

**CITY OF DUVALL  
COUNCIL MEETING MINUTES  
October 6, 2020  
7:00 P.M. – Virtual Meeting via Zoom**

*Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom meeting.*

**The City Council Meeting was called to order by Mayor Ockerlander at 7:03 P.M.**

**Roll Call:** Amy McHenry, Dorothy Lengyel, Mike Remington, Jennifer Knaplund, Dianne Brudnicki, Matthew Eyer, Michelle Hogg

**Staff Present:** Lara Thomas, Steve Leniszewski, Carey Hert, Jodi Wycoff, Dana Mason, City Attorney Daniel P. Kenny

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll for 09/20/20 in the amount of \$155,114.16; Payroll for 10/05/20 in the amount of \$285,287.49; Claims for 09/17/20 through 10/06/20 in the amount of \$256,867.02, remove: City Council minutes for September 15, 2020 and move new business items AB20-80a, AB20-85a and AB20-87a to Consent Agenda; add Approval of Minutes section just after approval of consent agenda; under Unfinished Business remove Item #3 (AB20-35b) Westcott/Duvall Village – commercial application extension request; and remove Scheduled Items.

**II. Adoption of Council Agenda:**

*It was moved and seconded (Remington-McHenry) to adopt the 10/06/20 Council Agenda. The motion carried (7 ayes).*

**III. Approval of Consent Agenda:**

*It was moved and seconded (Remington-McHenry) to approve the consent agenda which includes approving the Committee of the Whole minutes of 09/15/20; Payroll for 09/20/20 EFTs in the amount of \$155,114.16; Payroll for 10/05/20 Checks #50605 and #50606-50613 in the amount of \$285,287.49 including EFTs in the amount of \$213,029.64; Claims for 09/17/20 through 10/06/20 Checks #50614-50677, #50689-50696, #50603 and #50604 in the amount of \$256,867.02 including EFTs in the amount of \$32,455.85; and approval of the following business items: (AB20-80a) Authorize the Mayor to execute Contract Amendment A – Coronavirus Relief Fund with the Department of Commerce; (AB20-87a) Approve and authorize the Mayor to sign a lease for telecommunications facilities between City of Duvall and New Cingular Wireless (aka AT&T) and (AB20-85a) Approve Resolution #20-23 adopting updated Regional Water Use Efficiency Goals for the time period 2019-2028. The motion carried (7 ayes).*

**IV. Approval of Minutes:**

*It was moved and seconded (Remington-Knaplund) to approve 09/15/20 City Council minutes.*

*It was moved and seconded (Remington-Knaplund) to amend the minutes as follows:*

*Add “and excuse the absence of Councilmember Hogg” to the Approval of Consent Agenda section. The motion to amend carried (7 ayes).*

*The original motion, as amended, carried (7 ayes).*

**V. Comments from the Audience:**

Richard Scheel, area resident, representing Snoqualmie Community Action Network, expressed concerns related to a proposed development in City of Snoqualmie.

Marty Gibbins, area resident, representing League of Women Voters Environmental Committee, spoke on the King County Strategic Climate Action Plan and offered their assistance with Duvall's climate action plan.

Lisa Yeager, Sno-Valley Senior Center Director, thanked Council for the COVID grants and asked Council to keep non-profits in mind during the 2021-2022 budget process.

**VI. Presentation 1:      **Riverview School District Capital Facilities Plan****

Meisha Robertson, Director of Business & Operations, gave a presentation to review the 2020 Riverview School District Capital Facilities Plan and answered questions from Council.

**Presentation 2:      **2021-2022 Preliminary Budget****

Mayor Ockerlander read aloud the Mayor's Budget Message and Dana Mason, Finance Director, gave a presentation to introduce the preliminary 2021-2022 Biennial Budget and answered questions from Council.

**VII. Public Hearing:      *None***

**VIII. Closed Session:      **15 minutes – Collective Bargaining**  
RCW 42.30.140.4 (1)(b)**

8:35 p.m.      City Council went into a 15-minute Closed Session regarding collective bargaining.

*In attendance at Closed Session: Mayor Amy Ockerlander; Councilmembers Dianne Brudnicki, Matthew Eyer, Amy McHenry, Mike Remington, Michelle Hogg, Jennifer Knaplund, and Dorothy Lengyel, Deputy City Administrator Lara Thomas, Police Chief Carey Hert, Police Lieutenant Michael DeBock, Public Works Director Steve Leniszewski, Finance Director Dana Mason, and Employment Attorney Dan Swedlow.*

8:50 p.m.      The Closed Session was extended for a total of 50 minutes.

