

**CITY OF DUVALL  
COUNCIL MEETING MINUTES  
June 2, 2020  
7:00 P.M. – Virtual Meeting via Zoom**

*Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom meeting.*

**The City Council Meeting was called to order by Mayor Ockerlander at 7:02 P.M.**

**Roll Call:** Amy McHenry, Dianne Brudnicki, Dorothy Lengyel, Michelle Hogg, Mike Remington, Jennifer Knaplund, Matthew Eyer

**Staff Present:** Lara Thomas, Carey Hert, Steve Leniszewski, Jodi Wycoff, Dana Mason, Shaun Tozer, City Attorney Ann Marie Soto

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Claims for 06/02/20 in the amount of \$346,733.94; and under New Business add: (AB20-50) Ordinance creating Duvall Municipal Code Chapter 6.30 “Civil Emergency”.

**II. Adoption of Council Agenda:**

*It was moved and seconded (Remington-Hogg) to adopt the 06/02/20 Council Agenda. The motion carried (7 ayes).*

**III. Approval of Consent Agenda:**

*It was moved and seconded (Remington-Hogg) to approve the consent agenda which includes approving Claims for 06/02/20 Checks #50061-50100, and #50057-50060, in the amount of \$346,733.94 including EFTs in the amount of \$20,694.36. The motion carried (7 ayes).*

**IV. Approval of Minutes:**

*It was moved and seconded (Brudnicki-Remington) to approve the Committee of the Whole minutes of 05/19/20. The motion carried (7 ayes).*

*It was moved and seconded (Remington-McHenry) to approve the City Council minutes, as corrected, of 05/19/20. The motion carried (7 ayes).*

**V. Comments from the Audience:**

*The following comments were received via email and read aloud by Mayor Ockerlander.*

David Hoffman, representing Puget Sound Energy, expressed pride and support in partnering with the City to beautify and improve the 275<sup>th</sup> Avenue corridor.

**VI. Scheduled Items:**

**1. Mayor’s Report**

Mayor Ockerlander read aloud proclamations for PRIDE month and rejecting COVID-related stigma.

*It was moved and seconded (McHenry-Remington) for Council support for the proclamation regarding rejecting COVID-related stigma. The motion passed (7 ayes).*

Councilmember McHenry read aloud a statement she drafted that would be from Council to express condolences to George Floyd's family and friends, the need to advocate for change and continue to stand against hate, racism, bigotry and injustice in the community. There was Council support to publish the statement.

Mayor Ockerlander gave a brief report on the civil unrest and stated she signed a proclamation of civil emergency today. Mayor Ockerlander then gave a report on recent meetings she has attended.

## **2. Council Reports**

Councilmember McHenry reported on the recent Joint Recommendations Committee meeting where they voted on CARES Act funding.

## **3. Council Committee Reports**

Finance and Administration Committee – Councilmember Hogg reviewed topics from their last meeting including review of the budget amendment, prioritization of CARES Act funding and the April Financial Report.

## **4. Administration Update**

Lara Thomas, Interim City Administrator/Community Development Director, gave an update on current development and stated that she will request Council to release the restriction on hiring an Assistant Planner in July.

Steve Leniszewski, Public Works Director, gave a brief presentation to explain a proposal to divide the fields at Big Rock Ballfields into smaller fields to allow for rentals under the upcoming re-opening phases which only allow small groups to gather in hopes of generating rental revenue. There was Council consensus to support this proposal. Mr. Leniszewski also gave an update on leasing trucks from another agency to allow all Maintenance staff to have their own vehicle and reduce exposure.

**VII. Presentation:**            *None*

**VIII. Public Hearing:**        *None*

## **IX. Unfinished Business:**

### **1. (AB20-26) City Attorney Services – General Municipal Law Contract**

Councilmember Lengyel requested that the Mayor use the template contract to choose options and bring back a final draft for approval at the next meeting. After discussion, there was general consensus to use insurance limits of \$2 million.

### **2. (AB20-40) Ordinance - 2019/2020 Budget Amendment/Restrictions**

*It was moved and seconded (Remington-Eyer) to adopt Ordinance #1264 repealing Ordinance No. 1251, which amended the 2019-2020 Budget, and adopting an amended 2019-2020 Biennial Budget; providing for severability; and establishing an effective date. The motion carried (7 ayes).*

**3. (AB20-41) Ordinance – Utility Service for Occupancy**

Lara Thomas, Interim City Administrator, reviewed questions received from Council and their answers. Council requested additional information including a comparison of the number of shut offs per month at other cities and how many are from move-outs.

**X. New Business:**

**1. (AB20-50) Ordinance creating Duvall Municipal Code Chapter 6.30 “Civil Emergency”**

Mayor Ockerlander introduced this item and explained the reason it is coming before Council. Council expressed their concerns about this being in the code and requested a temporary ordinance instead. This item was finalized at the end of new business.

*Chief Hert joined the meeting at 8:31 p.m. during the previous discussion.*

**2. (AB20-44) Interagency Agreement - Coronavirus Relief Fund**

*It was moved and seconded (Lengyel-McHenry) to authorize the Mayor to execute Interagency Agreement with Washington State Department of Commerce for Coronavirus Relief Fund for Local Governments. The motion passed (7 ayes).*

**3. (AB20-45) Contract – Request for Public Assistance (FEMA)**

*It was moved and seconded (Lengyel-McHenry) to authorize the Mayor to execute the funding contract related to the City’s “Request for Public Assistance” with the Washington State Military Department. The motion passed (7 ayes).*

**4. (AB20-46) Contract – King County Human Services Grant**

*It was moved and seconded (Hogg-Brudnicki) to approve and authorize the Mayor to sign grant agreement with King County to provide funding for housing stability to those affected by the COVID-19 outbreak. The motion passed (7 ayes).*

**5. (AB20-47) Resolution – Rejecting all bids submitted for the 2020 UV Building Hoist Installation Project**

*It was moved and seconded (Eyer-Remington) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion passed (7 ayes).*

*It was moved and seconded (Eyer-McHenry) to approve Resolution #20-10 rejecting all bids submitted for the 2020 UV Building Hoist Installation Project. The motion passed (7 ayes).*

**6. (AB20-48) Deputy City Administrator Contract Amendment**

*It was moved and seconded (Remington-McHenry) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting. The motion passed (7 ayes).*

*It was moved and seconded (Lengyel-Hogg) to approve Contract Amendment #3 with Lara Thomas for Deputy City Administrator-Community Development Director with the following amendments:*

*Under “Professional Services”, change “Interim City Administrator” to “Deputy City Administrator”;*

*Number 1, change “Section 4.4 is hereby amended to read as follows:” to “Section 4.4 is hereby repealed and replaced to read as follows:”;*

*In Section 4.4 change “the percentage increase, if any, for the twelve-month period of such previous calendar year of the CPI-U for the Seattle Metropolitan Area” to “COLA”; and*

*Number 2, change “Section 5.1 is hereby amended to read as follows:” to “Section 5.1 is hereby repealed and replaced to read as follows:”.*

*The motion passed (7 ayes).*

**7. (AB20-49) Contract - Kennedy Drive Water Main Replacement Project**

*It was moved and seconded (Brudnicki-McHenry) to authorize the Mayor to execute a construction contract with the apparent low bidder, Strickland & Sons Excavation, to include the Base Bid plus Alternates One and Two. The motion passed (7 ayes).*

*Pursuant to Council Procedures, it was moved and seconded (Remington-Hogg) to extend the Council meeting beyond 9:30 p.m. The motion passed (7 ayes).*

*Continued from previously:*

**(AB20-50) Ordinance “Civil Emergency”**

City Attorney Ann Marie Soto reviewed the new ordinance which no longer adds a chapter to Duvall Municipal Code, rather it is a temporary ordinance to authorize the Mayor to order a curfew in order to protect public health and safety.

*It was moved and seconded (Hogg-Remington) to suspend Council Procedures in Section 5.6 requiring additional review and finalize this item at this meeting.*

*The motion passed (7 ayes).*

*It was moved and seconded (Lengyel-Brudnicki) to adopt ordinance #1265 authorizing issuance of Civil Emergency Proclamations and Providing for Procedures and Penalties for violations; providing for severability; Declaring an Emergency; and establishing an effective date and expiration date. The motion passed (6 ayes – Brudnicki, McHenry, Remington, Hogg, Knaplund, Lengyel; 1 nay – Eyer).*

**XI. Executive Session:**                      *None*

**XII. Adjournment:**

*There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 10:07 p.m.*

Signed \_\_\_\_\_  
Amy Ockerlander, Mayor

Attest \_\_\_\_\_  
Jodi Wycoff, City Clerk