



**CITY COUNCIL MEETING AGENDA  
December 5, 2023**

**Committee of Whole at 5:30 PM.  
Regular Meeting at 7:00 PM.**

**Duvall Visitor Center  
15619 Main Street, NE  
Duvall, WA 98019**

***Includes Optional Virtual Attendance***

Due to current public health concerns, people may attend virtually via Zoom. Attend and participate through Zoom (Meeting link [HERE.](#)) You can find more detailed meeting information at the end of this agenda.

**COUNCIL COMMITTEE OF THE WHOLE 5:30 PM**

- A. Good of the Order
- B. Review of Regular Meeting Agenda
- C. Discussion Items
  - 1. Introduction of New Cultural Commissioners  
*Cynthia McNabb, City Administrator*
  - 2. [Sign Code Update](#)  
*Lara Thomas, Director of Community Development – Asela Chavez-Basurto, Associate Planner*
  - 3. Discussion on Utility Rate Increase  
*Steve Leniszewski, Director of Public Works*
- D. Written Reports and Planning Calendar
  - 1. [Council Planning Calendar](#)
  - 2. [Financial Report for Q3, 2023](#)
  - 3. [Memorandum on Fee Schedule for Public Records Requests in Other Jurisdictions](#)

**CITY COUNCIL REGULAR MEETING**

**7:00 PM**

- A. Call to Order and Flag Salute
- B. Roll Call
- C. Additions and Corrections to the Agenda



#### D. Adoption of the Council Agenda

#### E. Presentations

1. Swearing-In of Carol Kufeldt as New Duvall City Councilmember  
*Amy Ockerlander, Mayor*
2. Swearing-In of Rick Shaffer, Ronn Mercer, and Mike Supple as Reelected Councilmembers  
*Amy Ockerlander, Mayor*
3. Recognition of Service of Former Councilmember Corey Lovett  
*Amy McHenry, Mayor Pro Tempore*

#### F. Comments from the Audience

Individuals may speak for three minutes, and people representing organizations for five minutes. Please state your name and City of residence before commenting. The City strongly encourages verbal public comments to be submitted in writing to facilitate follow-up. You may submit comments by 4:00 PM on the meeting day to the City Clerk's office, PO Box 1300, Duvall, WA 98019, [cityclerk@duvallwa.gov](mailto:cityclerk@duvallwa.gov), or at the City Hall drop box at 15535 Main St. NE. City Council does not accept written handouts during public comment. Information you wish to share with the Mayor or the City Council should be submitted to the City Clerk, who will distribute it as the submitter directs.

#### G. Consent Agenda

1. [Payroll and Claims Approval for \\$ 1,206,226.97](#)
2. [Approval of Meeting Minutes from the November 21, 2023, Council Meeting](#)
3. [Agenda Bill 23-84](#) - Approval of Teamsters' Contract
4. [Agenda Bill 23-85](#) - Adoption of the Snoqualmie Valley Economic Alliance Memorandum of Understanding
5. [Agenda Bill 23-86](#) - Tolt # 2 Water Main Construction Contract
6. [Agenda Bill 23-87](#) - Appointment of Planning Commission Candidates

#### H. Public Hearings

1. [Agenda Bill 23-82](#) - Fee Schedule Resolution (Continuation)  
*Beth McMinn, Director of Finance*
2. [Agenda Bill 23-83](#) - Final Mid-Biennium Budget Adjustments  
*Beth McMinn, Director of Finance*
3. [Agenda Bill 23-88](#) - Interim Ordinance on Mobile Food Units  
*Lara Thomas, Director of Community Development*



I. Scheduled Items

1. Mayor's Report
2. City Administrator's Report
4. Council Committee/Ad-Hoc Committee Reports

J. Old Business

1. [Agenda Bill 23-82](#) - Adoption of 2024 Fee Schedule  
*Discussion/Decision – Beth McMinn, Director of Finance*
2. [Agenda Bill 23-83](#) - Adoption of Mid-Biennium Budget  
*Discussion/Decision – Beth McMinn, Director of Finance*

K. New Business

1. [Adoption of Legislative Priorities](#)  
*Discussion/Decision – Cynthia McNabb, City Administrator*

L. Executive Session under [RCW 42.31.110\(g\)](#)

M. Adjournment

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## **Zoom Meeting Information**

Please click the link below to join the meeting:

Join from a PC, Mac, iPad, iPhone, or Android device:

Please click this URL to join: <https://us06web.zoom.us/j/84276206033>.

Meeting ID: 842 7620 6033

Committee of the Whole starts at 5:30 PM  
Council Meeting begins at 7:00 PM

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 253 205 0468 or +1 719 359 4580

Webinar ID: 842 7620 6033

International numbers available: <https://us06web.zoom.us/j/84276206033>