



Small Town. Real Life.

Meeting Minutes City of Duvall Planning Commission Meeting

Date: February 22, 2023

Time: 7:00 PM

Place: In person: Duvall Visitor Center – 15619 Main Street NE, Duvall, WA 98019

Via Zoom:

<https://us06web.zoom.us/j/88248717855?pwd=SHFjajMzTk1oYTFDNHpnTFNqWHI2UT09>

Commissioners Present: Laura Bradley, William Chappell, Eric Preston, Chelsea Shapiro, Patrick Van Cleemput, Blake Vintertun.

Staff Present: Lara Thomas, Community Development Director; Troy Davis, Senior Planner; Asela Chavez, Assistant Planner/Permit Specialist; Larissa Grundell, City Engineer.

Call to Order – Flag Salute

The Planning Commission meeting was called to order by Commissioner Chappell at 7:02 PM.

1. Approval of the Agenda

It was moved and seconded (*Bradley/Vintertun*) to approve the agenda for the February 22, 2023, Planning Commission meeting. The motion passed 6-0.

2. City Staff Announcements

Lara Thomas, Community Development Director, announced that the planning department made job offers for two senior planners. The department expects a start in early March.

Troy Davis, Senior Planner, gave a brief presentation on the role of the Planning Commission in design reviews.

3. Approval of Minutes

It was moved and seconded (*Van Cleemput/Bradley*) to approve the February 8, 2023, Planning Commission meeting minutes. The motion passed 6-0.

4. Comments from Audience

None.

5. Design Review

a) Wastewater Treatment Plant Office Remodel

Chairperson Chappell opened the design review for the Wastewater Treatment Plant Office Remodel at 7:09 PM.

Larissa Grundell, City Engineer, gave a brief presentation on the timeline of the project, site conditions, and exterior design. Ms. Grundell noted she wanted a different color than the one proposed for the building.

Public Comments: none.

Staff Comments: none.

Commission Vintertun noted that he also did not like the color proposed for the building; other Commissioners agreed. Ms. Grundell said they will be working on another color palette.

Chairperson Chappell closed the design review for the Wastewater Treatment Plant Office Remodel at 7:20 PM.

It was moved and seconded (*Chappell/Bradley*) to approve the proposed Wastewater Treatment Plant building design as conditioned in the staff report dated February 22, 2023, to the Hearing Examiner. The motion passed 6-0.

6. New Business

None.

7. Unfinished Business

Ms. Thomas stated that the department presented to City Council about building setbacks. Council agreed to look further into this item so staff will start work within the next four weeks. Ms. Thomas also noted that there will be an update on the Housing Needs Assessment and Housing Action Plan at the next meeting.

8. Good of the Order

None.

8. Adjournment

The meeting was adjourned at 7:26 PM.