

**CITY OF DUVALL  
COUNCIL MEETING MINUTES  
January 5, 2021  
7:00 P.M. – Virtual Meeting via Zoom**

*Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom meeting.*

**The City Council Meeting was called to order by Mayor Ockerlander at 7:02 P.M.**

**Roll Call:** Amy McHenry, Dorothy Lengyel, Mike Remington, Jennifer Knaplund, Dianne Brudnicki, Michelle Hogg

**Staff Present:** Lara Thomas, Steve Leniszewski, Carey Hert, Jodi Wycoff, Dana Mason, City Attorney Daniel P. Kenny

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll for 12/18/20 and 1/5/21 in the amount of \$479,684.99; Claims for 12/29/20 through 12/31/20 in the amount of \$257,710.72; under Administration Update add: RFP for Public Facilities Plan; and under Unfinished Business move: Item 3 (AB20-08b) to Item 1.

**II. Adoption of Council Agenda:**

*It was moved and seconded (McHenry-Hogg) to adopt the 01/05/21 Council Agenda.  
The motion carried (6 ayes).*

**III. Approval of Consent Agenda:**

*It was moved and seconded (Remington-Hogg) to approve the consent agenda which includes approving the Committee of the Whole and City Council meeting minutes of 12/15/20, Special Council meeting minutes of 12/22/20; Payroll for 12/18/20 and 01/05/21 Checks #51119 and #51120-51127 in the amount of \$479,684.99 including EFTs in the amount of \$406,376.31, Claims for 12/29/20 through 12/31/20 Checks #51112-51118, #51128-51173, #51174-51175 and #51103-51111, in the amount of \$257,710.72 including EFTs in the amount of \$24,402.61; and the following business items: (AB21-01c) Approve and authorize the Mayor to sign third amendment to Interlocal Agreement between City of Duvall and City of Snoqualmie for Information Technology services. The motion carried (6 ayes).*

**IV. Comments from the Audience:**

Rick Shaffer, Duvall resident, thanked Council for the invitation to the meeting.

**V. Scheduled Items:**

**1. Mayor's Report**

Mayor Ockerlander read aloud a proclamation for National Mentoring Month. Mayor Ockerlander also gave an update on COVID-19 including new phases for Washington and the vaccine. Lastly, Mayor Ockerlander reported on recent regional meetings and items she is working on with staff.

**2. Council Reports**

*No reports.*

**3. Council Committee Reports**

Councilmember Hogg said that the next Finance and Administration Committee meeting is on January 13<sup>th</sup>.

**4. Administration Update**

Lara Thomas, Deputy City Administrator, gave an update on Community Development and the new hire's recruitment status. Ms. Thomas said that staff will provide legislative updates during upcoming meetings and said that staff is beginning discussions on preparing for re-opening City facilities when allowed. Lastly, Ms. Thomas reviewed redevelopment requirements and answered questions from Council.

Steve Leniszewski, Public Works Director, reviewed the draft Public Facilities Plan Request for Proposals (RFP) and answered questions from Council.

**VI. Presentation:**            *None*

**VII. Public Hearing1:    **Floodplain Ordinance****

7:45 PM:        The Public Hearing was opened.

Lara Thomas, Planning Director, presented the staff report.

There were no public comments.

7:56 PM:        The Public Hearing was closed.

**Public Hearing 2:    **Temporary Use Duration Ordinance****

7:57 PM:        The Public Hearing was opened.

Lara Thomas, Planning Director, presented the staff report.

Rick Shaffer, Duvall Resident, spoke in support of the ordinance.

8:04 PM:        The Public Hearing was closed.

**VIII. Executive Session:    Qualifications of applicants for appointment to Council - 10 Minutes  
RCW 42.30.110(1)(h)**

8:05 p.m.        City Council went into a 10-minute Executive Session regarding Qualifications of applicants for appointment to Council.

*In attendance at Executive Session: Mayor Amy Ockerlander; Councilmembers Dianne Brudnicki, Amy McHenry, Mike Remington, Michelle Hogg, Jennifer Knaplund, and Dorothy Lengyel and City Attorney Daniel Kenny.*

8:15 p.m.        The Regular Council Meeting Resumed.

**IX. New Business:**

**1. (AB21-02a) Appoint new Councilmember to vacant position #2 – Step 1. Vote by Matrix to reduce Council applicant pool to three**

Each Councilmember cast three votes to narrow the applicant field to three. The votes were as follows:

Councilmember Brudnicki: Laura Bradley, John Isaacson, Rick Shaffer

Councilmember McHenry: Laura Bradley, John Isaacson, Rick Shaffer

Councilmember Remington: Laura Bradley, John Isaacson, Rick Shaffer

Councilmember Hogg: Mario Bellemare, Laura Bradley, Rick Shaffer

Councilmember Knaplund: Laura Bradley, John Isaacson, Rick Shaffer

Councilmember Lengyel: Laura Bradley, John Isaacson, Rick Shaffer

*The three candidates moving forward in the appointment process are: Laura Bradley, John Isaacson, and Rick Shaffer.*

**2. (AB20-03a) Contract for Rapid Flashing Crosswalk beacons on Main Street at Valley, NE 145th and 143rd PL**

*It was moved and seconded (Remington-Brudnicki) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (6 ayes).*

*It was moved and seconded (Remington-Brudnicki) to approve and authorize the Mayor to sign Contract for Rapid Flashing Crosswalk beacons on Main Street at Valley, NE 145th and 143rd PL. The motion carried (6 ayes).*

**3. (AB21-04a) Resolution - Fee waiver for Acres of Diamonds**

*It was moved and seconded (Remington-Hogg) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (6 ayes).*

*It was moved and seconded (Remington-Knaplund) to approve Resolution #21-01 approving the one-time waiver of staff time to review and process land use applications and inspection fees for Acres of Diamonds. The motion carried (6 ayes).*

**4. (AB21-05a) Employment Contract – Brian Kehler**

*It was moved and seconded (Remington-McHenry) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (6 ayes).*

*It was moved and seconded (Remington-Brudnicki) to authorize the Mayor to sign Employment Contract with Brian Kehler. The motion carried (6 ayes).*

**X. Unfinished Business:**

**1. (AB21-07c) Floodplain Ordinance (5 minutes)**

Lara Thomas, Community Development Director, introduced this item and explained that no changes have been made to the ordinance from the interim ordinance. This item will be on the next agenda for action.

**2. (AB21-08b) Municipal Code Chapter 10.01 Update (formerly AB20-123)**

Brian Kehler, Interim Building Official, reviewed changes to the draft ordinance since the previous review and answered questions from Council. This item will be on the next agenda for action.

**3. (AB21-06c) Approve Resolution temporarily reducing Big Rock Ballfield Rental Fees in response to the COVID-19 pandemic; and establishing an effective date and expiration.**

*(formerly AB20-119)*

*It was moved and seconded (McHenry-Knaplund) to approve Resolution #21-02 Temporarily reducing Big Rock Ballfield Rental Fees in response to the COVID-19 pandemic; and establishing an effective date and expiration. The motion carried (6 ayes).*

**XI. Adjournment:**

*There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 9:06 p.m.*

Signed \_\_\_\_\_  
Amy Ockerlander, Mayor

Attest \_\_\_\_\_  
Jodi Wycoff, City Clerk