

**CITY OF DUVALL  
COUNCIL MEETING MINUTES  
May 15, 2018**

**7:00 P.M. – Riverview Educational Service Center  
15510 – 1<sup>st</sup> Ave NE**

**Committee of the Whole: 5:30 P.M.**

**The City Council Meeting was called to order by Mayor Ockerlander at 7:06 P.M.**

**Roll Call:** Matthew Eyer, Amy McHenry, Jason Walker, Michelle Hogg, Jennifer Knaplund, Dianne Brudnicki

**Staff Present:** Matthew Morton, Boyd Benson, Lindsey Vaughn, Jodi Wycoff, Carey Hert

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll for 05/04/18 in the amount of \$171,157.83, Payroll for and Claims in the amount of \$406,892.27; and under Scheduled Items add: Councilmembers Hogg and Walker.

**II. Adoption of Council Agenda:**

*It was moved and seconded (Hogg-Eyer) to adopt the 05/15/18 Council Agenda.  
The motion carried (6 ayes).*

**III. Approval of Consent Agenda:**

*It was moved and seconded (Brudnicki-McHenry) to approve the consent agenda which included approving the City Council minutes and Committee of the Whole minutes of 05/01/18; Payroll for 05/04/18 Checks #27925-27931 in the amount of \$171,157.83 including EFTs in the amount of \$95,252.18, and Claims Checks #27933-27998 in the amount of \$406,892.27. The motion carried (6 ayes).*

**IV. Comments from the Audience:**

*There were no comments from the audience.*

**V. Scheduled Items:**

**1. Mayor:**

- Proclamation – Kids to Parks Day: Mayor Ockerlander read aloud a proclamation proclaiming May 19, 2018 as Kids to Parks Day in Duvall.
- Mayor Ockerlander reported on recent local and regional meetings she attended as well as upcoming meetings.
- Mayor Ockerlander reminded everyone about Duvall Days on June 2<sup>nd</sup> and a presentation on May 21<sup>st</sup> regarding living with bears and other wildlife presented by Department of Fish and Wildlife.

**2. Council:**

Councilmember Hogg reported on recent local and regional meetings she attended.

Councilmember Walker reported on recent local and regional meetings he attended.

**3. City Administrator:**

- WRECK Center: Mayor Ockerlander began the report by reading a memo she drafted to senior staff regarding the WRECK Center and research regarding a new City Hall. Matthew Morton, City Administrator, gave a brief presentation regarding the appraisals that were conducted on the WRECK Center for both residential and public facilities zones. The appraisals were the same. Mr. Morton then answered questions from Council.
- Duvall Visitor Center: Mr. Morton reviewed the history of the lease agreement for the Duvall Visitor Center (DVC) between the City and a coalition of local entities. Mr. Morton stated that the City took over full management of the DVC on May 1<sup>st</sup>.

**4. King County Fire District 45:**

Fire Chief, David Burke, reported on call volume to date and upcoming events, including Deputy Chief Joel Kuhnenn's retirement party and the Annual Pancake Breakfast. Chief Burke invited Council to schedule tours of the Fire Department and their dispatch center. Lastly, Chief Burke reported that the District may re-run their levy in November.

**5. Police Department Update**

Police Chief, Carey Hert, gave an update on a recent string of mail theft and car prowling crimes. Chief Hert thanked Council for their support of the partnership with Riverview School District. Lastly, Chief Hert reported on police programs including D.A.R.E., R.A.D., preparation for Duvall Days and a DUI drill to be conducted at the high school soon.

**VI. Presentation: Snoqualmie Valley Transportation pilot project**

Amy Biggs with Mount Si Senior Center/Snoqualmie Valley Transportation, and Brittany Krein with Hopelink, reviewed the Snoqualmie Valley Transportation program and the proposed pilot project to offer bus service between Monroe and Duvall. Ms. Biggs reviewed the costs for the pilot project and asked Council for a letter committing to \$3,500 contribution towards the project.

**VII. Public Hearing: None**

**VIII. New Business:**

**1. (AB18-29) Confirm Mayor Ockerlander's appointment of Bethany Sayre to the Duvall Library Board Position 2, a vacant three-year term ending 12/31/18.**

*It was moved and seconded (Brudnicki-Eyer) to confirm Mayor Ockerlander's appointment of Bethany Sayre to the Duvall Library Board Position 2, a vacant three-year term ending 12/31/18. The motion carried (6 ayes).*

**2. (AB18-30) Confirm Mayor Ockerlander's appointment of Amanda Lowell to the Duvall Library Board Position 3, a vacant three-year term ending 12/31/20.**

*It was moved and seconded (Eyer-McHenry) to confirm Mayor Ockerlander's appointment of Amanda Lowell to the Duvall Library Board Position 3, a vacant three-year term ending 12/31/20. The motion carried (6 ayes).*

**3. (AB18-31) Authorize the Mayor to sign a letter of support and financial commitment with Snoqualmie Valley Transportation for a one-year pilot project for additional transportation services “Monroe - Duvall Connector”.**

*It was moved and seconded (Eyer-Hogg) to authorize the Mayor to sign a letter of support and financial commitment with Snoqualmie Valley Transportation for a one-year pilot project for additional transportation services “Monroe - Duvall Connector”.*

*The motion carried (6 ayes).*

**4. (AB18-32) Ordinance – Fireworks, Emergency Ban Provision**

Duvall Police Chief, Carey Hert, read the executive summary of the agenda bill and explained that staff is looking for Council direction on whether to move this item forward which would include a public hearing and decision in June. Chief Hert and King County Fire District 45 Chief, David Burke, answered questions from Council. There was general Council consensus to move this item forward.

**5. (AB18-33) Interlocal Agreement – Fire District 45 – Inspection Services**

Public Works Director, Boyd Benson, explained that the Interlocal Agreement needs to be amended related to inspection services due to staff changes at the Fire District and that staff is meeting with neighboring agencies to discuss this service in the future. King County Fire District 45 Chief, David Burke, explained that they will continue to conduct their regular business inspections. This item will be on the next agenda for action.

**6. (AB18-34) Master Lighting Services Agreement - Puget Sound Energy**

Public Works Director, Boyd Benson, explained that this agreement came forward as part of the Relight Washington project that Duvall is a part of and that it is required for all future Puget Sound Energy projects as well. This item will be on the next agenda for action.

**7. Decision to cancel July 3, 2018 Council Meeting**

*It was moved and seconded (Eyer-Hogg) to cancel the July 3, 2018 Committee of the Whole and regular City Council meetings. The motion carried (6 ayes).*

**IX. Unfinished Business:**

**1. (AB18-09R) Approve and authorize the Mayor to approve contract Change Order #3, not to exceed \$27,877.40 with Premier Field Development for the additional electrical modifications at Big Rock Ballfields.**

*It was moved and seconded (Hogg-Eyer) approve and authorize the Mayor to approve contract Change Order #3, not to exceed \$27,877.40 with Premier Field Development for the additional electrical modifications at Big Rock Ballfields.*

*The motion carried (6 ayes).*

**2. (AB18-28b) Interview Council Applicant(s) for the vacant City Council Position #4.**

Mayor Pro Tem Eyer explained the interview procedures. The applicants for the vacant City Council position were Ronn Mercer, Michael Remington and Richard Wilson. The council applicants each removed themselves from the Council Chambers during the other’s interviews.

Mayor Pro-Tem Eyer called each council applicant into the Council Chambers individually to ask the same interview questions of each candidate. Each candidate answered the questions at the open Council Meeting.

**X. Executive Session: 10-minutes - Discussion of qualifications of Council Applicants**  
RCW 42.30.110(1)(h)

9:24 p.m. The Council Chambers were cleared for a 10-minute Executive Session regarding qualifications of Council Applicants.

*In attendance at Executive Session: Mayor Amy Ockerlander, Councilmembers Jason Walker, Jennifer Knaplund, Michelle Hogg, Amy McHenry, Matthew Eyer, and Dianne Brudnicki.*

9:34 p.m. The Regular Council Meeting Resumed.

**IX. Unfinished Business (continued):**

**3. (AB18-28b) Vote by matrix to appoint applicant to the Duvall City Council vacant position #4, a term ending upon certification of the November 2019, General Election.** Each Councilmember cast one vote for a council applicant finalist. The votes were as follows

Councilmember Brudnicki: Michael Remington  
Councilmember Eyer: Michael Remington  
Councilmember McHenry: Richard Wilson  
Councilmember Hogg: Michael Remington  
Councilmember Knaplund: Richard Wilson  
Councilmember Walker: Michael Remington

*The final candidate voted for appointment to the Duvall City Council position #4 was Michael Remington.*

**Mayor Ockerlander swore in Michael Remington to Duvall City Council position #4.** Mr. Remington then took his seat at the Council dias.

**XI. Adjournment:**

*There being no further business, Mayor Ockerlander adjourned the meeting at 9:38 p.m.*

Signed \_\_\_\_\_  
Amy Ockerlander, Mayor

Attest \_\_\_\_\_  
Jodi Wycoff, City Clerk