

**CITY OF DUVALL
CITY COUNCIL**

COMMITTEE OF THE WHOLE MINUTES

May 1, 2018 – 5:30 p.m.

Riverview Educational Service Center – 15510 – 1st Ave NE

Mayor Pro Tem Eyer called the meeting to order at 5:31 p.m.

Council present: Matthew Eyer, Amy McHenry, Michelle Hogg, Jennifer Knaplund, Jason Walker, Dianne Brudnicki

Staff present: Matthew Morton, Lara Thomas, Boyd Benson, Lindsey Vaughn, Jodi Wycoff

I. Items

1. Good of the Order

Councilmember Knaplund reported on research she has done on co-working sites which would allow business start-ups or telecommuters to share office space at a lower cost than renting an entire building.

Mayor Pro Tem Eyer said that the School Impact Fee Ad-hoc Committee is scheduled to meet with the School District this week and he will bring back a report at an upcoming meeting.

2. WRECK Center lease/City Hall process

Matthew Morton, City Administrator, gave a brief presentation outlining the options for extending the current lease or selling the building. Mr. Morton also reviewed the various steps needed to begin the process of design and siting a future civic center that would include a new city hall. After discussion, Council directed staff to bring back a lease extension option and plans to put the lease revenue towards the studies needed for a new civic center/city hall.

3. Planning Department Update

Lara Thomas, Planning Director, gave a presentation to review the Planning Department's current work plan. Ms. Thomas also reviewed a matrix of new development as well as other special projects that staff is working on.

4. City Administrator Report *(moved from regular Council agenda)*

Economic Development Advisory Group update - Matthew Morton, City Administrator, reported that the advisory group kick-off meeting is scheduled for next week. Mr. Morton gave a summary of the advisory group process and future meetings that will take place.

Mr. Morton said that staff is looking at ways to improve the utility billing processes and related code sections to better serve utility customers.

II. Adjournment

The Committee of the Whole adjourned at 6:52 p.m.

Written Reports – *The following written reports distributed in the Committee of the Whole packet:*

- Fire District Interlocal – permitting services
- Master Lighting Services Agreement – PSE
- Sick Leave Law (Initiative 1433)

ATTEST:

Matthew Eyer, Mayor Pro Tem

Jodi Wycoff, City Clerk