

Meeting Minutes  
Civil Service Commission  
September 5, 2018  
5:00 pm  
**Duval City Hall – 15535 Main Street NE, Duval**

**Call to Order:** 5:10

**Commissioners present:** Jaime Kemper, Ray LaBate

**Secretary/Chief Examiner:** Alana McCoy

**Staff present:** Lieutenant Mike DeBock

**Approval of Minutes:** June 6, 2018 minutes were read by Kemper and approved.

**Public Comments:** None.

**Police Department Report:** Lieutenant DeBock provided an update that the department has been notified that an officer has tested with another agency and may be leaving the City. It is important to request Oral Boards right away to build a new eligibility list. The Chief has requested the list for Lateral and Exceptional Entry be created first. The exam will be posted by McCoy and the department will advertise through Facebook and the CJTC.

Oral Boards will be scheduled to take place on September 24th and again on the 25th if there is a good response. A special meeting may be called to score and approve the list.

The current Eligibility will completely expire for all three classes on October 11, 2018.

There will be a representative from the Officers Guild who will be on the board for questioning this year. It was discussed to allow the applicant the chance to review the questions fifteen minutes before the interview. The decision making scenario questions will be left out and asked only during the interview.

**New/Old Business:** The Commissioners reviewed the language added to page 21 from Senate Bill 6145. Kemper made a motion to adopt “lawful permanent resident” as the additional language to the Rules and Regulations. Approved.

The Commissioners reviews the language for veterans preference and the language “during periods of war” from House Bill 2701. It was decided that no changes will be necessary in the Rules and Regulations.

**Next Meeting:** October 3, 2018

**Adjourn:** 5:55pm