

**CITY OF DUVALL
COUNCIL MEETING MINUTES
March 6, 2018**

**7:00 P.M. – Riverview Educational Service Center
15510 – 1st Ave NE**

Committee of the Whole: 5:30 P.M.

The City Council Meeting was called to order by Mayor Ockerlander at 7:04 P.M.

Roll Call: Dianne Brudnicki, Matthew Eyer, Amy McHenry, Jason Walker, Michelle Hogg, Jennifer Knaplund (absent: Becky Nixon)

Staff Present: Matthew Morton, Lara Thomas, Lindsey Vaughn, Boyd Benson, Jodi Wycoff

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll for 03/05/18 in the amount of \$284,206.26 and Claims in the amount of \$174,332.75; and under Scheduled Items add: Councilmember Eyer.

II. Adoption of Council Agenda:

It was moved and seconded (Brudnicki-Hogg) to adopt the 03/06/18 Council Agenda. The motion carried (6 ayes).

III. Approval of Consent Agenda:

It was moved and seconded (Hogg-Eyer) to approve the consent agenda which included approving the City Council minutes and Committee of the Whole minutes of 02/20/18; Payroll for 03/05/18 Checks #27586-27589, #27590-27598 and #27599 in the amount of \$284,206.26 including EFTs in the amount of \$150,477.53 and Claims Checks #27600-27649 and #27585 in the amount of \$174,332.75. The motion carried (6 ayes).

IV. Comments from the Audience:

There were no comments from the audience.

V. Scheduled Items:

1. Mayor:

Mayor Ockerlander said that she delivered the State of the City speech at the Duvall Chamber of Commerce meeting last night.

SCA PIC replacement – Mayor Ockerlander explained that Mayor Pro Tem Eyer is unable to act as Duvall’s primary representative for Sound Cities Association Public Issues Committee and said that Councilmember Hogg has offered to move from alternate to primary representative.

It was moved and seconded (Eyer-McHenry) to nominate Councilmember Hogg as primary representative for Duvall on the Sound Cities Association Public Issues Committee. The motion carried (6 ayes).

Mayor Ockerlander said that the City also needs an alternate representative as well and asked for volunteers. Councilmember Knaplund volunteered.

It was moved and seconded (Eyer-McHenry) to nominate Councilmember Knaplund as alternate representative for Duvall on the Sound Cities Association Public Issues Committee. The motion carried (6 ayes).

Legislative Update – Mayor Ockerlander said that the funding for the mobile stage did not make it into the House budget and that the legislative session is scheduled to end March 8, 2018.

2. Council:

Councilmember Eyer said that he and Planning Director, Lara Thomas, visited a new townhome development by Toll Brothers which are similar to what will be built in the Duvall Urban Village development. Councilmember Eyer suggested that other Councilmembers visit the site.

3. City Administrator:

Washington Cities Insurance Authority (WCIA) Update – Mr. Morton reported that every year the City has a COMPACT compliance audit from WCIA, the City’s liability insurance carrier. This year’s audit will focus on personnel liability/human resources/documentation. Mr. Morton said there is also a new focus on event liability that WCIA is discussing with members.

International City Manager Association (ICMA)/West Coast Economic Forecast Update – Mr. Morton said that he, Finance Director, Lindsey Vaughn, and Deputy City Administrator, Lara Thomas, attended a presentation in Snohomish County regarding economic forecasts. Mr. Morton said there is a similar presentation on March 8th in Seattle for anyone interested.

Council Meeting Videos – Mr. Morton said that links to video recordings of Council meetings are now live and can be accessed via YouTube.

Council Vacancy Appointment Schedule – Mr. Morton reviewed the proposed appointment schedule to fill position 4, which Councilmember Nixon has notified the City she will resign from after the April 3rd meeting. The proposed schedule is to advertise for applications beginning March 7th. Council has expressed interest in advertising in the monthly newsletter which will extend the deadline for applications beyond the usual 21 days to April 14th. There was Council consensus to advertise for the upcoming vacancy.

VI. Presentation: None

VII. Public Hearing: Resolution - Surplus

7:25 PM: The Public Hearing was opened.

Boyd Benson, Public Works Director, entered a spreadsheet of Information Technology equipment for surplus into the record.

There were no public comments.

7:25 PM: The Public Hearing was closed.

VIII. **New Business:** None

IX. **Unfinished Business:**

1. (AB18-16) Approve Resolution #18-05 declaring certain City property surplus.

It was moved and seconded (Eyer-Brudnicki) to approve Resolution #18-05 declaring certain City property surplus. The motion carried (6 ayes).

2. (AB18-18) Approve and authorize Mayor to sign ESA Contract Amendment #1 for Services – Sensitive Area and Tree Protection Policy Update and Implementation Support.

It was moved and seconded (Eyer-Hogg) to approve and authorize Mayor to sign ESA Contract Amendment #1 for Services – Sensitive Area and Tree Protection Policy Update and Implementation Support. The motion carried (6 ayes).

3. (AB18-21) Authorize the Mayor to sign a purchase order for Mobile Stage for an amount not to exceed \$148,000.

It was moved and seconded (Brudnicki-Hogg) to authorize the Mayor to sign a purchase order for Mobile Stage for an amount not to exceed \$148,000. The motion carried (6 ayes).

4. (AB18-17) Adopt Ordinance #1237 amending Ordinance No. 1227 adopting the budget for the fiscal year 2018 for the purpose of accounting for adjustments to revenues and expenditures; providing for severability; and establishing an effective date.

It was moved and seconded (Eyer-Hogg) to adopt Ordinance #1237 amending Ordinance No. 1227 adopting the budget for the fiscal year 2018 for the purpose of accounting for adjustments to revenues and expenditures; providing for severability; and establishing an effective date. The motion carried (6 ayes).

5. (AB18-20) Approve Resolution #18-06 establishing a City of Duvall Youth City Council.

It was moved and seconded (Brudnicki-Hogg) to approve Resolution #18-06 establishing a City of Duvall Youth City Council. The motion carried (6 ayes).

X. **Executive Session:** None

XI. **Adjournment:**

There being no further business, Mayor Ockerlander adjourned the meeting at 7:46 p.m.

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk