

**CITY OF DUVALL
COUNCIL MEETING MINUTES
February 20, 2018
7:00 P.M. – Riverview Educational Service Center
15510 – 1st Ave NE**

Committee of the Whole: 5:30 P.M.

The City Council Meeting was called to order by Mayor Ockerlander at 7:08 P.M.

Roll Call: Dianne Brudnicki, Matthew Eyer, Amy McHenry, Becky Nixon, Michelle Hogg, Jennifer Knaplund (absent: Jason Walker)

Staff Present: Matthew Morton, Lara Thomas, Lindsey Vaughn, Boyd Benson, Jodi Wycoff, City Attorney David Linehan

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll for 02/20/18 in the amount of \$140,595.49 and Claims in the amount of \$465,731.01; move Unfinished Business to before New Business; and under New Business move: Item #5 to #1 and amend: Item #4 to read: Adopt Ordinance amending Ordinance 1231; providing for severability; and establishing an effective date.

II. Adoption of Council Agenda:

It was moved and seconded (Nixon-Eyer) to adopt the 02/20/18 Council Agenda. The motion carried (6 ayes).

III. Approval of Consent Agenda:

It was moved and seconded (Nixon-Eyer) to approve the consent agenda which included approving the City Council minutes and Committee of the Whole minutes of 02/06/18; Payroll for 02/20/18 Checks #27509 and #27584 in the amount of \$140,595.49 including EFTs in the amount of \$136,211.44 and Claims Checks #27510-27583 and #27506-27508 in the amount of \$465,731.01 including EFTs in the amount of \$13,626.53. The motion carried (6 ayes).

IV. Comments from the Audience:

Carolyn Butler, Duvall resident, expressed her support of Council approving purchase of a new mobile stage for Duvall.

Steve Marques, Carnation resident, expressed his support of Council approving purchase of a new mobile stage for Duvall.

Sue Henrickson, area resident, expressed her support of Council approving purchase of a new mobile stage for Duvall.

V. Scheduled Items:

1. Mayor:

Federal Legislative Issues – Mayor Ockerlander said that she is attending National League of Cities in March and has a list of items she is planning to discuss with our State Representatives including internet issues, cable franchise, our local post office, future City Hall funding, and transportation infrastructure. Mayor Ockerlander asked Council if they had any items they would like to be discussed. Councilmember Hogg asked that the opiate issue be added to the list.

Mayor Ockerlander also reported on recent events and meetings she has attended as well as upcoming events and meetings. Mayor Ockerlander said that the King County Boundary Review Board is recruiting for a member from Duvall and Association of Washington Cities is accepting applications for a scholarship. Lastly, Mayor Ockerlander said that she received notice that there is currently an allocation to Duvall to help fund the mobile stage in the State budget. The funding still has to pass the House and Mayor Ockerlander asked that Council sign a letter that she will send to our legislators asking them to support the funding.

2. Council:

No reports.

3. City Administrator:

Matthew Morton, City Administrator, said that he has ordered a few copies of *Robert's Rules of Order* and *Mastering Council Meetings* for Councilmember's to borrow and review.

Video Policy – Mr. Morton said that the City has adopted an administrative policy regarding video recording Council meetings.

Internet Technology Committee Update – Mr. Morton said that as it appears that cable franchising is subsiding, spending the money to re-write the franchise which may phase out in the next few years, may not be a wise investment. Mr. Morton said that he will bring back a formal recommendation at a future meeting.

4. King County Fire District 45:

No report.

VI. Presentation: Duvall Foundation for the Arts

Tina Koch, President, and Deanna Hobbs, Vice President, Duvall Foundation for the Arts (DFA), gave a presentation showing who DFA, their purpose in the community, events they organize and their role in economic support for Duvall. Ms. Hobbs discussed Sandblast and the art galleries that DFA organizes throughout town. Ms. Koch reviewed the history and current status of the Duvall Cultural and Performing Art Center. Elizabeth Hill, DFA Executive Board Member, explained about the need for the current structure surrounding the former Thayer Barn which parts of will be used within the Cultural and Performing Art Center.

Presentation: Raise the Stage

Kass Holdeman, Duvall resident and organizer of the Raise the Stage fundraising efforts, gave a presentation showing the history of the City's current mobile stage and why the stage needs to be replaced. Ms. Holdeman reviewed the cost and funding resources that could be

used to pay for a new mobile stage. Lastly, Ms. Holdeman reviewed the purchase options and asked Council to continue their support for the purchase of a new mobile stage for Duvall.

VII. Public Hearing: Resolution - Surplus

8:21 PM: The Public Hearing was opened.

Boyd Benson, Public Works Director, presented the staff report.

There were no public comments.

8:23 PM: The Public Hearing was closed.

VIII. Unfinished Business:

1. (AB18-14) Approve and authorize the Mayor accept the RFP response and enter into a contract with Marketing Solutions for \$47,500; also 1. Re-authorize the 2017 allocation of \$7,000 and 2. Authorize an expenditure from the 2018 (expected) ending fund balance of \$12,500.

It was moved and seconded (Hogg-Nixon) to approve and authorize the Mayor accept the RFP response and enter into a contract with Marketing Solutions for \$47,500; also 1. Re-authorize the 2017 allocation of \$7,000 and 2. Authorize an expenditure from the 2018 (expected) ending fund balance of \$12,500. The motion carried (5 ayes-Brudnicki, Nixon, Knaplund, McHenry, Hogg; 1 nay-Eyer).

IX. New Business:

1. (AB18-20) Resolution – Youth Council

Matthew Morton, City Administrator, said that the previously codified “Youth Advisory Committee” was for a specific project and that the proposed Youth Council will have a different vision. This item will be on the next agenda for action.

2. (AB18-16) Resolution - Surplus

There was no further discussion. This item will be on the next agenda for action.

3. (AB18-17) Ordinance - 2018 Q1 Budget Amendment

Lindsey Vaughn, Finance Director, reviewed the budget amendment and said that with the pending purchase of a new mobile stage, the additional funding required to make the purchase should be included in this amendment. After discussion, there was consensus from Council to include the additional funding for the stage in this budget amendment.

4. (AB18-18) Contract Amendment - ESA

Lara Thomas, Planning Director, explained the amendment and that some of the work in the amendment has been completed. Ms. Thomas asked for Council direction with regards to the \$11,050 in the amendment for policy implementation support. After discussion, there was Council consensus to leave the \$11,050 in the amendment. This item will be on the next agenda for action.

5. (AB18-19) Adopt Ordinance #1236 amending Ordinance 1231; providing for severability; and establishing an effective date.

It was moved and seconded (Nixon-Hogg) to adopt Ordinance #1236 amending Ordinance 1231; providing for severability; and establishing an effective date. The motion carried (6 ayes).

X. Executive Session: None

XI. Adjournment:

There being no further business, Mayor Ockerlander adjourned the meeting at 9:09 p.m.

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk