



City of Duvall City Council Meeting

Minutes

November 7, 2023
15619 Main Street, NE
Duvall, WA 98019

Remote Option Made Available

Members Present:

Amy Ockerlander, Mayor
Amy McHenry, Mayor Pro Tempore
Rick Shaffer
Jennifer Knaplund
Mike Supple
Ronn Mercer

Staff Present:

Cynthia McNabb, City Administrator
Michael DeBock, Chief of Police (Remote)
Steven Leniszewski, Director of Public Works
John Botero, City Clerk
Beth McMinn, Director of Finance
Lara Thomas, Director of Comm. Dev.

Guests Present:

Daniel Kenny, City Attorney
Jenn Hernandez
Crystal Frasier
Dr. Eric W. Murray, Cascadia College
Laura Smith, Empower Youth Network
Christine Mills, Empower Youth Network
Heather Dawning, Empower Youth Net.
Ashok Savasere
Aswini Savasere
Rob Wotton, City of Snoqualmie
Anjilee Dodge, King Co. (Remote)

A recording of this meeting is available by clicking [HERE](#).
The agenda and corresponding material are available by clicking [HERE](#).



Part I – Committee of the Whole Meeting.

- A. Good of the Order.** Mayor Pro Tempore Amy McHenry opened the meeting at 17.34 and welcomed all attendees.
- B. Review of Regular Meeting Agenda.** Mayor Pro Tempore McHenry asked all Councilmembers present to review the agenda and propose any changes thereto. City staff requested that Agenda Bill 23-76, the first item under new business in the regular meeting agenda, be pulled and incorporated into the preliminary budget for the next meeting. There was no opposition, and there were no other changes.
- C. Memorandum of Understanding with the Snoqualmie Vallie Economic Alliance.** Anjilee Dodge, Program Manager of the King County Department of Local Services, along with Rob Wotton, Councilmember of the City of Snoqualmie, presented to the Council this opportunity to join other cities and the Snoqualmie Tribe about a development opportunity which involves participation and the receipt of different grants available. This project aims to discuss regional economic development goals, priorities, and values. Both presenters discussed the different funding opportunities and the parameters of the MOU. After answering various questions from the Council, Director of Community Development Lara Thomas informed the Council that the MOU would be presented for approval at a later meeting.
- D. Closed Session – Discussion on Collective Bargaining under RCW § 42.30.140(4)(a).** Councilmembers left the chamber to discuss a matter related to collective bargaining. They returned to the meeting at 18.42.
- E. City Administrator’s Report.** City Administrator Cynthia McNabb gave the Council an update on upcoming events and asked the Director of Community Development, Lara Thomas, to report on her department’s activities. After that, Public Works Director Steven Leniszewski provided an update on his department’s activities. She finished her report, opening the floor to questions from Council.
- F. Adjournment.** Pro Tempore McHenry adjourned the Committee of the Whole meeting at 18.57.

Part II – City Council Regular Meeting.

- A. Call to Order and Flag Salute.** Mayor Amy Ockerlander called the meeting to order at 19.00 and asked all attendees to rise to salute the flag.
- B. Roll Call.** The City Clerk called all Council members to record their attendance. All Council members except Councilmember Isaacson were present at the meeting.
- C. Additions and Corrections to the Agenda.** Mayor Ockerlander asked Councilmembers to review the agenda. Mayor Pro Tempore Amy McHenry then moved to adopt the meeting agenda and to excuse the absences of Councilmembers Lovett and Isaacson. Councilmember Mercer seconded, and the



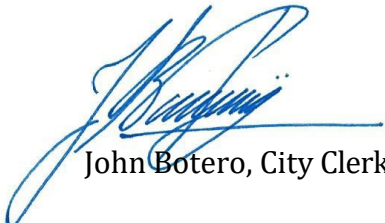
motion passed unopposed.

- D. State of the College: The Cascadia Roadshow.** President of Cascadia College, Dr. Eric W. Murray, presented to Council about Cascadia's current efforts, programs, and statistics and provided information about upcoming projects. He concluded his presentation after answering different questions from Councilmembers.
- E. Proclamations.** Mayor Ockerlander asked the City Clerk to read the proclamations for Kindness Month, Native American Heritage Month, and Veteran's Day.
- F. Comments from the Audience.** The Mayor called upon the City Clerk to read all comments received by the City Clerk's Office, which the City Clerk did. Then, the Mayor opened the floor for members of the public to comment. Having no member of the public comment, Mayor Ockerlander then invited members attending the meeting remotely to speak.
- G. Consent Agenda.** Mayor Ockerlander asked for the approval of the items contained in the consent agenda, namely:
1. Payroll and Claims Approval for \$ 584,147.86. 2
 2. Approval of Meeting Minutes from the October 17, 2023, Council Meeting
 3. Agenda Bill 23-39a – Amendment to Finance Director's Contract
 4. Agenda Bill 23-75 – Public Art Policy
- Mayor Pro Tempore McHenry moved to approve the consent agenda, and Mr. Shaffer seconded—the motion carried by five ayes and zero nays.
- H. Public Hearing – Presentation of 2023/2024 Revenues and Revenue Hearing.** Mayor Ockerlander opened the public hearing at 19.36 and yielded to Director of Finance Beth McMinn to make her presentation about 2023 and 2024 revenues. After completing her presentation, Mayor Ockerlander closed the hearing at 19.48.
- I. Public Hearing – Riverview School Impact Fee.** Mayor Ockerlander opened the hearing at 19.49 and yielded to Director of Community Development Lara Thomas, who presented the background of this impact fee and provided additional information on it. Once the presentation was completed, Mayor Ockerlander closed the public hearing at 19.53.
- J. Public Hearing – Presentation of 2024 Property Tax Levy.** Mayor Ockerlander opened the public hearing at 19.54 and yielded to Director of Finance Beth McMinn, who presented the process of calculating this levy and its forecasted implications. After she completed her presentation, which included statements from the Director of Public Works, Steven Leniszewski, and the Director of Community Development, Lara Thomas, Mayor Ockerlander closed the hearing at 19.58.



- K. Mayor's Report.** Mayor Ockerlander informed Council of her previous meetings with the Association of Washington Cities and her work with that organization. Also, he informed Council of her upcoming engagements with different organizations.
- L. City Administrator's Report.** City Administrator Cynthia McNabb continued her report and started a discussion about modifying the language on the agenda related to the public commentary period and the proposed welcoming signs around the City.
- M. Agenda Bill 23-77 – Approval of School Impact Fees.** After a brief period of answering questions based on the presentation at the public hearing, Councilmember Mercer moved to approve the school impact fees, which Councilmember Knaplund seconded. Having no opposition, the motion carried unanimously.
- N. Agenda Bill 23-78 – 2024 Property Tax Levy.** Following up on the presentation at the public hearing, the floor was open for different questions. There was a discussion about banking the proposed increase during 2024 and leaving it for 2025, which led to further discussion about this proposal. After hearing from Councilmembers present, Mr. Supple moved to approve the property tax levy, which Mr. Shaffer seconded. The motion passed with one vote against, cast by Councilmember Knaplund.
- O. Executive Session – Discussion under RCW 42.31.110(g).** Mayor Ockerlander informed the public present that Council would head into executive session and that no more business would be conducted after they returned from it. Councilmembers then left the chamber to start the session.
- P. Adjournment.** Having no other business, the Mayor adjourned the meeting at 20.51. There was no opposition to the meeting being adjourned.

Respectfully Submitted,



John Botero, City Clerk