



City of Duvall City Council Meeting

Minutes

May 16, 2023

15619 Main Street, NE
Duvall, WA 98019
Remote Option Made Available

Members Present:

Amy Ockerlander, Mayor
Amy McHenry, Mayor Pro Tempore
Rick Shaffer
Ronn Mercer
Jennifer Knaplund
John Isaacson
Mike Supple

Guests Present:

Amy Olen
Daniel P. Kenny, City Counsel
Terry Davis, Comcast

Staff Present:

Cynthia McNabb, City Administrator
Lara Thomas, Director of Comm. Dev.
John Botero, City Clerk
Troy Davis, Senior Planner



Part I – Committee of the Whole

The meeting of the Committee of the Whole scheduled for today was canceled. Public notice was provided on social media and at the venue where the meeting would take place.

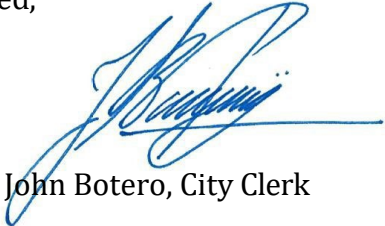
Part II – City Council Regular Meeting.

- A. **Call to Order and Flag Salute.** Mayor Amy Ockerlander called the meeting to order at 19.02 and asked all attendees to rise to salute the flag.
- B. **Roll Call.** The City Clerk called all Council members to record their attendance. The Mayor Pro-Tempore then moved to excuse Mr. Lovett’s absence, which Mr. Isaacson seconded. There was no opposition.
- C. **Additions and Corrections to the Agenda.** Mayor Ockerlander asked if any changes or additions needed to be made to this meeting's agenda; it was requested that an item in the consent agenda titled “Concession Policy” be moved to unfinished business. Mr. Isaacson moved to approve the agenda, seconded by the Mayor Pro Tempore. There was no opposition to the motion.
- D. **Proclamations.** Mayor Ockerlander asked the City Clerk to read a National Safe Boating Week proclamation. The same was read as signed by the Mayor.
- E. **Comments from the Audience.** Mayor Ockerlander opened the floor for public commentary, no public member commented during the meeting, and therefore, the meeting proceeded.
- F. **Executive Session.** The Council entered an executive session under RCW 42.30.110(1)(i). The session ended at 19.25, the time at which the Council reconvened.
- G. **Consent Agenda.** Councilmember Isaacson moved to approve the items under the consent agenda, which Councilmember Mercer seconded. There was no opposition.
- H. **Public Hearing – Ordinance on Mobile Food Units, AB # 23-29.** Member of staff Troy Davis made a presentation about the matter. The hearing ended after a series of answers and questions from the Council, in which Lara Thomas, Director of Community Development, also participated.
- I. **Public Hearing – Cable Franchise Agreement, AB # 23-31.** City Administrator McNabb and City Attorney Daniel P. Kenny presented this item. They took questions from the Council, which were also answered by Terry Davis, representing Comcast, at the public hearing. The hearing ended after the end of the question-and-answer session.
- J. **Mayor’s Report.** Mayor Ockerlander gave a brief presentation on legislation and other important matters to the City and its Council.
- K. **City Administrator’s Report.** City Administrator McNabb presented the Council with her report of events and projects in the City of Duvall and what will be coming before the Council soon. There were no questions.



- L. Unfinished Business – Cable Franchise Agreement.** After reviewing the matter before the Council and receiving answers to any questions or concerns, Mr. Isaacson moved to approve the Cable Franchise Agreement, which Councilmember Knaplund seconded. The motion passed unanimously.
- M. Unfinished Business – Amendment to Ordinance # 1315, Mobile Food Units.** Having previously discussed this matter, Mr. Isaacson moved to approve the amendment to the ordinance, an action which Mr. Shaffer seconded. The motion passed with no opposition.
- N. Unfinished Business – Concession Policy.** After a brief discussion and presentation on the matter, Mr. Isaacson moved to approve this policy. The Mayor Pro Tempore seconded his motion. The measure passed unanimously.
- O. Adjournment.** Having no other business before the Council, Mayor Ockerlander adjourned this Council meeting at 20.41 without any opposition.

Respectfully Submitted,



John Botero, City Clerk