

**CITY OF DUVALL
COUNCIL MEETING MINUTES
July 17, 2018
7:00 P.M. – Riverview Educational Service Center
15510 – 1st Ave NE**

Committee of the Whole: 5:30 P.M.

The City Council Meeting was called to order by Mayor Ockerlander at 7:00 P.M.

Roll Call: Matthew Eyer, Amy McHenry, Jason Walker, Michelle Hogg, Jennifer Knaplund, Mike Remington, Dianne Brudnicki

Staff Present: Matthew Morton, Lara Thomas, Lindsey Vaughn, Carey Hert, Jodi Wycoff, Larissa Grundell, City Attorney Rachel Turpin

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll for 06/20/18 in the amount of \$42,032.63, Payroll for 07/05/18 in the amount of \$287,340.59, Payroll for 07/20/18 in the amount of \$111,818.34 and Claims in the amount of \$334,688.14; and under Presentations add: Planning Department Update.

II. Adoption of Council Agenda:

*It was moved and seconded (Hogg-Eyer) to adopt the 07/17/18 Council Agenda.
The motion carried (7 ayes).*

III. Approval of Consent Agenda:

*It was moved and seconded (Brudnicki-McHenry) to approve the consent agenda which included approving the City Council minutes and Committee of the Whole minutes of 06/19/18; Payroll for 06/20/18 EFTs in the amount of \$42,032.63; Payroll for 07/05/18 Checks #28303-28306 and #28307-28314 in the amount of \$287,340.59 including EFTs in the amount of \$207,784.83; Payroll for 07/20/18 Checks #28315-28317 in the amount of \$111,818.34 including EFTs in the amount of \$108,195.11 and Claims Checks #28318-28396, #28176-28257, #28258-28260 and #28261-28302 in the amount of \$334,688.14 including EFTs in the amount of \$1,876.87.
The motion carried (7 ayes).*

IV. Ratification of Contracts under Declaration of Emergency:

It was moved and seconded (Eyer-Hogg) to ratify the following contracts and agreements entered into by the Mayor related to the Declaration of Emergency made by the Mayor on June 13, 2018 and confirmed by Council via Resolution 18-10 pursuant to RCW 39.04.280.

1. Amendment #1 to Contract #2018-12 with West Coast Code Consultants, Inc. (WC3) in the amount of \$60,000;

The motion carried (7 ayes).

V. Comments from the Audience:

Dorothy Lengyl, Duvall resident, expressed concerns regarding some of the materials in the North Urban Growth Area Annexation submission.

Jerry Sprute, President of Sno-Valley Senior Center Advisory Council, thanked Council for funding in the 2018 budget and reported on how the funding has been used.

VI. Scheduled Items:

1. Mayor:

Mayor Ockerlander reported on the Association of Washington Cities Annual Conference and the recent and upcoming SummerStage concerts.

2. Council:

There were no Council reports.

3. City Administrator:

No report.

4. King County Fire District 45

Fire Chief, David Burke, reported on call volume to date, specifically calls related to the 4th of July holiday and fireworks. Chief Burke said that a burn ban was issued July 9th. Chief Burke reported on deployments to assist with wildland fires. Lastly, Chief Burke reported that the Board of Fire Commissioners will consider a resolution to re-run their levy in November at their next meeting and if passed, will be looking for members for the pro and con committees.

5. Utility (Asset) Management Tool Update

Larissa Grundell, Assistant City Engineer/Utility Inspector, reported that a Request for Proposals has been issued with a submission deadline of August 15th.

VII. Presentation: **Planning Department Update (*moved from COW meeting*)**

Lara Thomas, Planning Director, gave a presentation showing the status of current development projects, long-range planning projects and Comprehensive Plan Amendment docket items.

VIII. Public Hearing: *None*

IX. New Business:

1. (AB18-43) Approve and authorize the Mayor to sign contract with Just Concrete, LLC for the 2018 ADA Ramp Replacement project in the amount of \$173,760.00.

It was moved and seconded (Brudnicki-Eyer) to approve and authorize the Mayor to sign contract with Just Concrete, LLC for the 2018 ADA Ramp Replacement project in the amount of \$173,760.00. The motion carried (7 ayes).

2. (AB18-44) Approve and authorize the Mayor to execute contract change order with Just Concrete, LLC for an amount not to exceed \$26,240.00.

It was moved and seconded (Brudnicki-Eyer) to approve and authorize the Mayor to execute contract change order with Just Concrete, LLC for an amount not to exceed \$26,240.00. The motion carried (7 ayes).

3. (AB18-45) Duvall Historical Society Lease Agreement Extension

Larissa Grundell, Assistant City Engineer/Utility Inspector, said that the Duvall Historical Society has requested a ten-year extension of the lease agreement for the Dougherty Farmstead. *It was moved and seconded (Brudnicki-Eyer) to extend the Duvall Historical Society Lease Agreement. The motion carried (7 ayes).*

4. (AB18-46) Resolution – Stormwater GFC

Larissa Grundell, Assistant City Engineer/Utility Inspector, gave a brief presentation explaining the Stormwater General Facility Charge and the methodology used to calculate the fee.

5. (AB18-47) Resolution – Stormwater Drainage Acreage Charge

Larissa Grundell, Assistant City Engineer/Utility Inspector, gave a brief presentation explaining the Stormwater Drainage Acreage Charge and the methodology used to calculate the fee.

X. Unfinished Business: None

XI. Executive Session: **30 minutes – Performance of a Public Employee(s)
RCW 42.30.110(1)(g)**

7:58 p.m. City Council went into a 30-minute Executive Session regarding performance of a public employee.

In attendance at Executive Session: Mayor Amy Ockerlander, Councilmembers Amy McHenry, Jason Walker, Jennifer Knaplund, Matthew Eyer, Mike Remington, Dianne Brudnicki and Michelle Hogg, City Administrator Matthew Morton, Deputy City Administrator Lara Thomas, Police Chief Carey Hert, Finance Director Lindsey Vaughn, City Attorney Rachel Turpin and Attorney Peter Altman, Summit Law.

The Executive Session was extended for a total of 60 minutes.

9:28 p.m. The Regular Council Meeting Resumed.

XII. Adjournment:

There being no further business, Mayor Ockerlander adjourned the meeting at 9:29 p.m.

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk