

**CITY OF DUVALL**  
**DRAFT COUNCIL MEETING MINUTES**  
**October 5, 2021**  
**7:00 P.M. – Virtual Meeting via Zoom**

*Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom webinar.*

**The City Council Meeting was called to order by Mayor Ockerlander at 7:01 P.M.**

**Roll Call**

**Council Present:** Amy McHenry, Mike Remington, Jennifer Knaplund, Dianne Brudnicki, Michelle Hogg, Dorothy Lengyel, Rick Shaffer

**Staff Present:** Lara Thomas, Steve Leniszewski, Dana Mason, Michael DeBock, Troy Davis, City Attorney Daniel P. Kenny, Stephanie Goodwin

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll for September 24, 2021 and October 5, 2021 in the amount of \$325,851.52; and Claims for October 5, 2021 in the amount of \$173,139.37; add 10-minutes to the Executive Session regarding Potential Litigation pursuant to RCW 42.30.110 (1)(i) for a total of 20 minutes.

**II. Adoption of Council Agenda:**

*It was moved and seconded (McHenry-Hogg) to approve the 10/05/21 Council Agenda.  
The motion carried (7 ayes).*

**III. Approval of Consent Agenda:**

*It was moved and seconded (McHenry-Hogg) to approve the consent agenda which includes approving the Committee of the Whole and City Council meeting minutes of 09/21/21; Special Council Meeting minutes of 9/28/21; Payroll for 9/24/21 through 10/5/21 in the amount of \$325,851.52 Checks #52304-52306 including EFTs in the amount of \$250,986.87; and Claims for 10/05/21 Checks #52315-52369 in the amount of \$173,139.37. The motion carried (7 ayes).*

**IV. Comments from the Audience:**

*Mark Boettcher spoke on the amendments proposed in the 2021 Comprehensive Plan.*

*Nazeer, 26649 143<sup>rd</sup> Pl NE, spoke on the amendments proposed in the 2021 Comprehensive Plan.*

*Lisa Yeager, Sno-Valley Senior Center, 4610 Stephens Ave, Carnation. Thanked Council for the grant that was provided and explained what the funds were used for. The annual auction is starting Monday, October 16<sup>th</sup> and on October 19<sup>th</sup>, is a free Boomer Boot Camp.*

*Laura Smith, Empower Youth Network, thanked Council for leadership and commitment to Duvall; and asked for continued support from Council.*

**V. Scheduled Items:**

**1. Mayor’s Report-**Mayor Ockerlander states she is looking forward to welcoming incoming City Administrator Kevin Oppe; we are working through staffing challenges and we need to re-imagine Government and long-term retention.

**2. Council Reports**

Councilmember Brudnicki stated she attended Walk the Planks on September 25<sup>th</sup>. Councilmember Brudnicki thanked Public Works Director, Steve Leniszewski, and his team.

**3. Council Committee Reports**

**Finance and Administration:** Continuation-Contract Ten-Year Independent Financial Plan Consultant and Implementation including a Possible Fiscal Sustainability Plan –Councilmembers Knaplund and Lengyel gave commentary on their research. Dana Mason, Finance Director, answered questions from Council.

Councilmember Lengyel left the meeting.

**4. Land Use:** Councilmember Hogg stated that there was nothing new to report, but the Committee will be meeting again starting this month.

**5. Public Safety:** Councilmember Brudnicki gave a summary of the Committee highlights such as an update on Police recruitment; hiring/background process changes; recruiting incentives; Scholl Resource Officer (SRO) Memorandum of Understanding (MOU) and Civil Service administrative changes. Chief DeBock stated that recruitment is difficult currently across the board and expanded on the SRO MOU.

**6. Public Works: None**

**7. Council Procedures Update/Code of Conduct Ad-Hoc:** Councilmember Hogg stated that the next meeting will be on Monday at 12:30pm and stated her appreciation for former City Clerk, Jodi Wycoff.

