

**CITY OF DUVALL  
COUNCIL MEETING MINUTES  
March 19, 2019  
7:00 P.M. – Riverview Educational Service Center  
15510 – 1<sup>st</sup> Ave NE**

**Committee of the Whole Meeting: 5:30 P.M.**

**The City Council Meeting was called to order by Mayor Pro Tem Remington at 7:01 P.M.**

**Roll Call:** Amy McHenry, Michelle Hogg, Mike Remington, Dianne Brudnicki, Jennifer Knaplund, Matthew Eyer, Jason Walker

**Staff Present:** Lara Thomas, Carey Hert, Steve Leniszewski, Troy Davis, Jodi Wycoff, Diana Hart, Larissa Polanco, City Attorney Rachel Turpin

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll for 03/20/19 in the amount of \$120,091.84; Claims in the amount of \$184,827.36; under Council reports add: Councilmember McHenry; and under Executive Session add: 5-minute Executive Session regarding performance of a public employee pursuant to RCW 42.30.110(1)(g).

**II. Adoption of Council Agenda:**

*It was moved and seconded (Brudnicki-Hogg) to adopt the 03/19/19 Council Agenda. The motion carried (7 ayes).*

**III. Approval of Consent Agenda:**

*It was moved and seconded (Eyer-Walker) to approve the consent agenda which includes approving the Committee of the Whole and City Council minutes, of 03/05/19; Payroll for 03/20/19 Check #29598 in the amount of \$120,091.84 including EFTs in the amount of \$118,343.37; and Claims Checks #29599-29652 in the amount of \$184,827.36 including EFTs in the amount of \$11,933.12. The motion carried (7 ayes).*

**IV. Comments from the Audience:**

Jeff Rasmussen, Unit Director for Monroe Boys & Girls Club, expressed their interest in a ten-week lease of the WRECK Center for a summer program and handed out a flyer about their program.

**V. Scheduled Items:**

**1. Mayor:**

*No report.*

**2. Council Reports:**

Councilmember McHenry said that the next Council Chat will be on March 26<sup>th</sup> at Grateful Bread.

### **3. Council Ad-Hoc Committee Reports:**

*No reports.*

### **4. Administration Update:**

Lara Thomas, Interim City Administrator, gave a brief presentation to give a status update on items including construction of the dog park starting soon, Big Rock Ballfields usage ramping up, Taylor Landing play structure replacement, and Public Works Maintenance Crew work. Ms. Thomas also gave an update on Building and Finance Department assistance and issues with the Police Department phone system. Lastly, Ms. Thomas gave an update on current development and said that staff will bring an agreement to Council between the City and King County related to maintenance of the trail access from Duvall Village, which will be installed this summer.

### **5. King County Fire District 45:**

*No report.*

## **VI. Presentation: Stormwater Plan – Annual Update**

Larissa Polanco, Assistant City Engineer, gave a presentation regarding the Annual Stormwater Management Report for 2018 including public education and involvement, illicit discharge detection and elimination, controlling runoff from development, and municipal operations and maintenance including a training program. Ms. Polanco also reviewed future permit considerations including a public survey and invited the public to comment. Lastly, Ms. Polanco reminded everyone of the Earth and Arbor Day Event on April 20<sup>th</sup>.

*Mayor Ockerlander took her seat during the previous presentation.*

## **VII. Public Hearing: 3rd Avenue Right of Way Vacation**

7:31 PM: The Public Hearing was opened.

Troy Davis, Senior Planner, presented the staff report.

There were no public comments.

7:36 PM: The Public Hearing was closed.

## **VIII. New Business:**

### **1. (AB19-19) Adopt Ordinance – 3rd Avenue ROW Vacation**

*It was moved and seconded (Walker-Eyer) to adopt Ordinance #1250 authorizing the vacation of approximately 80 square feet of right-of-way along the southerly turning radii of the intersection of Third Avenue Northeast and future “Street V” within the Duvall Urban Village plat and correcting a numerical error in the immediately adjacent and previously recorded Third Avenue Northeast Right-of-Way Vacation; providing for severability; and establishing an effective date. The motion carried (7 ayes).*

**2. (AB19-20) Depot Deck Design – staff recommendation**

Steve Leniszewski, Public Works Director, gave a brief presentation to review the project and the options for the type of material that can be used to replace the current deck and the costs associated with each type. After discussion, there was Council consensus to consider use of concrete for the replacement material and separate the demolition of the current deck in the bid process.

