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Meeting Minutes
City of Duvall Planning Commission Meeting

Date: February 10, 2021

Time: 7:00 PM

Place: Via Zoom <https://zoom.us/j/92594233716>

Commissioners Present: William Chappell, Ronn Mercer, Mike Supple, Elaine Sawyer, Eric Preston

Staff Present: Lara Thomas, Community Development Director; Troy Davis, Senior Planner; Stephanie Goodwin, Accounting Associate; Asela Chavez, Assistant Planner/Permit Specialist.

Call to Order – Flag Salute

The Planning Commission meeting was called to order by Commissioner Sawyer at 7:03 PM.

1. Approval of the Agenda

It was moved and seconded (*Mercer/Chappell*) to approve the agenda for the February 10, 2021 Planning Commission meeting. The motion passed 5-0.

2. Announcements

Senior Planner Troy Davis announced that two new planning commissioners have been interviewed and both have accepted to fill the vacancies in the Commission. Mr. Davis announced the confirmation for the new Commissioners will take place at the next City Council meeting.

Community Development Director Lara Thomas announced that the new development map for the City of Duvall has been updated. Senior Planner Troy Davis announced the map will be updated on a quarterly basis. Mr. Davis provided a brief update on significant projects under construction. Mr. Davis explained that projects in Washington State vest to the rules and regulations that are in place at the time a building application is submitted.

3. Adoption of Minutes

It was moved and seconded (*Chappell/Mercer*) to approve the minutes from the January 27, 2021 Planning Commission meeting. The motion passed 5-0.

4. Comments from Audience

None.

5. Workshop

- A. Growth Targets Update.** Community Development Director Lara Thomas gave an overview of the draft Growth Targets Resolution. Ms. Thomas announced the draft was reviewed by the Land Use Committee and will be under consideration at the next City Council meeting. Commissioner Sawyer inquired about job targets and the City's role in encouraging new businesses. Ms. Thomas reminded Commissioners that the City has already met its growth targets.
- B. Growth Management Community Survey.** Lara Thomas, Community Development Director, reviewed the Growth Management survey. The survey will include the new development map and a figure on the number of permits issued per year. The Commissioners asked questions of staff and discussion ensued. The survey will go into the utility bill and run for three weeks.
- C. Growth Targets Resolution.** Community Development Director Lara Thomas explained City Council decided to adopt a resolution for the document to be publicly available and kept for perpetuity. Ms. Thomas mentioned the sources used to draft the resolution. Ms. Thomas briefly discussed the methodology used to calculate the housing and jobs targets.

6. Public Hearing

None.

7. Unfinished Business

None.

8. New Business

None.

9. Good of the Order

Commissioner Preston asked about the flashing stop signs recently installed at 3rd Ave and NE 145th St. Community Development Director Lara Thomas explained the signs are a traffic safety improvement called Rapid Flashing Beacon (RFB) and that two will be installed in Main Street next.

Commissioner Preston reported a directional sign wrongly installed at NE 150th St near Judd Park.

Commissioner Sawyer announced she has been working with Councilmember Jennifer Knaplund to propose a disc golf course to be built in the City.

10. Adjournment

The meeting was adjourned at 8:32 PM.