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**Meeting Minutes**  
**City of Duvall Planning Commission Meeting**

**Date:** March 28, 2018

**Time:** 7:00 PM

**Place:** Duvall Visitor Center, 15619 Main Street NE, Duvall WA 98019

**Commissioners Present:** Jason Brown, Jim Deal, Ronn Mercer, Eric Preston, Michael Remington, Robert Walker, Michael Yelle

**Commissioners Absent:** None

**Staff Present:** Troy Davis, Senior Planner

**Others Present:** None

**Call to Order – Flag Salute**

The Planning Commission meeting was called to order by Commissioner Mercer at 7:03 PM.

**1. Announcements**

- A. A motion was made (Walker-Deal) to amend the March 28, 2018 Planning Commission agenda to include item B, Planning Commission 2018 Docket Recommendation under Old Business.
- B. Senior Planner Davis announced that the Ring Street Cottages would be holding an open house in April.
- C. Senior Planner Davis announced that the application window for the City Council vacancy will be open until April 16<sup>th</sup> and that applications are available online.
- D. Senior Planner Announced that Sunset Court submitted their application for the construction of townhomes.
- E. Senior Planner Davis announced that the City Council held its first economic development retreat last weekend.

**2. Approval of Minutes**

It was moved and seconded (*Deal-Walker*) to approve the minutes from the March 14, 2018 Planning Commission meeting. The motion carried.

**3. Citizens' Comments and Requests – Items Not on the Agenda**

There was one citizen in the audience. There were no comments from the audience.

**4. Public Hearings**

None

**5. Old Business**

**A. Food Truck Ordinance**

Senior Planner Davis discussed the status and progress of the draft Food Truck Ordinance that was originally started in 2016. Senior Planner Davis went over the draft code.

**B. Planning Commission 2018 Docket Recommendation**

Senior Planner Davis asked the Planning Commission if there were any outstanding questions about the proposed 2018 Docket. The Planning Commission made a motion (Walker/Yelle) to recommend approval to the City Council of the 2018 Docket.

**6. New Business**

None.

**7. Presentation**

None.

**8. Good of the Order**

None

**9. Adjournment**

It was moved and seconded (*Deal-Preston*) to adjourn the Planning Commission Meeting at 7:51 p.m.