**3. (AB19-21) Batten Road Sewer Design Update – staff recommendation**

Steve Leniszewski, Public Works Director, gave a presentation to review the project and the option to either add approximately 365 linear feet to the project or not, the associated costs and the pros and cons of each option. Mr. Leniszewski explained that by adding the additional linear feet, the line would not have to be as deep as it would be if the project started at the lift station. After discussion, there was Council consensus to proceed with the longer project length.

**4. (AB19-22) Formally acknowledging the formation of the Transportation Benefit District, Financial Policy, City Facility and Ethics Policy ad-hoc committees.**

*It was moved and seconded (Eyer-Hogg) to formally acknowledge the formation of the Transportation Benefit District, Financial Policy, City Facility and Ethics Policy ad-hoc committees. The motion carried (7 ayes).*

**5. (AB19-23) Resolution - 2019 Comprehensive Plan Docket**

Troy Davis, Senior Planner, gave a presentation to review the 2019 Comprehensive Plan Docket which includes seven City-initiated items and no general public initiated items. One item is a carryover from 2018 to amend the Future Land Use Map to change a parcel's designation from public facilities to residential. Other items include amending certain elements of the Plan to accommodate changes to other plans that are referenced in the Comprehensive Plan and amending the Environmental Impact Statement addendum related to three parcels currently located in the North Urban Growth Area Reserve. Mr. Davis also explained the amendment process and that Council will be asked to take action in late fall/early winter.

**IX. Unfinished Business:**

**1. (AB19-09) Resolution – Facility Rental Fees**

Carey Hert, Interim Deputy City Administrator, summarized the direction Council gave during the Committee of the Whole meeting which included the following: amend the resolution to state that the fees are for short-term use, not long-term leases; set the fee for the Rose Room at \$15.00/hour for all user types; set the fees for the WRECK Center and Duvall Visitor Center at \$25.00/hour for non-profit and community groups and \$35.00/hour for for-profit and private events; and set the fees for the Depot Building at \$15.00/hour for non-profit and community groups and \$25.00/hour for for-profit and private events. This item will be on the next agenda for action.

**2. (AB19-18) Q1 2019 Budget Amendment**

Steve Leniszewski, Public Works Director, reviewed each item listed in the proposed budget amendment and answered questions from Council. Mr. Leniszewski said that staff is proposing to add the purchase of a card reader for the City’s fuel tank and explained the options of where to fund it from. After discussion, there was Council consensus to fund the card reader using a Full-Time Equivalent (FTE) split amongst the various departments that will use it. This item will be on the next consent agenda for action.

**3. (AB19-10) Riverview School District Memo of Understanding (annexation and vesting)**

Lara Thomas, Community Development Director, reviewed the amendments to the Memorandum of Understanding (MOU) since the last meeting and answered questions from Council. Ms. Thomas said that Council will hold a public hearing on this issue on April 16<sup>th</sup>.

**X. Executive Session: Performance of a Public Employee – 15 minutes**  
RCW 42.30.110(1)(g)

9:18 p.m. City Council went into a 5-minute Executive Session regarding performance of a public employee

*In attendance at Executive Session: Mayor Amy Ockerlander, Councilmembers Dianne Brudnicki, Amy McHenry, Mike Remington, Michelle Hogg, Jennifer Knaplund, Jason Walker and Matthew Eyer; Interim City Administrator Lara Thomas, Interim Deputy City Administrator Carey Hert and City Attorney Rachel Turpin.*

9:23 p.m. The Executive Session was extended a total of 8 minutes.

9:31 p.m. The Regular Council Meeting Resumed.

**XI. Adjournment:**

*There being no further business, Mayor Ockerlander adjourned the meeting at 9:31 p.m.*

Signed \_\_\_\_\_  
Amy Ockerlander, Mayor

Attest \_\_\_\_\_  
Jodi Wycoff, City Clerk