



City of Duvall

Small Town. Real Life.

DEPARTURE REQUEST – DMC 14.34

LAND USE PERMIT APPLICATION - TYPE I

Planning Department - 15535 NE Main Street, Duvall, WA 98019

duvallwa.gov | planning@duvallwa.gov | 425.788.2779

This application must be submitted with an associated land-use permit application for the project. Please note that a separate departure request is needed from each code requirement; however, it may be applied to multiple lots within the same land use entitlement only. Where departures involve site grading or other engineering issues, the departure shall be reviewed and approved by the planning and public works directors.

| Applicant Information | | For Staff Use Only |
|--|--|-------------------------|
| Name: | | (APPROVAL STAMP & DATE) |
| Company: | | |
| Address: | | |
| Phone: | | |
| Email: | | |
| Basic Project Information | | |
| Development Name: | | |
| Permit File Number: | | |
| Applicable Lot Number(s) ^A : | | |
| Tax Parcel Number(s) ^B : | | |
| Property Address(es) ^B : | | |
| <small>^A For new subdivisions only, provide the lot number(s) to which the departure will apply. ^B For existing lots only, where tax parcels and addresses are established.</small> | | |
| Code Citation | | |
| Code Section: | | |
| Code Language: | | |
| <i>Include the specific code language from which you are seeking a departure from.</i> | | |
| Proposed Alternative: | | |
| <i>Describe your proposed design departure from what is required by the code cited above.</i> | | |

Justification

A. Describe how unique natural features or unique lot configuration makes it extraordinarily difficult to conform to the standards¹; or

B. Describe how the project will be equal or superior in design to that allowed under the general application of these and other development standards¹.

¹The applicant must utilize other methods per the planning director's satisfaction that meet the intent of the applicable standards.

<SEE NEXT PAGE FOR CHECKLIST>

APPLICATION SUBMITTAL CHECKLIST

FOR DEPARTURE REQUEST APPLICATIONS

All required items in this application submittal checklist must be included with your application in order to be considered a complete submittal. Please submit one electronic copy of the following:

| Applicant | City | Not Applicable ¹ | Submittal Item |
|--------------------------|--------------------------|-----------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Completed Application Form |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Building Elevations (black and white drawing) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Color/Material Pallett (siding, roofing, windows, exterior doors, garage door, light fixtures, etc.) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Floor Plan(s) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Plat Map (Identifying Applicable Lots and Model/Elevation Assignment) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Other (as required by the Planning Director): |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Site Plan(s): |
| | | | <i>Site plans shall display, at minimum, the following information:</i> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Lot lines and their dimensions (measured in feet and rounded to the nearest hundredth), building setback lines, and total square footage of each existing lot. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Compliance with development standards of underlying zone (FAR, Blg. Height, Blg. Coverage, Impervious Surface, etc.). |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Applicable site information relevant to the departure request. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Delineation of existing environmentally sensitive areas and their buffers. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Delineation of existing Exceptional or Significant Trees and their Critical Root Zone (CRZ) and Inner Critical Root Zone (ICRZ). |

¹Only the Planning Director or their designee has the authority to determine which items are "not applicable". Any determination shall be made at or prior to the pre-application meeting.