

Meeting Minutes
Civil Service Commission
October 27, 2021 (Special Meeting)
ZOOM
5:00 PM

Commissioners present: Jaime Kemper, Ray LaBate

Secretary/Chief Examiner: Lt. Steve Sabourin

Staff present: Lt. Steve Sabourin

Call to Order: 5:00pm

Approval of Minutes:

- Approval of August Minutes- No approval of minutes due to special meeting.

Public Comment: None

Police Department Report: No staff report due to special meeting.

New Business: Certification of Entry Level and Lateral/Exceptional Entry Level Police Officer Eligibility Lists

Jaime Kemper asked if per the rules, a candidate should be placed on the eligibility list if they only received a score above 70% due to added credit points. A candidate received a score below 70% from the oral board panel, but their overall score was above 70% with added education credit points. It was confirmed per the current civil service rules, that in order to receive additional percentage points for education or veteran's preference, the candidate's original score must be above 70%. Due to this rule, an entry level candidate, Matthew Tewolde, shall be removed from the current eligibility list.

Jaime Kemper and Ray LaBate went through candidate scores and checked the math.

It was discussed that candidates currently on the eligibility list, who pre-dated the current list of new candidates, must be given an effective date on the list to track how long they have been on the eligibility list.

It was discussed that the eligibility list for lateral/exceptional entry candidates is not ranked, per the rules, but will be listed alphabetically by first name.

Jaime Kemper motioned to certify the eligibility lists for entry level and lateral/exceptional entry level candidates, with the following needed changes:

- Matthew Tewolde shall be removed from the entry level eligibility list, as his original oral board score, before adding education points, was not 70%, which is required by the current civil service rules.
- Elliot Head (entry level list) and Jose Nunez (lateral/exceptional entry level list) shall have effective dates posted next to their names on their respective lists, as they are the only names to remain from the previous list.

Ray LaBate seconded the motion. The commission voted 2-0 to certify the entry level and lateral/exceptional entry level eligibility lists with the listed changes.

Lt. Sabourin provided a brief update regarding the SRO position, plan for supervision moving forward, and the commission agreed to postpone the next meeting one week, to November 10, 2021, via ZOOM.

Next Meeting: November 10, 2021

Adjourn: Approximately 5:35pm