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**Meeting Minutes**  
**City of Duvall Planning Commission Meeting**

**Date:** June 12, 2019

**Time:** 7:00 PM

**Place:** Duvall Visitor Center, 15619 Main Street NE, Duvall WA 98019

**Commissioners Present:** Jason Brown, Jim Deal, Ronn Mercer, Michael Yelle, Mike Supple, Elaine Sawyer. Eric Preston arrived at 7:09 PM.

**Commissioners Absent:** None.

**Staff Present:** Diana Hart, Administrative Assistant III; Steven Leniszewski, Public Works Director and City Engineer

**Others Present:** None

**Call to Order – Flag Salute**

The Planning Commission meeting was called to order by Commissioner Deal at 7:00 PM.

**1. Announcements**

- A.** Administrative Assistant III Diana Hart announced that the City was processing the Comprehensive Plan Amendments and will likely be bringing them forward for a joint workshop with Council in the next few months.
- B.** Ms. Hart announced that the City was working through the Environmental Impact Statement amendments.
- C.** Ms. Hart announced that the Shoreline Master Program Participation Plan was being finalized and that there will be a SMP presentation at the next Planning Commission meeting.
- D.** Ms. Hart announced that the North Urban Growth Area Annexation will likely be brought forward for a joint workshop with Council in the next few months.
- E.** Ms. Hart announced that the roundabout on Big Rock Road will be opening next week.
- F.** Ms. Hart announced that closures on Batten Road will begin soon for sewer and overlay work.
- G.** Ms. Hart announced that SummerStage will begin on July 10.

**2. Approval of Minutes**

It was moved and seconded (*Mercer-Yelle*) to approve the minutes from the May 22, 2019 Planning Commission meeting. The motion passed 6-0.

It was moved and seconded (*Sawyer-Mercer*) to approve the minutes from the Joint and Special May 29, 2019 Planning Commission and City Council workshop. The motion passed 6-0.

**3. Comments from Audience**

None.

**4. Presentation**

None.

**5. Public Hearing**

**A. 2020-2025 Transportation Improvement Program (TIP)**

Commissioner Deal called the public hearing to order at 7:06 PM. There were no Planning Commission disclosures or objections.

Public Works Director Steven Leniszewski introduced the City's proposed 2020-2025 Transportation Improvement Program. Mr. Leniszewski provided an update on City Council's TIP discussion.

There was no public in attendance.

Planning Commission asked questions and Mr. Leniszewski provided answers.

Staff recommended that Planning Commission not make a decision until their next meeting so staff can provide an update on City Council's TIP discussion and public hearing.

The Public Hearing was closed at 7:23 PM.

**6. New Business**

None.

**7. Old Business**

None.

**8. Good of the Order**

Planning Commissioners asked Public Works Director Steven Leniszewski about the Batten Road overlay and sewer project and then Mr. Leniszewski provided an update on the Big Rock Road roundabout.

**9. Adjournment**

The meeting was adjourned at 7:28 PM.