

**CITY OF DUVALL  
COUNCIL MEETING MINUTES  
June 15, 2021  
7:00 P.M. – Virtual Meeting via Zoom**

*Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom webinar.*

**The City Council Meeting was called to order by Mayor Ockerlander at 7:04 P.M.**

**Roll Call**

**Council Present:** Amy McHenry, Dorothy Lengyel, Mike Remington, Jennifer Knaplund, Dianne Brudnicki, Michelle Hogg, Rick Shaffer

**Staff Present:** Lara Thomas, Ryan Cotton, Steve Leniszewski, Michael DeBock, Jodi Wycoff, City Attorney Daniel P. Kenny

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll for June 4, 2021 in the amount of \$324,264.78 and Claims for June 2, 2021 through June 14, 2021 in the amount of \$129,925.86; and under Scheduled Items remove: Item 2 – King County Fire District 45 update.

**II. Adoption of Council Agenda:**

*It was moved and seconded (Remington-McHenry) to approve the 06/15/21 Council Agenda. The motion carried (7 ayes).*

**III. Approval of Consent Agenda:**

*It was moved and seconded (Remington-McHenry) to approve the consent agenda which includes approving the Committee of the Whole and City Council meeting minutes of 06/01/21; Payroll for 06/04/21 Checks #51796-51799 and #51830-51837 in the amount of \$324,264.78 including EFTs in the amount of \$244,831.75; and Claims for 06/02/21 through 6/14/21 Checks #51838-51886 and #51800-51829 in the amount of \$129,925.86 including EFTs in the amount of \$7,216.00. The motion carried (7 ayes).*

**IV. Comments from the Audience:**

*Jodi Wycoff, City Clerk, read the following public comment received via email:*

Sean Rynders, Vice President of Baseball Sno-Valley North Little League, expressed his support for additional ballfields in the expansion project of Big Rock Ballfields.

Lisa Yeager, Director of Sno-Valley Senior Center, spoke on behalf of Snoqualmie Valley Local Advocacy Team and requested Council to allocate a large amount of the ARPA funding to human services as well as continue to budget for human services funding in the City budget and add human services to the Comprehensive Plan. Lastly, Ms. Yeager stated that the Senior Center is seeking funding to build low income senior housing in Carnation.

**V. Scheduled Items:**

**1. Mayor's Report**

Mayor Ockerlander reported on recent regional meetings she has attended and gave an update on COVID-19 vaccination rates and reopening plans for King County and the State.

**2. ~~King County Fire District 45 Update~~ - removed**

**3. Council Reports**

*There were no reports.*

**4. Council Committee Reports**

**Finance and Administration:** Councilmember Remington reported that the committee continues to work on the Procurement Policy.

**Land Use:** Councilmember Hogg reviewed items discussed at the recent meeting including the Westcott/Duvall Village commercial permit extension request and sign code update.

**Public Safety:** *No report.*

**Public Works:** Councilmember McHenry reviewed items discussed at the recent meeting including the Big Rock Ballfields east parcel, disc golf, various road and other projects and options for mitigating issues at the Woodinville-Duvall Road/Main Street intersection.

**Council Procedures Update/Code of Conduct Ad-Hoc:** Councilmember Hogg said the committee reviewed and updated Chapter 1 of the procedures.

**City Council Human Services Grant Policy Ad-Hoc:** Councilmember McHenry said that the committee reviewed applications and recommended allocations which will be discussed under new business this evening.

**5. Administration Update**

Ryan Cotton, Interim City Administrator, said that he will contact Councilmembers in the coming weeks to discuss traits and qualities they would like in the next City Administrator.

Lara Thomas, Deputy City Administrator/Community Development Director, gave a brief presentation to review the current processes for receiving and processing complaints, requests and code enforcement issues and said that staff is looking into options to consolidate the processes.

**VI. Presentation 1:      **Fireworks Safety****

Michael DeBock, Acting Police Chief, gave a presentation to review what the Duvall Municipal Code currently dictates related to fireworks including dates, times and locations for discharge and emergency ban measures if ever deemed necessary. Acting Chief DeBock said that King County Council voted to ban all fireworks in unincorporated King County beginning in 2022. Lastly, Chief DeBock reviewed Police call volumes for firework-related calls the past few years and answered questions from Council.

**VII. Public Hearing:      *None***

**VIII. Executive Session:      Qualifications of applicant for public employment – 10 minutes  
RCW 42.30.110(1)(g)**

7:53 p.m.                      City Council went into a 10-minute Executive Session regarding qualifications of an applicant for public employment.

