

**CITY OF DUVAL CITY COUNCIL
MEETING MINUTES
MARCH 1, 2022**

**COMMITTEE OF THE WHOLE
AND
REGULAR MEETING**

Virtual Meeting Location

Due to public health emergency, this meeting was held remotely with no in-person attendance. All Councilmembers, staff and public attended via Zoom webinar.

Call to Order – Committee of the Whole

The Duvall City Council Committee of the Whole Meeting of March 1, 2022, was called to order by Mayor Pro Tem McHenry at 5:04 P.M. The meeting was quorate. Mayor Ockerlander also was in attendance.

Council Present: John Isaacson, Rick Shaffer, Amy McHenry, Ronn Mercer, Michelle Hogg, Jennifer Knaplund and Dorothy Lengyel

Staff Present: Kevin Oppe, Lara Thomas, Dana Mason, Steve Leniszewski, Michael DeBock

A. Good of the Order

There were no comments for the good of the order.

B. Review of Regular Meeting Agenda

City Administrator Oppe reviewed the regular meeting agenda. No desired amendments were noted.

C. Discussion Items

1. Closed Session

At 5:06 p.m., the Mayor and City Council went into closed session pursuant to RCW 42.30.140(4)(b) to set collective bargaining strategy. Daniel Swedlow, an attorney with Summit Law Group, was present.

City Clerk McMillon announced the closed session would be 30 minutes in duration. Closed session extensions were announced at 5:36 p.m., 5:46 p.m., 5:56 p.m., 6:06 p.m., 6:16 p.m. and at 6:30 p.m. At 6:32 p.m., the Council came out of closed session.

2. Duvall Arts Foundation Facilitation Request Update

Community Development Director Thomas said the Duvall Arts Foundation has requested a facilitated conversation with the city. Members of the Council Land Use Committee reviewed a proposed scope of work, but wanted to broaden the scope to include all the city's art partners and the City's role in supporting art. The revised scope would be designed to give information for budgeting purposes.

Councilmembers talked about the City's support of the arts in the past. Further background information would be useful, Councilmember Mercer said. Goals and outcomes for moving forward should be a part of deliverables, Councilmember Hogg said. Director Thomas said the facilitator can discuss the scope with the full Council at a Committee of the Whole meeting March 15 or April 5.

3. Snoqualmie Valley Mobility Coalition Resolution

Director Thomas said the Snoqualmie Valley Mobility Coalition is requesting a resolution showing the Council's support for mobility and mobility infrastructure.

The Council by unanimous consent directed the item be placed on the consent agenda for the March 15, 2022, regular meeting.

4. Utility Rate Discount Options

The Council by unanimous consent placed this item on the agenda for the regular this evening meeting due to time constraint.

D. Reports and Planning

The City Council Planning Calendar was reviewed but not discussed.

Mayor Pro Tem McHenry adjourned the Committee of the Whole meeting at 6:50 p.m.

Call to Order – Regular Meeting

The Duvall City Council Regular Meeting of March 1, 2022, was called to order by Mayor Ockerlander at 7:00 P.M. The meeting was quorate.

Council Present: John Isaacson, Rick Shaffer, Amy McHenry, Ronn Mercer, Michelle Hogg, Jennifer Knaplund and Dorothy Lengyel

Staff Present: Kevin Opple, Lara Thomas, Dana Mason, Steve Leniszewski, Michael DeBock, Daniel Kenny and Sara McMillon

A. Flag Salute

Mayor Ockerlander led the flag salute.

B. Roll Call

City Clerk McMillon conducted roll call.

C. Additions and Corrections to the Agenda

Mayor Ockerlander announced the “Utility Discount Program” item added to the agenda during the Committee of the Whole meeting would be placed under the “Unfinished Business” heading.

D. Adoption of the Agenda

It was moved by Isaacson to approve this evening’s agenda. The motion carried (7 ayes).

The Council approved the agenda for the March 1, 2022, regular meeting with amendment.

E. Comments from the Audience

There were no comments from the audience.

F. Consent Agenda

It was moved by McHenry to approve this evening’s consent agenda. The motion carried (7 ayes).

The Council approved:

1. Minutes for Committee of the Whole and Regular Meetings February 15, 2022; and
2. Payroll and Claims Approval in the Amount of \$323,485.91.

G. Scheduled Items

1. Mayor’s Report

a. Legislative Update

Mayor Ockerlander discussed an Association of Washington Cities legislative steering committee meeting. During the meeting the state transportation package was discussed. Some proposed changes to the package would negatively impact the Public Works assistance account that assists cities.

2. King County Fire District 45 Report

No report.

3. Duvall Police Department Report

No report.

