

**CITY OF DUVALL
CITY COUNCIL
COMMITTEE OF THE WHOLE MINUTES
February 20, 2018 – 5:30 p.m.
Riverview Educational Service Center – 15510 – 1st Ave NE**

Mayor Pro Tem Eyer called the meeting to order at 5:30 p.m.

Council present: Dianne Brudnicki, Matthew Eyer, Amy McHenry, Becky Nixon, Michelle Hogg, Jennifer Knaplund, Jason Walker

Staff present: Matthew Morton, Lara Thomas, Lindsey Vaughn, Boyd Benson, Larissa Grundell, Jodi Wycoff

I. Good of the Order

Councilmember Knaplund reminded everyone that she is gathering input regarding the post office to take to the new postmaster.

Mayor Pro Tem Eyer asked that Light Industrial Site and Design Standards, as well as Sound Cities Association Public Issues Committee appointment be added to the end of the Committee of the Whole agenda.

II. Items

1. Eagle Scout Project – dog park, phase 1

Boyd Benson, Public Works Director, introduced Ikaika Ward, Eagle Scout candidate. Mr. Ward gave a presentation to show his proposed Eagle Scout project, a dog park at Dougherty Farmstead. Mr. Ward presented his research of other area dog parks and the features he would like to incorporate into his project. Mr. Ward also explained what he would like to do to raise funds for the project and answered questions from Council. There was Council consensus for Mr. Ward to work with Public Works and move forward with the proposed project.

2. Snoqualmie Watershed Forum

Lara Thomas, Planning Director, introduced Elissa Ostergaard, Snoqualmie Salmon Recovery Manager with Snoqualmie Watershed Forum. Ms. Ostergaard gave a presentation explaining the history of the Forum and said that the reason the Forum was created originally is to work to increase the number of Chinook Salmon in the region. Ms. Ostergaard reviewed the projects the Forum has completed and are currently working on and explained the benefits of the Forum for cities like Duvall. Lastly, Ms. Ostergaard reviewed future plans and answered questions from Council.

3. Raise the Stage Update

Matthew Morton, City Administrator, handed out and reviewed an updated quote for a mobile stage to replace Duvall’s current stage. Mr. Morton reviewed a breakout of currently secured funds, funds that are pending and the amount that still needs to be funded to acquire the stage. Mayor Ockerlander said that there is funding in the legislative budget right now that would assist in purchasing the stage and the City should know by mid-March if the funding made it through the legislative budget process. Mr. Morton explained that staff will ask Council to authorize additional funds from REET to purchase the stage with that it is very likely that the majority of the additional funds will be recovered through grants and other sources.

4. Utility Management Tool

Boyd Benson, Public Works Director, and Larissa Grundell, Assistant City Engineer, gave a presentation showing what the City is currently doing to manage and track maintenance and routine evaluations of utility systems including water, sewer and stormwater as well as assets such as streets, parks and City facilities. Mr. Benson and Ms. Grundell reviewed software tools that are available that could help increase efficiency and tracking capabilities and could be tied to our GIS data. Mr. Benson explained that staff would like to advertise a Request for Proposals for the software tool and will bring this item back to Council for direction.

5. Sound Cities Association (SCA) Public Issues Committee (PIC) Appointment

Mayor Pro Tem Eyer explained that he is looking for another Councilmember to volunteer to take over his appointment for SCA PIC.

6. Light Industrial Site and Design Standards

Lara Thomas, Planning Director, presented Council with three options related to creating design standards for Light Industrial zoning. Currently Light Industrial follows the same standards as Commercial. The three options are 1. retain the existing policy; 2. do a full update to the design guidelines to create new Light Industrial Design Standards; and 3. update Commercial standards to include secondary/ancillary buildings. Ms. Thomas explained that the second option will require staff time and funding that was not budgeted and the third option will also require staff time and funding, but not as much as the second option. After discussion, there was Council consensus to get more details regarding staff time and funding required for option three.

III. Adjournment

The Committee of the Whole adjourned at 7:03 p.m.

Written Reports – *The following written reports were distributed in the Committee of the Whole packet:*

- 2017 Q4 Financial Report

ATTEST:

Matthew Eyer, Mayor Pro Tem

Jodi Wycoff, City Clerk