

**CITY OF DUVALL
COUNCIL MEETING MINUTES
March 2, 2021
7:00 P.M. – Virtual Meeting via Zoom**

Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom meeting.

City Council completed the Water Comprehensive Plan Update discussion from the Committee of the Whole meeting prior to calling the Council meeting to order.

The City Council Meeting was called to order by Mayor Ockerlander at 7:25 P.M.

Roll Call: Amy McHenry, Dorothy Lengyel, Mike Remington, Jennifer Knaplund, Dianne Brudnicki, Michelle Hogg, Rick Shaffer

Staff Present: Lara Thomas, Steve Leniszewski, Michael DeBock, Jodi Wycoff, Dana Mason, City Attorney Daniel P. Kenny

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll for 02/19/21 in the amount of \$158,874.73 and Claims for 02/27/20 through 03/02/21 in the amount of \$373,122.96.

II. Adoption of Council Agenda:

*It was moved and seconded (Hogg-McHenry) to adopt the 03/02/21 Council Agenda.
The motion carried (7 ayes).*

III. Approval of Consent Agenda:

*It was moved and seconded (Hogg-McHenry) to approve the consent agenda which includes approving the Committee of the Whole and City Council meeting minutes of 02/16/21; Payroll for 02/19/21 EFTs in the amount of \$158,874.73; and Claims for 02/27/21 through 03/02/21 Checks #51372-51424, in the amount of \$373,122.96 including EFTs in the amount of \$28,941.23.
The motion carried (7 ayes).*

V. Comments from the Audience:

There were no comments from the audience.

VI. Scheduled Items:

1. Mayor's Report

Mayor Ockerlander read aloud a proclamation for Resilience Month and reported on recent and upcoming regional meetings. Mayor Ockerlander provided an update on the 2021 State Legislative Session and said that she is working with staff on options to submit for federal appropriations. Mayor Ockerlander asked Council for support to sign a letter written by the Finish522 Coalition requesting federal and state funding. Council was in support of signing the letter. Lastly, Mayor Ockerlander gave an update on COVID-19 in the area including vaccination rates and availability.

2. Council Reports

Councilmember Hogg reported on a recent King County Flood Control District Advisory Committee meeting she attended and reminded everyone they can register to receive notices about local floods on their website.

Councilmember Knaplund said she is interested in the Finance and Administration Committee discussing one-time revenues versus ongoing revenues. There was general Council consensus to support the Committee having the discussion.

3. Council Committee Reports

Finance and Administration: Councilmember Remington reviewed work they have been doing on the procurement policy and said they reviewed the OpenGov contract during the last meeting.

Land Use: Councilmember Hogg reviewed items discussed at the recent meeting including Conditional Use Permit Process and the commercial application extension request from Westcott.

Public Safety: Councilmember Brudnicki reviewed items discussed at the recent meeting including recruiting community members as prescribed in the Independent Force Investigation Team interlocal agreement with King County, hiring status, the Chief transition and Director of Emergency Management role.

Public Works: Councilmember McHenry had no report and said the next meeting will be next week.

City Council Ethics Policy Ad-Hoc: Councilmember Hogg said that the City Attorney has been reviewing the draft policy and the Committee will meet with him soon to review.

4. Administration Update

Mayor Ockerlander said that she and a committee of staff members met to review candidates for the Interim City Administrator position. Lara Thomas, Deputy City Administrator, gave an update on items including current development and the Government Facilities Plan Request for Proposals.

VII. Presentation: *None*

VIII. Public Hearing: *None*

IX. New Business:

1. (AB21-25a) Adopt Ordinance repealing Ordinance 1271 relating to Temporary Use Duration; Repealing Duvall Municipal Code (DMC) 14.52.020 (D-E), Temporary Uses for six (6) months as the effective period; setting a City Council public hearing for April 20, 2021; providing for severability; and establishing an effective date.

It was moved and seconded (Lengyel-McHenry) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (7 ayes).

*It was moved and seconded (Lengyel-Shaffer) to adopt Ordinance #1277 repealing Ordinance 1271 relating to Temporary Use Duration; Repealing Duvall Municipal Code (DMC) 14.52.020 (D-E), Temporary Uses for six (6) months as the effective period; setting a City Council public hearing for April 20, 2021; providing for severability; and establishing an effective date.
The motion carried (7 ayes).*

X. Unfinished Business:

**1. (AB21-13d) Westcott/Duvall Village – commercial application extension request
(formerly AB20-35)**

Lara Thomas, Community Development Director, gave a brief history and an update on the status of this request as well as options Council has regarding the request. After discussion, there was Council consensus to allow a two or three-year extension. Ms. Thomas said that Planning Commission will hold a Public Hearing on this item in March and anticipated action from Council will be in April.

2. (AB21-20b) Authorize the Mayor to enter a ten-year agreement with OpenGov for financial accounting software as a service (SAAS).

It was moved and seconded (McHenry-Lengyel) to authorize the Mayor to enter a ten-year agreement with OpenGov for financial accounting software as a service (SAAS).

The motion carried (7 ayes).

XI. Adjournment:

There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 9:16 p.m.

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk