

Meeting Minutes
Civil Service Commission
July 6, 2022
ZOOM
5:00 PM

Commissioners present: Ray LaBate, William Ojeda

Secretary/Chief Examiner: Lt. Steve Sabourin

Staff present: Lt. Steve Sabourin

Call to Order: 5:02pm

Approval of Minutes:

- Commissioners approved of the minutes from the 05/11/2022 meeting
 - Motion- Ray LaBate
 - Second- William Ojeda

Public Comment: None

Police Department Report:

- Lt. Sabourin provided the commission with a hiring/staffing update. Officer Head graduated from BLEA on 6/16 and has begun his field training. Lateral Officer Blaho was hired on 6/21 and has begun his field training as well. A Police Administrative Specialist candidate was selected and is in the background process, along with an entry level Officer candidate. PD administration is still waiting on the final background report regarding the Sergeant candidate. Lt. Sabourin mentioned that staffing has gotten better than it's been in quite some time.
- Lt. Sabourin provided the commission with a water safety update and mentioned that PD has been on the river with their jet skis the past few weekends. The program is off to a great start and has been well received by the community.

New/Old Business:

- Lt. Sabourin showed the commission updated eligibility lists for lateral-BLEA certified and entry level Police Officer. The updated lists showed the lateral-BLEA certified list empty, after one candidate was disqualified during the background process and the other was recently hired.
- The entry level list showed one candidate in background and several disqualified after the Chief's interview. William Ojeda asked how the Chief's interviews were structured. Lt. Sabourin explained the Chief's interview is far more informal than the oral board and Chief DeBock has a list of questions that he asks each candidate. Once the interviews are complete, it is determined if the candidate is a fit for our agency, based on their responses.

Next Meeting: August 3, 2022 (Commission agreed that they would like to move the meetings in person at the Old Depot building)

Adjourn: Approximately 5:30pm