

**CITY OF DUVALL
COUNCIL MEETING MINUTES
August 21, 2018
7:00 P.M. – Riverview Educational Service Center
15510 – 1st Ave NE**

Joint City Council / Planning Commission Workshop: 5:00 P.M.

The City Council Meeting was called to order by Mayor Ockerlander at 7:01 P.M.

Roll Call: Amy McHenry, Jason Walker, Michelle Hogg, Mike Remington, Dianne Brudnicki (absent: Matthew Eyer, Jennifer Knaplund)

Staff Present: Lara Thomas, Lindsey Vaughn, Carey Hert, Jodi Wycoff, Larissa Grundell

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll for 08/06/18 in the amount of \$6,820.42, Payroll for 08/20/18 in the amount of \$182,807.96 and Claims in the amount of \$318,093.85.

II. Adoption of Council Agenda:

It was moved and seconded (Hogg-Brudnicki) to adopt the 08/21/18 Council Agenda. The motion carried (5 ayes).

III Approval of Consent Agenda:

It was moved and seconded (Brudnicki-Hogg) to approve the consent agenda which included approving the City Council minutes and Committee of the Whole minutes of 08/07/18; Payroll for 08/06/18 EFTs in the amount of \$6,820.42; Payroll for 08/20/18 Checks #28504-28506 in the amount of \$182,807.96 including EFTs in the amount of \$178,938.23; and Claims Checks #28507-28583, #28488-28502 and #28503 in the amount of \$318,093.85 including EFTs in the amount of \$52,943.42. The motion carried (5 ayes).

IV. Ratification of Contracts under Declaration of Emergency:

It was moved and seconded (Brudnicki-Hogg) to ratify the following contracts and agreements entered into by the Mayor related to the Declaration of Emergency made by the Mayor on June 13, 2018 and confirmed by Council via Resolution 18-10 pursuant to RCW 39.04.280.

1. Agreement with Prothman for Interim Public Works Director.
2. Agreement with Parametrix as part of On-Call Contract 2018-09 for Wastewater Treatment Plant Capacity Evaluation for an amount not to exceed \$16,676 81.

The motion carried (5 ayes).

V. Comments from the Audience:

There were no comments from the audience.

VI. Scheduled Items:

1. Mayor:

Mayor Ockerlander reported on recent meetings and events she has attended. Mayor Ockerlander announced that due to poor air conditions, the SummerStage concert scheduled for tomorrow had to be cancelled.

2. Council:

There were no Council reports.

3. Administration:

Lara Thomas, Deputy City Administrator, reported that staff is updating the job description for the Public Works Director position and as part of the process, they conducted a salary evaluation and found that the current salary range is lower than the market average. Ms. Thomas said that they will bring an ordinance to the next meeting to propose a salary adjustment. Ms. Thomas said that Tim Heydon, contracted through Prothman will act as Interim Public Works Director starting tomorrow. Ms. Thomas gave a brief update on the status of the work being done at the Wastewater Treatment Plant. Staff will email a staff report and information for a contract to update the Sewer Capital Improvement Plan which will be on the next agenda for discussion. Carey Hert, Police Chief, handed out and reviewed a report regarding the existing levy resources. Chief Hert explained that staff recently discovered possible shortages for the School Resource Officer and IT components of the levy. Staff will provide an update at a future meeting.

4. King County Fire District 45:

Fire Chief, David Burke, reported on call volume to date and community actions the Department has been involved in. Chief Burke reported that review of the ordinance for emergency ban of fireworks will be complete soon and should be ready for Council review and discussion in September. Chief Burke said the burn ban issued July 9th will likely remain in effect through Labor Day. Chief Burke reported on deployments to assist with wildland fires. Lastly, Chief Burke reported that the Board approved a resolution to re-run their levy in November.

VII. Presentation: Economic Development Project Update

Andrew Ballard, Marketing Solutions, handed out and reviewed a status report of the work being done to develop an Economic Development Plan. Mr. Ballard explained that the project is behind schedule largely due to recruitment and scheduling issues and said that the final meeting should be conducted by the end of September. A report will be generated within six weeks of the final meeting.

Presentation: Sno Valley Senior Center – grant report

Lisa Yeager, Director of Sno Valley Senior Center, handed out the “2017 Gratitude Report” and a letter to Council outlining what the funds granted to them by Duvall have been used for this year to date. Ms. Yeager gave a brief presentation outlining how the funds have assisted their programming. Lastly, Ms. Yeager thanked Council for their continued support and asked that funds be allocated in 2019 as well.

Presentation: Snoqualmie Valley Community Network – grant report

Laura Smith, Executive Director for Snoqualmie Valley Community Network (SVCN), handed out and reviewed a summary of the various programs they offer. Ms. Smith gave a presentation showing how grant funds from Duvall have assisted with their programming and how many youths from Duvall have been served so far this year. Ms. Smith explained that SVCN was able to leverage the grant funds to obtain additional grant funds from other agencies. Ms. Smith thanked Council for their support and asked for grant funding to be allocated in the 2019 budget.

VIII. **Public Hearing:** *None*

IX. **New Business (continued):** *None*

X. **Unfinished Business:**

1. (AB18-49) Approve and authorize the City designee to sign agreement #SEASMP-1719-Duvall-00061 with Washington State Department of Ecology to secure these funds through the 2019 grant cycle.

It was moved and seconded (Walker-McHenry) to approve and authorize the City designee to sign agreement #SEASMP-1719-Duvall-00061 with Washington State Department of Ecology to secure these funds through the 2019 grant cycle. The motion carried (5 ayes).

2. (AB18-51) Ordinance – Sick Leave

Lindsey Vaughn, Finance Director, explained that this ordinance is to bring the City’s code into compliance with new laws. This item will be on the next agenda for action.

XI. **Closed Session:** **10 minutes – Collective Bargaining**
RCW 42.30.140(4)(b)

8:22 p.m. City Council went into a 10-minute Closed Session regarding collective bargaining pursuant to RCW 42.30.140(4)(b).

In attendance at Closed Session: Mayor Amy Ockerlander, Councilmembers Amy McHenry, Jason Walker, Mike Remington, Dianne Brudnicki and Michelle Hogg, Deputy City Administrator Lara Thomas, Police Chief Carey Hert and Finance Director, Lindsey Vaughn.

The Closed Session was extended for a total of 5 minutes.

8:37 p.m. The Regular Council Meeting Resumed.

XII. **Adjournment:**

There being no further business, Mayor Ockerlander adjourned the meeting at 8:38 p.m.

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk