

Meeting minutes
Civil Service Commission
February 1, 2017
6:00 pm
Fire Hall – 15600 1st Avenue, Duvall

Call to Order: 6:06 pm

Commissioners present: Jaime Kemper, Ray Labate

Secretary Chief Examiner: Alana McCoy

Staff present: No

Approval of Minutes: January minutes approved as written.

Public Comments: None.

Police Department Report: A letter was provided by Chief Carey Hert in his absence.

- The Police Department is currently at a minimum staffing level with (8) Officers that includes the one Sergeant.
- Two Entry level candidates are in the process of pre-employment background checks.
- Recruiting internally is now taking place for a full time School Resource Officer.
- Sergeant Kevin Hawley has retired after 25 years of service.
- Sergeant Lori Batiot has resigned her position seeking other opportunities.
- There is a likely a need to promote an officer to a “provisional Sergeant” role.
- The Chief has requested Oral Boards for Lateral and Exceptional Entry level candidates in the next few weeks.
- The Chief is recommending a full Lateral recruitment this summer.

The Commissioners will look forward to more information regarding the potential promotion for a provisional Sergeant role.

Commissioners agreed to Oral Boards for Lateral and Exceptional Entry candidates who have current applications on file. Alana will coordinate with the Chief for scheduling and Jaime has offered to be on the board if needed.

The current eligibility list was updated.

New Business: The Commissioners approved the new/updated Employment Application with attached Agency Disqualifiers. Alana will see that it is posted to the website and PST.

Old Business: Moved to next meeting.

Next Meeting: March 1, 2017

Adjourn: 6:55pm