Big Rock Ball Field	12/1/2025	\$650,000	\$24,651	\$674,651	\$444,049	\$444,049				
Main Street Project	12/1/2031	\$1,945,000	\$226,279	\$2,171,279	\$462,791		\$115,698	\$115,698	\$115,698	\$115,698

State of WA Local Program

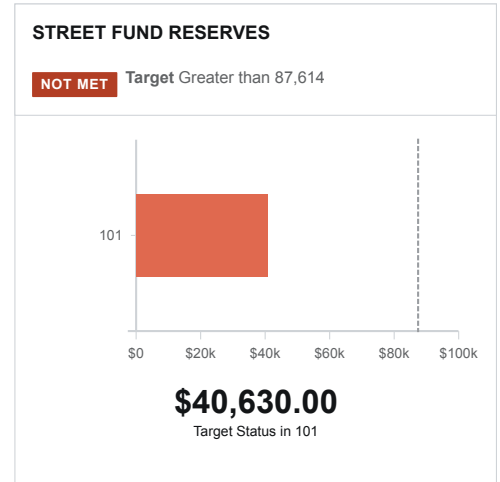
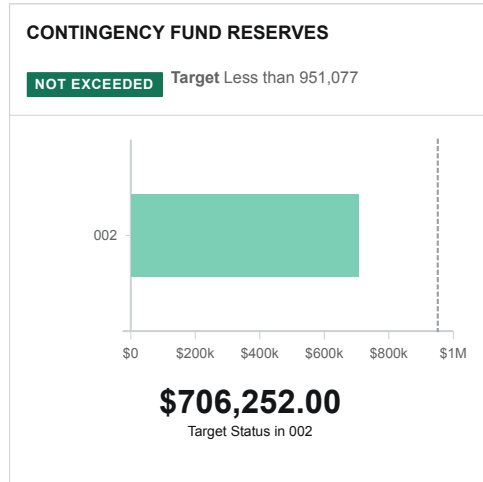
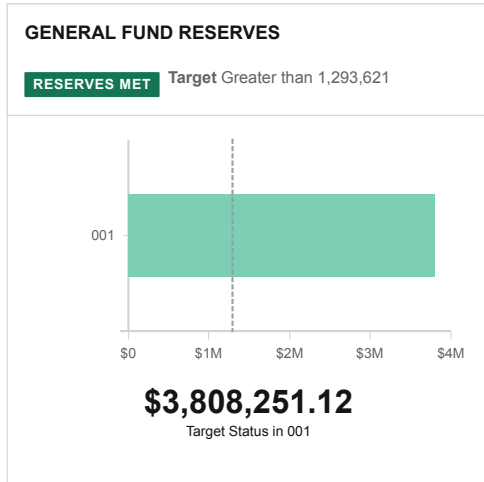
Description	Date of Final Payment	Principal	Interest	Total	Remaining 2023/2024 Payment	Remaining 2023/2024 Funding Source(s)
						Internal Service Charges to Fund 501
Dump Truck Purchase	6/1/2029	\$107,156	\$19,796	\$126,951	\$20,523	\$20,523

Utility Revenue Debt

Utility Revenue Debt	Date of Final Payment	Principal	Interest	Total	Remaining 2023/2024 Payment	Remaining 2023/2024 Funding Source(s)
						Sewer General Facility Charges
SRF WWTP Construction Loan	6/30/2025	\$664,945	\$4,165	\$669,111	\$501,833	\$501,833

*Park impact fees are used to pay back the portion of Main Street Bond Proceeds used for the Big Rock Ballfield property purchase

RESERVE STATUS



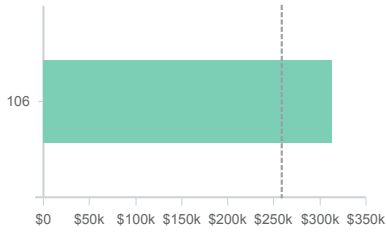
The City should maintain a **17%** (or **2 months**) reserve for the General Fund. The reserve was created and maintained to provide cash flow to meet the financial needs of the fund based upon the total operating expenses for the fund. The reserve will be calculated upon the fund's total expenditure budget, minus capital expenses and interfund operating transfers.

The City has established a Contingency Fund for unknown operational adjustments, service demands, or opportunities which may arise during the year. All expenditures from the Contingency Fund shall have the prior approval of the City Council. The total amount held in the Contingency Fund shall **not exceed 37.5 cents per thousand dollars** of assessed valuation of property within the City. The biennial ending fund balance is currently budgeted to be **\$695,397** by 2024.

The City's Street Service program serves as a key resource for the community. The program performs regular maintenance of roads, shoulders, gravel base surfaces, traffic markings, signage, sidewalks and bicycle/pedestrian facilities, roadside vegetation control, snow and ice removal and control, sweeping, pot-hole repair, and public right-of-way street lighting. Two months of operating expenditures are to be reserved. The biennial ending fund balance is budgeted to be **\$169,395** by 2024.

BIG ROCK BALL PARK MAINTENANCE RESERVES

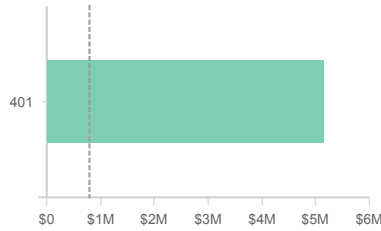
RESERVES MET Target Greater than 258,784



\$313,066.00
Target Status in 106

WATER UTILITY RESERVES

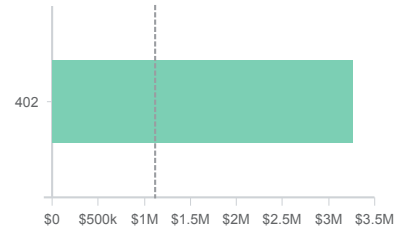
RESERVES MET Target Greater than 789,653



\$5,160,867.00
Target Status in 401

SEWER UTILITY RESERVES

RESERVES MET Target Greater than 1,115,900



\$3,270,690.00
Target Status in 402

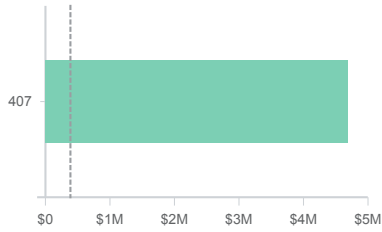
City adopted Resolution 18-16 that established a policy to reserve 50% of ballfield revenue for turf replacement, plus two months of operating expenditures. The current required reserve as of **September 2023** is **\$313,066**. The biennial ending fund balance is budgeted to be **\$322,516** by 2024.

The operating funds for the utilities will be maintained to provide sufficient cash flow to meet the financial needs of any unforeseen emergency. For the Water Fund, this reserve amount is **\$789,653**. This amount shall be adjusted each January 1 by the annual percentage change in the Seattle-Tacoma CPI-U (June — July).

The operating funds for the utilities will be maintained to provide sufficient cash flow to meet the financial needs of any unforeseen emergency. The Sewer Fund's reserve amount will be **\$1,115,900**. This amount shall be adjusted each January 1 by the annual percentage change in the Seattle-Tacoma CPI-U (June — July).

SEWER CIP - DEPARTMENT OF ECOLOGY RESERVES

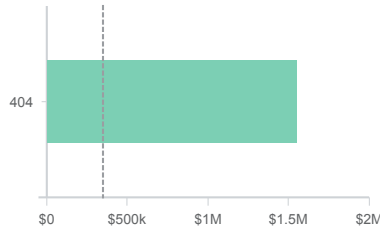
RESERVES MET Target Greater than 388,810



\$4,699,570.00
Target Status in 407

STORM DRAIN FUND RESERVES

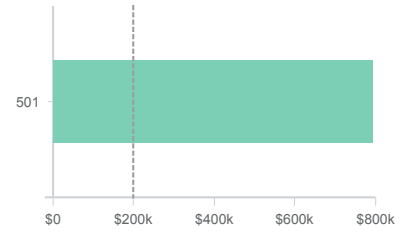
RESERVES MET Target Greater than 345,587



\$1,547,883.00
Target Status in 404

EQUIPMENT FUND RESERVES

RESERVES MET Target Greater than 200,000



\$793,756.00
Target Status in 501

Annual loan payment in reserve.

The operating funds for the utilities will be maintained to provide sufficient cash flow to meet the financial needs of any unforeseen emergency. The Storm Drainage Fund reserve will be **\$345,587**. This amount shall be adjusted each January 1 by the annual percentage change in the Seattle-Tacoma CPI-U (June — July).

An equipment reserve for the City's vehicles and other fixed assets is to be maintained at a level sufficient to meet scheduled equipment replacements so as to sustain an acceptable level of municipal services and sustain the effective operation of the City's assets. At no time shall this reserve be less than **\$200,000**.