*In attendance at Executive Session: Mayor Amy Ockerlander, Councilmembers Dianne Brudnicki, Amy McHenry, Mike Remington, Michelle Hogg, Jennifer Knaplund, Dorothy Lengyel and Rick Shaffer; Interim City Administrator Ryan Cotton, and City Attorney Daniel P. Kenny.*

8:03 p.m. The Executive Session was extended a total of 60 minutes.

9:05 p.m. The Regular Council Meeting Resumed.

**IX. New Business:**

**1. (AB21-56a) Motion to cancel the regular August 3, 2021 Committee of the Whole and City Council meetings.**

*It was moved and seconded (Lengyel-McHenry) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (7 ayes).*

*It was moved and seconded (Lengyel-Brudnicki) to cancel the regular August 3, 2021 Committee of the Whole and City Council meetings. The motion carried (7 ayes).*

**2. (AB21-57a) Confirm Mayor Ockerlander's appointment of Jaime Kemper to the Duvall Civil Service Commission Position 1, a six-year term ending 04/01/2027.**

*It was moved and seconded (Remington-Knaplund) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (7 ayes).*

*It was moved and seconded (Remington-Shaffer) to confirm Mayor Ockerlander's appointment of Jaime Kemper to the Duvall Civil Service Commission Position 1, a six-year term ending 04/01/2027. The motion carried (7 ayes).*

**3. (AB21-58a) Resolution – continued support of City Wellness Program.**

*It was moved and seconded (Shaffer-Remington) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (7 ayes).*

*It was moved and seconded (Hogg-Brudnicki) to approve Resolution #21-10 supporting the continuation of the Employee Wellness Program. The motion carried (7 ayes).*

**4. (AB21-59a) Approve Human Service Grant Allocations**

*It was moved and seconded (Shaffer-Brudnicki) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (7 ayes).*

*It was moved and seconded (Brudnicki-McHenry) to authorize staff to execute grant contracts as recommended by the Human Services Grant Funding Ad-Hoc Committee. The motion carried (7 ayes).*

**5. (AB21-60b) Confirm appointment and authorize Mayor to enter into employment agreement for Police Chief.**

Mayor Ockerlander stated that this item will be discussed, and action taken, at a special Council meeting before the end of the month.

*During the previous item, pursuant to Council Procedures, it was moved and seconded (Remington-Shaffer) to extend the meeting beyond 9:30 p.m. The motion carried (7 ayes).*

**6. (AB21-61b) Cooperation agreement between City of Duvall and Snoqualmie Valley North Little League**

*It was moved and seconded (Remington-McHenry) to approve Cooperation agreement between City of Duvall and Snoqualmie Valley North Little League. The motion carried (5 ayes – Shaffer, Remington, Hogg, McHenry, Lengyel; 1 nay – Brudnicki; 1 abstention - Knaplund).*

**7. (AB21-62a) Accept the City of Duvall funding allocation of Coronavirus Local Fiscal Recovery Funds from the federal American Rescue Plan Act (ARPA).**

*It was moved and seconded (Shaffer-McHenry) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (7 ayes).*

*It was moved and seconded (Remington-Hogg) to accept the City of Duvall funding allocation of Coronavirus Local Fiscal Recovery Funds from the federal American Rescue Plan Act (ARPA). The motion carried (7 ayes).*

**8. (AB21-63a) Contract - Classification and Compensation Study**

*It was moved and seconded (Shaffer-Remington) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (7 ayes).*

*It was moved and seconded (Brudnicki-Shaffer) to authorize staff to negotiate a contract for a Classification and Compensation Study to be brought to Council at the next Council meeting. The motion carried (7 ayes).*

**9. (AB21-64a) Roney Road Overlay Contract**

Steve Leniszewski, Public Works Director, introduced this item and explained this will be the first overlay project funded by Duvall’s Transportation Benefit District. Mr. Leniszewski said that the call for bids is out and they anticipate bringing a contract forward for approval at the next Council meeting.

**X. Unfinished Business:**

**1. (AB21-45b) Short-Term Extension of On-Call contracts.**

*It was moved and seconded (Remington-Shaffer) to authorize the Mayor to sign amendments for 2019/2020 On-Call Contracts. The motion carried (7 ayes).*

**XI. Adjournment:**

*There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 9:49 p.m.*

Signed \_\_\_\_\_  
Amy Ockerlander, Mayor

Attest \_\_\_\_\_  
Jodi Wycoff, City Clerk