

**CITY OF DUVALL
COUNCIL MEETING MINUTES
September 7, 2021
7:00 P.M. – Virtual Meeting via Zoom**

Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom webinar.

The City Council Meeting was called to order by Mayor Ockerlander at 7:02 P.M.

Roll Call

Council Present: Amy McHenry, Dorothy Lengyel, Mike Remington, Jennifer Knaplund, Michelle Hogg, Rick Shaffer (absent: Dianne Brudnicki)

Staff Present: Ryan Cotton, Steve Leniszewski, Michael DeBock, Dana Mason, Jodi Wycoff

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll for 08/20/2021 through 09/03/2021 in the amount of \$495,506.09 and Claims for 08/24/2021 through 09/07/2021 in the amount of \$502,790.64; and move New Business items AB21-88a and AB21-89a to just after Comments from the Audience.

II. Adoption of Council Agenda:

It was moved and seconded (McHenry-Hogg) to adopt the 09/07/21 Council Agenda. The motion carried (6 ayes).

III. Approval of Consent Agenda:

It was moved and seconded (McHenry-Hogg) to approve the consent agenda which includes approving the Committee of the Whole and City Council meeting minutes of 08/17/21; Payroll for 08/20/2021 through 09/03/2021 Checks #52055, #52166-52167, and #52168-52175 in the amount of \$495,506.09 including EFTs is in the amount of \$417,809.64; Claims for 08/24/2021 through 09/07/2021 Checks #52178-52232, #52165, #52143-52163 and #52164, in the amount of \$502,790.64 including EFTs in the amount of \$36,088.83; and the following business items: (AB21-85a) Approve Resolution #21-13 reimplementing a fee schedule for Big Rock Ballfields. The motion carried (6 ayes).

IV. Comments from the Audience:

There were no comments from the audience.

V. New Business:

1. (AB21-88a) Interlocal Agreement - Riverview School District - Part-time School Resource Officer

It was moved and seconded (McHenry-Shaffer) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.

The motion carried (6 ayes).

It was moved and seconded (McHenry-Shaffer) to approve and authorize the Mayor to enter into an interlocal agreement between the City of Duvall and Riverview School District for Part-time School Resource Officer. The motion carried (6 ayes).

2. (AB21-89a) Ordinance - Police Department Non-represented pay scale

It was moved and seconded (Lengyel-McHenry) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.

The motion carried (6 ayes).

It was moved and seconded (McHenry-Shaffer) to adopt Ordinance #1285 ordinance adopting a pay scale for nonunion Police Sergeants and nonunion Lieutenants; establishing additional benefits for nonunion Police Sergeants and nonunion Lieutenants; providing for severability and establishing an effective date; and authorize the Mayor to negotiate a contract or contract amendment with the Lieutenant that is consistent with the compensation in the adopted Ordinance.

It was moved and seconded (Hogg-Lengyel) to amend Attachment A of the ordinance to add the following to the end of the attachment: "It is the intent of this ordinance, that if a Lieutenant chooses to work a 2,190-hour work year, they shall not be eligible for Administrative Leave." The motion to amend carried (6 ayes).

The original motion, as amended, carried (6 ayes).

VI. Scheduled Items:

1. Mayor's Report

Mayor Ockerlander reminded everyone about the upcoming 9/11 Remembrance event at 8:30am at the Fire Department. Mayor Ockerlander gave an update on COVID-19 including vaccination regulations and gave an update on recent regional meetings she attended.

2. Council Reports

Councilmember Remington gave an update on the Duvall Foundation of the Arts and the remaining pieces of the Thayer Barn and covering.

3. Council Committee Reports

Finance and Administration: Councilmember Remington reported that the Committee reviewed the submissions for the Financial Planning consultant contract.

Land Use: *No report.*

Public Safety: Councilmember McHenry reviewed items discussed at the recent meeting including recruitment process and progress, the upcoming 9/11 Remembrance event and items that are on tonight's agenda.

Public Works: *No report.*

City Council Procedures Update / Code of Conduct Ad-Hoc: Councilmember Hogg said that the committee reviewed Chapter 3, Chapter 4 and part of Chapter 5.

City Council Human Services Grant Policy Ad-Hoc: *No report.*

4. Administration Update

Ryan Cotton, Interim City Administrator, gave an update on the City Administrator recruitment process and the upcoming Council Retreat.

VII. Presentation: *None*

VIII. Public Hearing: *None*

IX. New Business (continued):

1. (AB21-90a) Resolution – Extending Emergency Sick Leave policy

It was moved and seconded (Remington-Shaffer) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.

The motion carried (6 ayes).

It was moved and seconded (Remington-Shaffer) to approve Resolution #21-14 extending the City of Duvall American Rescue Plan Act of 2021 Emergency Leave Policy.

The motion carried (6 ayes).

2. (AB21-91a) Contract Amendment – Summit Law

Dana Mason, Finance Director, introduced this item and answered questions from Council. This item will be on the next agenda for further discussion and potential action.

X. Unfinished Business:

1. (AB21-78c) Ordinance Amending/Creating Administrative Leave Policy

Ryan Cotton, Interim City Administrator reviewed this item and answered questions from Council. This item may be on the next agenda for further discussion and potential action.

Pursuant to Council Procedures, it was moved and seconded (Remington-McHenry) to extend the meeting beyond 9:30 p.m. The motion carried (6 ayes).

X. Executive Session: **Qualifications of an applicant for public employment –
20 minutes RCW 42.30.110(1)(g)**

8:55 p.m. City Council went into a 20-minute Executive Session regarding qualifications of an applicant for public employment

In attendance at Executive Session: Mayor Amy Ockerlander, Councilmembers Amy McHenry, Mike Remington, Michelle Hogg, Jennifer Knaplund, Rick Shaffer and Dorothy Lengyel; and Interim City Administrator Ryan Cotton

9:15 p.m. The Executive Session was extended a total of 18 minutes.

9:33 p.m. The Regular Council Meeting Resumed.

XI. Adjournment:

There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 9:33 p.m.

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk