



# City of Duvall City Council Meeting Minutes

May 2, 2023

15619 Main Street, NE  
Duvall, WA 98019  
Remote Option Made Available

**Members Present:**

Amy McHenry, Mayor Pro-Tempore  
Ronn Mercer (Remote)  
Mike Supple  
John Isaacson (Remote)

**Guests Present:**

Daniel Kenny, Esq. – City Counsel  
Amy Olen  
Kazumi Tait

**Staff Present:**

Cynthia McNabb, City Administrator  
Steven Leniszewski, Public Works Director  
Dana Mason, Finance Director (Remote)  
Lara Thomas, Community Development  
Director  
John Botero, City Clerk



## Part I – Committee of the Whole

The meeting of the Committee of the Whole scheduled for today was canceled due to a lack of quorum at the last minute. Public notice was provided on social media and at the venue where the meeting would take place.

## Part II – City Council Regular Meeting.

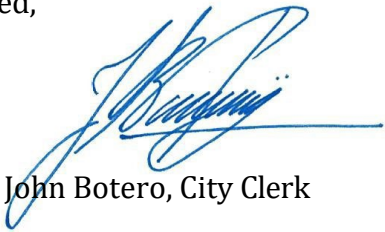
- A. **Call to Order and Flag Salute.** Mayor Pro-Tempore Amy McHenry called the meeting to order at 19.06 and asked all attendees to rise to salute the flag.
- B. **Roll Call.** The City Clerk called all Council members to record their attendance. The Mayor Pro-Tempore then moved to excuse the absence of those members who were missing (Supple, Shaffer, Knaplund), the same which Councilmember Mercer seconded. There was no opposition to approving their absences.
- C. **Additions and Corrections to the Agenda.** Mayor Pro-Tempore asked if any changes or additions needed to be made to this meeting's agenda; there was no response, and the agenda was thus adopted.
- D. **Proclamations.** Mayor Pro-Tempore McHenry read the two proclamations on the agenda aloud, one which was celebrating Kids to Parks Day, and the other one which was to bring awareness to Affordable Housing Week. After that, no further action was taken.
- E. **Comments from the Audience.** Mayor Pro-Tempore McHenry opened the floor for public commentary, no public member commented during the meeting, and therefore, the meeting proceeded.
- F. **Consent Agenda.** Councilmember Supple moved to approve the items under the consent agenda, which Ms. McHenry seconded. There was no opposition.
- G. **Public Hearing – Surplus Agenda Bill, number 23-21.** Public Works Director Steven Leniszewski asked the Mayor Pro-Tempore to continue the open hearing at this Council's last meeting. The Council sought public commentary, but there was none. There were no new matters related to this public hearing, so Ms. McHenry closed it. The Council asked that this matter be brought under new business for the next meeting. However, Councilmember Supple moved to approve the agenda bill, and Ms. McHenry seconded with no opposition.
- H. **City Administrator's Report.** City Administrator McNabb presented the Council with her report of events and projects in the City of Duvall and what will be coming before the Council soon. There were no questions.
- I. **WWTP Office Remodel Bid Rejection.** Director Leniszewski reported that the bids his office received for the wastewater treatment plan office remodeling project were all flawed. Some of them contained arithmetic errors or did not comply with his office's complete requirements. For this reason, he asked this Council to reject all bids and re-open the bidding process to allow contractors to readjust their bids and process them accordingly. Mr. Isaacson moved to reject all bids in this project, which Mr. Supple seconded. There was no opposition.



- J. Cable Franchise Agreement.** City Administrator McNabb presented this item, indicating an opportunity has arisen where an additional cable provider has taken an interest in the City of Duvall and its market. She further explained the terms of the initial contract and informed the Council that there would be a public hearing at the next meeting to receive public feedback.
- K. Adjournment.** Having no other business before the Council, Mayor Pro-Tempore McHenry adjourned this Council meeting at 19.52 without any opposition.

---

Respectfully Submitted,



John Botero, City Clerk