Quarter 2 Capital Improvement Projects

CAPITAL IMPROVEMENT PROJECT SUMMARY

	23-24 REVISED BUDGET	THRU SEPTEMBER			2021 ACTUAL	2022 ACTUAL	
	FY2023	FY2023	REMAINING	% REACHED	FY2021	FY2022	21-22 TOTAL
Expenditures by Fund							
102 - Transportation Benefit Dist	(\$570,000)	(\$438,546)	(\$131,454)	76.9%	(\$273,876)	(\$447,104)	(\$720,980)
105 - American Rescue Plan Act	(\$213,000)	(\$47,635)	(\$165,365)	22.4%	-	(\$128,973)	(\$128,973)
303 - Facilities Capital Improvement	(\$2,000,000)	(\$293,443)	(\$1,706,557)	14.7%	(\$110,346)	(\$115,386)	(\$225,732)
305 - Real Estate Excise Tax II Fund	-	-	\$0	-	(\$525)	-	(\$525)
306 - Main Street Improvement Fund	-	(\$7,391)	\$7,391	-	(\$149,765)	\$0	(\$149,765)
307 - Street Capital Improvement Fnd	(\$8,307,044)	(\$900,798)	(\$7,406,246)	10.8%	(\$194,111)	(\$411,159)	(\$605,270)
308 - Parks Capital Improvement Fund	(\$640,000)	(\$1,360,617)	\$720,617	212.6%	(\$105,229)	(\$29,354)	(\$134,584)
401 - Water Fund	(\$350,000)	-	(\$350,000)	0.0%	(\$8,582)	(\$23,011)	(\$31,593)
402 - Sewer Fund	-	(\$14,983)	\$14,983	-	(\$116,433)	(\$18,439)	(\$134,872)
407 - Water Capital Improvement Fund	(\$3,834,000)	(\$88,907)	(\$3,745,093)	2.3%	(\$230,711)	(\$209,853)	(\$440,563)
408 - Sewer Capital Improvement Fund	(\$8,088,850)	(\$1,538,059)	(\$6,550,791)	19.0%	-	(\$541,502)	(\$541,502)
409 - Storm Drain Capital Imprv Fund	(\$235,000)	-	(\$235,000)	0.0%	-	-	\$0
EXPENDITURES BY FUND TOTAL	(\$24,237,894)	(\$4,690,379)	(\$19,547,515)	19.4%	(\$1,189,578)	(\$1,924,781)	(\$3,114,359)

AMERICAN RESCUE PLAN ACT (ARPA)

On **March 11, 2021**, the American Rescue Plan Act was signed into law, and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund, which together make up the **Coronavirus State and Local Fiscal Recovery Funds (“SLFRF”) program**. This program is intended to provide support to State, territorial, local, and Tribal governments in responding to the economic and public health impacts of COVID-19 and in their efforts to contain impacts on their communities, residents, and businesses.

The City's allocation of SLFRF totaled **\$2,265,264**, which must be financially obligated by **December 31, 2024**. Funds which are obligated must be spent by **December 31, 2026**.

Local governments may use the ARPA funds for a wide variety of public health needs and to address the negative impacts caused by the pandemic, including augmenting essential government services and investing in personnel and the local workforce. Other designated uses for ARPA funds include investing in water, sewer or broadband infrastructure and enhancing a City's art, culture, tourism and travel businesses through key one-time investments.

The plans for ARPA funds to be used to enhance the City's staffing provide essential core governmental services to our citizens, communities and businesses. The staffing component of the ARPA fund budget is targeted at providing information to our community, planning for emergencies and assisting our business community to recover from the COVID pandemic.

AMERICAN RESCUE PLAN ACT SUMMARY

	23-24 REVISED BUDGET		THRU SEPTEMBER		2021 ACTUAL	2022 ACTUAL		21-22 TOTAL
	FY2023	FY2023	REMAINING	% REACHED		FY2021	FY2022	
Receipts	-	-	\$0	-	\$1,132,631	\$1,132,742	\$2,265,373	
Expenditures								
American Rescue Plan Act								
Non-Departmental	(\$1,512,725)	(\$351,466)	(\$1,161,259)	23.2%	-	(\$128,283)	(\$128,283)	
Community Events and Services	(\$213,000)	-	(\$213,000)	0.0%	-	(\$2,652)	(\$2,652)	
Emergency Response	-	(\$181)	\$181	-	(\$1,435)	(\$11,195)	(\$12,630)	
Economic Development	-	-	\$0	-	(\$16,031)	-	(\$16,031)	
Parks Department	-	(\$30,741)	\$30,741	-	-	(\$14,510)	(\$14,510)	
Engineering Department	(\$300,000)	-	(\$300,000)	0.0%	-	-	\$0	
AMERICAN RESCUE PLAN ACT TOTAL	(\$2,025,725)	(\$382,388)	(\$1,643,337)	18.9%	(\$17,466)	(\$156,640)	(\$174,106)	
EXPENDITURES TOTAL	(\$2,025,725)	(\$382,388)	(\$1,643,337)	18.9%	(\$17,466)	(\$156,640)	(\$174,106)	

