



**CITY COUNCIL MEETING AGENDA  
November 21, 2023**

**Committee of Whole at 5:30 PM.  
Regular Meeting at 7:00 PM.**

**Duvall Visitor Center  
15619 Main Street, NE  
Duvall, WA 98019**

***Includes Optional Virtual Attendance***

Due to current public health concerns, people may attend virtually via Zoom. Attend and participate through Zoom (Meeting link [HERE.](#)) You can find more detailed meeting information at the end of this agenda.

**COMMITTEE OF THE WHOLE WORKSHOP 5:30 PM**

- A. Good of the Order
- B. Review of Regular Meeting Agenda
- C. Discussion Items
  - 1. [Presentation on Updated Fee Schedule for Public Records Requests](#)  
*John Botero, City Clerk*
  - 2. [Update on Government Facilities Plan](#)  
*Steven Leniszewski, Director of Public Works*
  - 3. [Presentation on Initiating the 2024 Comprehensive Plan Periodic Update and the adoption of the Public Participation Plan for the Comprehensive Plan and the Transportation Plan](#)  
*Niomi Montes De Oca, Senior Planner and Lara Thomas, Director of Community Development*
- D. Written Reports and Planning Calendar
  - 1. [Council Planning Calendar](#)
  - 2. [City Clerk's Report](#)
  - 3. Community Development Monthly Report for
    - a. [September 2023](#)
    - b. [October 2023](#)
  - 4. [Duvall Police Department Monthly Report for October 2023](#)



## CITY COUNCIL REGULAR MEETING

7:00 PM

- A. Call to Order and Flag Salute
- B. Roll Call
- C. Additions and Corrections to the Agenda
- D. Adoption of the Council Agenda
- E. Proclamations

1. [Small Business Saturday Proclamation](#)

- F. Comments from the Audience

Individuals may speak for three minutes, and people representing organizations for five minutes. Please state your name and City of residence before commenting. *The City strongly encourages verbal public comments to be submitted in writing to facilitate follow-up.* You may submit comments by 4:00 PM on the meeting day to the City Clerk's office, PO Box 1300, Duvall, WA 98019, [cityclerk@duvallwa.gov](mailto:cityclerk@duvallwa.gov) or at the City Hall drop box at 15535 Main St. NE. City Council does not accept written handouts during public comment. Information you wish to share with the Mayor or the City Council should be submitted to the City Clerk, who will distribute it as the submitter directs.

- G. Consent Agenda

1. [Payroll and Claim Approval for \\$ 1,561,027.52.](#)
  2. [Approval of Minutes from the November 7, 2023, Council Meeting](#)
  3. [Agenda Bill 23-79 - Contract Amendment for Tolt # 2 Supply Line](#)

### Scheduled Items

1. Mayor's Report
2. City Administrator's Report
3. Council Reports

- H. Public Hearing

1. [2024 Proposed Fee Schedule](#)  
*Beth McMinn, Finance Director*
  2. [2024 Mid-Biennium Budget](#)  
*Beth McMinn, Finance Director*



I. Presentations

J. Unfinished Business

K. New Business

1. [Agenda Bill 23-80](#) – Appointment of New Civil Service Commissioner & Introduction  
*Discussion/Decision – Michael DeBock, Chief of Police*
2. [Agenda Bill 23-81](#) Resolution Initiating the 2024 Comprehensive Plan Periodic Update and the adoption of the Public Participation Plan for the Comprehensive Plan and the Transportation Plan  
*Discussion/Decision - Lara Thomas, Director of Community Development*
3. [Agenda Bill 23-83](#) -Mid-Biennium Budget Discussion  
*Discussion – Beth McMinn, Finance Director*

L. Adjournment

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## Zoom Meeting Information

Please click the link below to join the meeting:

Join from a PC, Mac, iPad, iPhone, or Android device:

Please click this URL to join: <https://us06web.zoom.us/j/87569653631>.

Meeting ID: 875 6965 3631

Committee of the Whole starts at 5:30 PM  
Council Meeting starts at 7:00 PM

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 253 205 0468 or +1 719 359 4580

Webinar ID: 842 7620 6033

International numbers available: <https://us06web.zoom.us/j/kdLpsrqgbo>