**8. City Council Human Services Grant Policy Ad-Hoc: None**

**9. Administration:** Community Development Director, Lara Thomas, stated that the recruitment for a new City Clerk is underway and thanked Council for the first “Pre-City Council Meeting”. Public Works Director, Steve Leniszewski, gave a brief background of the contract with Seattle Public Utility for the purchase of our water. Mr. Leniszewski stated the extension is just cleaning up the contract and there is zero obligation, but it does need the Mayor’s approval. Mr. Leniszewski then answered questions from Council.

**VI. Presentation:** *None*

**VII. Public Hearing:** 2021 Comprehensive Plan Amendments  
Mayor Ockerlander read the Public Hearing Procedures for a Virtual Meeting into the record.

Troy Davis, Senior Planner, presented the 2021 Comprehensive Plan Amendments.

Public Comments: Marc Boettcher, spoke of the eastern of the two properties; and re-iterated his previous public comment. Mr. Boettcher would like the City to consider a development agreement to work together to come to the best possible solution for this site.

Salwa Raphael thanked the staff and Council for the collaboration regarding transportation and availability in the Snoqualmie Valley and is looking forward to future collaborations.

Nazeer, 26649 NE 143<sup>rd</sup>, stated that his lot is 75% not forested; just grass/lawn. He also stated he has no plans for development at this time as he purchased the lot for a retirement plan.

The Public Hearing closed at 8:49pm.

**VIII. New Business:**

**1. (AB21-98a) 2021 Comprehensive Plan Amendments**

*Troy Davis, Senior Planner, answered questions from Council.*

**IX. Executive Session: Potential Litigation -10 minutes - RCW 42.30.110(1)(i)**

9:04 p.m. City Council went into a 10-minute Executive Session regarding potential litigation.

*In attendance at Executive Session: Mayor Amy Ockerlander; Councilmembers Dianne Brudnicki, Amy McHenry, Mike Remington, Michelle Hogg, and Jennifer Knaplund, Public Works Director Steve Leniszewski, Community Development Director Lara Thomas, and City Attorney Daniel Kenny.*

9:14 p.m. The Closed Session was extended in increments for a total of 20 minutes.

9:24 p.m. The regular Council meeting resumed.

*Pursuant to Council Procedures, it was moved and seconded (Shaffer-Hogg) to extend the meeting beyond 9:30 p.m. The motion carried (6 ayes).*

**New Business Con't:**

**2. (AB21-99a) King County Parks Levy Grant Application for the 2021-22 Grant Program: Open Space River Corridors**

Steve Leniszewski, Public Works Director, gave an overview of the grant program and answered questions from Council.

*It was moved and seconded (Shaffer/Brudnicki) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (6 ayes).*

*It was moved and seconded (Brudnicki/Shaffer) to approve AB21-99a King County Parks Levy Grant Application for the 2021-22 Grant Program: Open Space River Corridors. The motion carried (6 ayes).*

**3. (AB21-100a) King County Parks Levy Grant Application for the 2021-22 Grant Program: Parks Capital and Open Space**

Steve Leniszewski, Public Works Director, gave an overview of the grant program and answered questions from Council.

*It was moved and seconded (McHenry/Shaffer) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (6 ayes).*

*It was moved and seconded (McHenry-Shaffer) to approve AB21-100a King County Parks Levy Grant Application for the 2021-22 Grant Program: Parks Capital and Open Space. The motion carried (6 ayes).*

**4. (AB21-101a) Limited Term Employee-Public Works Operations**

Steve Leniszewski, Public Works Director, is looking for 4 month limited term, non-benefitted; hourly rate employee for Public Works Maintenance. Mr. Leniszewski answered questions from Council.

*It was moved and seconded (Remington-Brudnicki) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (6 ayes).*

*It was moved and seconded (Remington-Brudnicki) to approve AB21-101a-Limited Term Employee-Public Works Operations. The motion carried (6 ayes).*

**X. Unfinished Business:**

**1. (AB21-97b) Toll/Walden Phase 3 Final Plat**

Steve Leniszewski, Public Works Director, stated the developer is not quite ready for final plat approval. Mr. Leniszewski and Lara Thomas, Community Development Director, answered questions from Council.

**XI. Adjournment:**

*There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 10:25 p.m.*

Signed \_\_\_\_\_  
Amy Ockerlander, Mayor

Attest \_\_\_\_\_  
Stephanie Goodwin, Accounting Associate