9:40 p.m.      The Regular Council Meeting Resumed.

*Pursuant to Council Procedures, it was moved and seconded (Eyer-Remington) to extend the meeting beyond 9:30 p.m. The motion carried (7 ayes).*

**IX. New Business:**

**1. (AB20-81a) Interlocal Agreement - Dispatch Services - City of Redmond**

Police Chief Carey Hert introduced this item and answered questions from Council. This item will be on the consent agenda for approval at the next meeting.

**2. (AB20-82a) Resolution – Utility Assistance**

*It was moved and seconded (McHenry-Remington) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.  
The motion carried (7 ayes).*

*It was moved and seconded (Eyer-Knaplund) to approve Resolution #20-24 providing for Special COVID-19 Utility Assistance Grant program funding. The motion carried (7 ayes).*

**3. (AB20-84a) Resolution - Clear and Grading Permit Fee UPDATE**

Steve Leniszewski, Public Works Director, introduced this item and answered questions from Council. A public hearing regarding this item will be held at a future meeting.

**4. (AB20-83a) Ordinance – Amend DMC 4.12.010 “Holidays”**

*It was moved and seconded (Eyer-Knaplund) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (7 ayes).*

*It was moved and seconded (Eyer-Brudnicki) to adopt Ordinance #1270 amending Duvall Municipal Code Section 4.12.010 “Holidays”; providing for severability; and establishing an effective date. The motion carried (7 ayes).*

**5. (AB20-86a) Depot Deck Contract**

*It was moved and seconded (Eyer-McHenry) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion carried (7 ayes).*

*It was moved and seconded (Eyer-Knaplund) to reject the apparent low bidder as unqualified; authorize the Mayor to execute a contract with Accord Contractors for the Depot Deck Replacement in the amount of \$116,416.00; and authorize staff work with the Finance Director to decide the best funding sources for the project. The motion carried (7 ayes).*

**X. Unfinished Business:**

**1. (AB20-78b) Resolution – Amend Small Business Grant Program – Round 2**

*It was moved and seconded (Lengyel-Knaplund) to approve Resolution #20-25 amending the City of Duvall Small Business Assistance Program.*

*It was moved and seconded (Eyer-McHenry) to amend the resolution as follows:*

Section 2. Authorization of CARES Act Funding: Additional funding for the Small Business Assistance Program is hereby authorized as follows:

- Up to 100% of the remaining federal CARES Act funding from the total amount passed through to the City from Washington State with a limit of up to \$15,000 per grant award.

*The motion to amend carried (7 ayes).*

*The original motion, as amended, carried (7 ayes).*

**2. (AB20-79b) Resolution – Additional Human Services Grant Funding**

Dana Mason, Finance Director, reviewed this item and answered questions from Council. This item may be on a future agenda for further discussion and potential action.

**XI. Executive Session: 15 minutes**

Potential Litigation - RCW 42.30.110(1)(i);  
Negotiations of the performance of publicly bid contract – RCW 42.30.110(1)(d);  
Lease or Purchase of Real Estate – RCW 42.30.110(1)(b)

10:46 p.m. City Council went into a 15-minute Executive Session.

*In attendance at Executive Session: Mayor Amy Ockerlander, Councilmembers Dianne Brudnicki, Matthew Eyer, Amy McHenry, Mike Remington, Michelle Hogg, Jennifer Knaplund and Dorothy Lengyel, Deputy City Administrator Lara Thomas, Finance Director Dana Mason, Public Works Director Steve Leniszewski and City Attorney Daniel Kenny.*

11:01 p.m. The Executive Session was extended a total of 53 minutes.

11:54 p.m. The Regular Council Meeting Resumed.

**XII. Scheduled Items: removed**

**1. Mayor's Report**

**2. Council Reports**

**3. Council Committee Reports** *(Finance and Administration committee provided a written report in the Council packet)*

**4. Administration Update**

**Purchase and Sale Agreement**

*It was moved and seconded (Eyer-McHenry) to authorize the Mayor to enter into a purchase and sale agreement consistent with the discussion in executive session.  
The motion carried (7 ayes).*

**XIII. Adjournment:**

*There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 11:54 p.m.*

Signed \_\_\_\_\_  
Amy Ockerlander, Mayor

Attest \_\_\_\_\_  
Jodi Wycoff, City Clerk