4. Council Committee Reports

a. Finance and Administration

i. Procurement Policy Update

Mayor Pro Tem McHenry reported the committee met last Thursday and worked on the procurement policy. Committee members also received a report from Finance Director Mason concerning staffing positions.

b. Land Use

Councilmember Hogg reported the committee developed a recommendation on the Toll Brothers plat agreement that will be provided to the Council. Committee members also discussed an arts constituency discussion facilitation. An interim policy concerning autonomous delivery robots is under development.

c. Public Safety

Councilmember Shaffer reported the committee talked about police officer recruitment and the administrative specialist position. Police Chief DeBock's efforts to pursue a mental health professional to supplement policing were a topic of discussion.

d. Public Works

Mayor Pro Tem McHenry said the committee has not met recently.

e. Ad-Hoc Committees

i. Council Procedures Update/Code of Conduct

No report.

ii. Human Services Grant Applications

No report.

5. Other Council Reports

No report.

6. City Administrator

City Administrator Opple said Savor Snoqualmie is working with him on a Port of Seattle grant application that would fund a walking tour with video content for the entire valley. A new OpenGov software is now being used for financials at Duvall. Only one response was received for the Housing Needs Assessment Request for Proposals. In April, the scope of work for the Comprehensive Plan Amendment will be discussed at Duvall Committee of the Whole.

Public Works Director Leniszewski reported that a request for proposals for the 142nd Street Sidewalk Project was issued. This project is scheduled to be designed by May and constructed by winter.

H. Special Presentations

1. Proclamation Recognizing 50th Anniversary of Evergreen Health

Mayor Ockerlander read a proclamation recognizing the 50th Anniversary of Evergreen Health. Stephanie Lizza, director of communications and legislative affairs, and Virgil Snyder, commissioner on the Evergreen Health Board of Commissioners, accepted the proclamation.

2. Proclamation of March as Resilience Month

Mayor Ockerlander read a proclamation of March as Resilience Month. M'Liss Moon, youth resilience community resources coordinator for the Empower Youth Network, accepted the proclamation.

I. Public Hearings

No public hearings were scheduled.

J. Unfinished Business

1. Utility Discount Options

Finance Director Mason showed information concerning utility rate discounts for low income residents. She requested direction from Council on any desired changes to Duvall's current rate discount.

Councilmembers expressed an interest in information on what a per capita based structure would look like. A simplification of how discounts are structured might be

beneficial for ease of implementation. The Council further discussed utility rate discounts and requested more cost and benefit analysis from staff.

The Council by unanimous consent directed the item to the Council Finance and Administration Committee for a recommendation.

K. New Business

1. AB22-13 The Ridge at Big Rock Phase 3 Final Plat Agreement

Community Development Director Thomas provided the Council with information on The Ridge at Big Rock Phase 3 Final Plat Agreement. The final proposed agreement will be presented to the Council at the March 15, 2022, regular meeting, in conjunction with the proposed final plat for this subdivision.

2. AB22-14 Resolution Reallocating Bond Proceeds

Finance Director Mason said the resolution presented authorizes the use of bond proceeds for the remodel of the Public Works building and police station. Proceeds are required to be used on a capital project approved by Council, and these projects are already a part of the approved budget.

It was moved by McHenry to approve agenda bill 22-14, approving the resolution allocating unspent proceeds of the City's limited tax general obligation bond 2017 to capital projects of the city. The motion carried (7 ayes).

The Council approved Resolution 22-07, a resolution of the City of Duvall, Washington, allocating proceeds of the City's Limited Tax General Obligation Bond 2017 to capital projects of the city.

3. AB22-15 Resolution Approving Official Meeting Location and Start Time for the City Council and the Planning Commission

City Clerk McMillon said the resolution presented establishes the Fire District Headquarters in Duvall as the official meeting place of the City Council and Planning Commission, and establishes the start time of the Council Committee of the Whole as 5 p.m. instead of 5:30 p.m.

Councilmembers discussed the early meeting start time.

It was moved by McHenry to suspend the Council rules and approve agenda bill 22-15, establishing a new meeting location for the City Council and Planning Commission and changing the start time for Council Committee of the Whole as presented. It was moved by Isaacson to amend the motion to keep the original meeting start time at 5:30 p.m. The amending motion carried (7 ayes). The motion as amended carried (7 ayes).

The Council approved Resolution 22-08, a resolution of the City of Duvall, Washington, establishing the date, time and location of City Council meetings; establishing the date, time and location of City Planning Commission meetings; and repealing Resolution 15-10, Resolution 15-11, and Resolution 15-21.

L. Closed Session

A closed session was held during the Council Committee of the Whole meeting earlier in the evening.

M. Adjournment

There being no further business and hearing no objections, Mayor Ockerlander adjourned the meeting at 9:12 p.m.

Signed *Amy Ockerlander*
Amy Ockerlander, Mayor

Attest *Sara McMillon*
Sara McMillon, City Clerk