

**CITY OF DUVALL  
CITY COUNCIL**

**COMMITTEE OF THE WHOLE MINUTES**

**June 2, 2020 – 5:30 p.m.  
Virtual Only Meeting via Zoom**

*Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom meeting.*

Mayor Pro Tem Remington called the meeting to order at 5:34 p.m.

**Council present:** Amy McHenry, Dorothy Lengyel, Dianne Brudnicki, Michelle Hogg, Mike Remington, Jennifer Knaplund, Matthew Eyer

**Staff present:** Lara Thomas, Steve Leniszewski, Dana Mason, Jodi Wycoff, Shaun Tozer, City Attorney Eileen Keiffer

**I. Good of the Order**

Councilmember Lengyel read a poem about not quitting during hard times.

Councilmember Eyer expressed his appreciation for the web notifications when a new Council agenda or packet is available online.

Councilmember McHenry said she will report during the regular meeting about a statement from Council regarding the current civil unrest.

Councilmember Knaplund requested that Council get notified as early as possible if something is likely to be added to an agenda that was not in the packet.

Mayor Pro Tem Remington reminded Council to notify the Clerk if they have any vacations scheduled during the next few months.

**II. Items:**

**1. Coronavirus (COVID-19) Emergency Update**

Shaun Tozer, Interim Director of Emergency Management, gave a presentation to review the current COVID-19 public health emergency, including information the City is tracking related to the emergency, possible funding that may be available from local, state and federal governments and updated amounts the City has spent related to the emergency. Mr. Tozer reviewed the Governor's phased plan for re-opening and the County's plan to apply to move into the next phase. Mr. Tozer answered questions from Council regarding potential future budget impacts.

**2. City Attorney Services – General Municipal Law Contract**

Councilmember Lengyel explained that Council is looking to approve a template contract for legal services which will have several options for the Mayor to choose from when drafting a final contract with a specific firm for Council approval. Council discussed the various options in the draft template. Debbi Sellers, Senior Risk Management Rep with Washington Cities Insurance

Authority, reviewed and discussed with Council the various options for insurance coverage in the template. The template will be on the next agenda for approval.

**3. 2019/2020 Budget Amendment and Restrictions**

Council thanked Dana Mason, Finance Director, and the Finance and Administration Committee for their work on the amendment.

**4. Deputy City Administrator Contract Amendment**

Mayor Ockerlander reviewed the amendment and suggested edits to change the term “amended” to “repeal and replace” in sections one and two of the amendment. Councilmember Hogg suggested a correction to the Professional Services title from “Interim” to “Deputy” City Administrator and suggested to change the annual increase to go by COLA instead of CPI-U. The amendments will be formalized during the approval process at the regular meeting.

*Due to time constraints, the following items were discussed during the regular Council meeting.*

**5. Ordinance – Utility Service for Occupancy**

**III. Adjournment**

The Committee of the Whole adjourned at 6:54 p.m.

**Written Reports** – *There were no written reports were distributed in the Committee of the Whole packet.*

ATTEST:

---

Michael Remington, Mayor Pro Tem

---

Jodi Wycoff, City Clerk