

**CITY OF DUVALL
COUNCIL MEETING MINUTES
April 6, 2021
7:00 P.M. – Virtual Meeting via Zoom**

Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom webinar.

The City Council Meeting was called to order by Mayor Ockerlander at 7:02 P.M.

Roll Call

Council Present: Amy McHenry, Dorothy Lengyel, Mike Remington, Jennifer Knaplund, Dianne Brudnicki, Michelle Hogg, Rick Shaffer

Staff Present: Steve Leniszewski, Michael DeBock, Jodi Wycoff, Dana Mason, City Attorney Daniel P. Kenny

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll for 03/20/21 in the amount of \$147,049.28; Payroll for 04/05/21 in the amount of \$115,930.53 and Claims for 03/17/21 through 04/06/21 in the amount of \$317,078.82.

II. Adoption of Council Agenda:

*It was moved and seconded (Remington-Hogg) to adopt the 04/06/21 Council Agenda.
The motion carried (7 ayes).*

III. Motion to suspend Council Procedures for approval of Consent Agenda items:

*It was moved and seconded (Lengyel-Remington) to suspend Council Procedures in Section 5.6 requiring additional review and finalize all items within in the Consent Agenda.
The motion carried (7 ayes).*

IV. Approval of Consent Agenda:

*It was moved and seconded (Lengyel-Shaffer) to approve the consent agenda which includes approving the Committee of the Whole and City Council meeting minutes of 03/16/21; Payroll for 03/20/21 EFTs in the amount of \$147,049.28; Payroll for 04/05/21 Checks #51498-51499 in the amount of \$115,930.53 including EFTs in the amount of \$115,680.16; and Claims for 03/17/21 through 04/06/21 Checks #51500-51572, #51491-51496 and #51497, in the amount of \$317,078.82 including EFTs in the amount of \$16,134.72; and the following business items:(AB21-31a) Accept grant funding from the Washington State Department of Military and authorize the Mayor to sign associated agreement.
The motion carried (7 ayes).*

V. Comments from the Audience:

There were no comments from the audience.

VI. Scheduled Items:

1. Mayor's Report

Mayor Ockerlander read aloud proclamations for Hopelink Day and Sexual Assault Awareness Month. Mayor Ockerlander reported on recent and upcoming regional meetings and provided an

update on the 2021 State Legislative Session. Lastly, Mayor Ockerlander gave an update on COVID-19 in the area including vaccination rates and internal work on re-opening plans.

2. Council Reports

Councilmember McHenry reported that King Conservation District has several upcoming educational online events.

3. Council Committee Reports

Finance and Administration: Councilmember Remington said the committee continues to work on the procurement policy and said they will plan a special workshop to discuss the proposed updates with full Council.

Public Safety: Councilmember Brudnicki reviewed items discussed at the recent meeting including recruiting community members as prescribed in the Independent Force Investigation Team interlocal agreement with King County and status of recruitment for officers.

Land Use: Councilmember Hogg reviewed items discussed at the recent meeting including growth targets, temporary sign code updates and the Rio Vista Park Plan.

Public Works: *No report.*

City Council Ethics Policy Ad-Hoc: Councilmember Hogg summarized the discussion during the Committee of the Whole meeting which includes changing the Ethics Policy to a Code of Conduct policy, including it in the Council Procedures, and changing the Ethics Policy ad-hoc committee to the Council Procedures Update and Code of Conduct ad-hoc committee. Councilmember Brudnicki volunteered to serve on the ad-hoc committee.

City Council Human Services Grant Policy Ad-Hoc: *No report.*

VII. Presentation: Police Transition

Acting Police Chief, Michael DeBock, explained that Police Chief Carey Hert is retiring soon and gave a presentation to review the transition to a new Chief including the timing of the transition, the vision and mission of the Police Department, the proposed new organization chart and priorities and goals for the next two years.

VIII. Public Hearing: Resolution – Semi-Annual Surplus

7:56 PM: The Public Hearing was opened.

Steve Leniszewski, Public Works Director, presented the staff report.

There were no public comments.

8:00 PM: The Public Hearing was closed.

IX. New Business:

1. (AB21-32a) Resolution – Semi-Annual Surplus

Steve Leniszewski, Public Works Director, introduced this item and answered questions from Council. This item will be on the next agenda under consent agenda for action.

2. (AB21-33a) Resolution - Human Services Grant Policy and Application

It was moved and seconded (McHenry-Lengyel) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (7 ayes).

It was moved and seconded (Remington-McHenry) to approve Resolution #21-06 adopting Policy and Guidelines for Human Service Grant Funding and repealing Resolution 09-13.

It was moved and seconded (McHenry-Remington) to amend Exhibit A as follows: Under Organizations Eligible for Human Services Funding section, add the following sentence to section D: "Staff will independently verify each organization's non-profit status"; and Under Timeline section, remove "for funding on even years" section in whole and remove the words "on odd years:". The motion to amend carried (7 ayes).

The original motion, as amended, carried (7 ayes).

3. (AB21-34a) Authorize expenditure for Compensation Study

It was moved and seconded (Lengyel-Remington) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (7 ayes).

It was moved and seconded (Remington-Shaffer) to authorize staff to release a Request for Proposal for a Compensation Study contract to include non-represented employees with the understanding that the contract and expenditure authorization will be brought back for Council approval. The motion carried (7 ayes).

4. (AB21-35a) Resolution – American Rescue Plan Act of 2021 Policy

It was moved and seconded (Lengyel-Remington) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (7 ayes).

It was moved and seconded (Remington-Brudnicki) to approve Resolution #21-07 adopting the City of Duvall American Rescue Plan Act of 2021 Emergency Leave Policy. The motion carried (7 ayes).

5. (AB21-36a) Approve contract for Interim City Administrator

It was moved and seconded (Lengyel-Remington) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (7 ayes).

It was moved and seconded (Lengyel-Remington) to approve contract with Ryan Cotton for Interim City Administrator.

*It was moved and seconded (Hogg-Knaplund) to amend Section IV "Compensation" subsection A "Compensation" as follows: **A. Compensation.** The salary for the Employee shall be \$148,154 (\$12,346 monthly, minus applicable withholdings) **on a full-time basis** on the City's adopted pay schedule, as now existing or as amended from time to time for the Interim City Administrator, pro-rated to reflect that the Employee's regular work schedule is a half-time schedule (**\$6,173 monthly, minus applicable withholdings**). Said salary shall be paid in accordance with the normal and usual procedure for payment of employees of the City. No additional compensation shall be owed to the Employee other than the salary and benefits expressly set forth in this Agreement.*

The motion to amend carried (7 ayes).

The original motion, as amended, carried (7 ayes).

X. Unfinished Business: *None*

XI. Executive Session: *None*

XII. Adjournment:

There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 9:15 p.m.

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk