

**CITY OF DUVALL
CITY COUNCIL
COMMITTEE OF THE WHOLE MINUTES
February 6, 2018 – 5:30 p.m.
Riverview Educational Service Center – 15510 – 1st Ave NE**

Mayor Pro Tem Eyer called the meeting to order at 5:31 p.m.

Council present: Dianne Brudnicki, Matthew Eyer, Amy McHenry, Becky Nixon, Michelle Hogg, Jennifer Knaplund, Jason Walker

Staff present: Matthew Morton, Lara Thomas, Lindsey Vaughn, Boyd Benson, Carey Hert, Jodi Wycoff

I. Good of the Order

Councilmember Knaplund said that she and Councilmember Nixon are gathering input regarding the post office to take to the new postmaster.

Councilmember Hogg asked about the process and procedures for appointing to ad-hoc committees. Mayor Pro Tem Eyer reviewed the procedures and said that it is Council's decision who is appointed to ad-hoc committees.

II. Items

1. Street Lighting Update

Boyd Benson, Public Works Director, gave a presentation to review updates regarding street lighting including the upgrades that will be funded by a grant recently awarded to the City which would include replacement of the lighting head to LED. Mr. Benson explained that the street lights in the downtown corridor are not part of the grant-funded upgrade and Puget Sound Energy is reviewing options for upgrading the downtown lighting and will provide the options to the City soon.

2. Big Rock Ballfields – batting cages

Boyd Benson, Public Works Director, reviewed updates to the renovation project and said that work is currently on hold due to weather. Mr. Benson said that if Council gives direction, staff is prepared to go out to bid to finish the sewer installation in Big Rock Road which would require a budget amendment. Mr. Benson reviewed the proposal from Sno Valley North Little League (SVNLL) to fund the construction of batting cages. The proposal includes SVNLL receiving credit for facility use: 50% of the credit would be towards field use and 50% towards batting cage use. Mr. Benson stated he needs Council direction to move forward to draft an agreement with SVNLL. Council discussed the credit option proposed versus a credit towards batting cages only. This item will be discussed further during the regular Council meeting.

3. WRECK Center Appraisal

Matthew Morton, City Administrator, reviewed the history of the WRECK Center surplus and sale discussions and said that the current lease with Duvall Co-op Preschool expires in July 2018. Mr. Morton reviewed some of the pros and cons of selling the building now versus keeping it and leasing it out. This item will be discussed further during the regular Council meeting.

4. Economic Development RFP

Matthew Morton, City Administrator, stated that the Request for Proposals (RFP) for Economic Development Consulting resulted in one response from Andrew Ballard with Marketing Solutions. Mr. Morton summarized the process for economic development policy development included in the RFP. This item will be discussed further during the regular Council meeting.

III. Good of the Order (continued)

Mr. Morton said that staff is working on a policy related to video recording Council meetings which he will forward to Council once completed.

Councilmember Nixon asked staff about the Sales Tax report included in the written reports.

Adjournment

The Committee of the Whole adjourned at 6:56 p.m.

Written Reports – *The following written reports were distributed in the Committee of the Whole packet:*

- 2018 Traffic Impact Fee Update
- Asset Management System
- January 2018 Sales Tax Report
- 2017 Q4 Investment Report

ATTEST:

Matthew Eyer, Mayor Pro Tem

Jodi Wycoff, City Clerk