

**CITY OF DUVALL  
COUNCIL MEETING MINUTES  
January 19, 2021  
7:00 P.M. – Virtual Meeting via Zoom**

*Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom meeting.*

**The City Council Meeting was called to order by Mayor Ockerlander at 7:02 P.M.**

**Roll Call:** Amy McHenry, Dorothy Lengyel, Mike Remington, Jennifer Knaplund, Dianne Brudnicki, Michelle Hogg

**Staff Present:** Lara Thomas, Steve Leniszewski, Carey Hert, Jodi Wycoff, City Attorney Daniel P. Kenny

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Claims for 12/31/20 in the amount of \$604,145.64.

**II. Adoption of Council Agenda:**

*It was moved and seconded (Brudnicki-McHenry) to adopt the 01/19/21 Council Agenda.  
The motion carried (6 ayes).*

**III. Motion to suspend Council Procedures for approval of Consent Agenda items:**

*It was moved and seconded (Remington-Hogg) to suspend Council Procedures in Section 5.6 requiring additional review and finalize all items within in the Consent Agenda.  
The motion carried (6 ayes).*

**IV. Approval of Consent Agenda:**

*It was moved and seconded (Remington-Brudnicki) to approve the consent agenda which includes approving the Committee of the Whole and City Council meeting minutes of 01/05/21; Claims for 12/31/20 Checks #51176-51238 in the amount of \$604,145.64; and the following business items: (AB21-09a) Approve and authorize the Mayor to sign contract #2021-11 with Olympic Environmental Resources for Recycling Consultant Services, (AB21-10a) Approve and authorize the Mayor to sign Interagency Agreement #6203477 with King County for Waste Reduction and Recycling Program projects, and (AB21-07d) Adopt Ordinance relating to Floodplain regulations; repealing Ordinance 1267; adopting a replacement Chapter of 14.84 to provide Floodplain Regulations; providing for severability; and establishing an effective date. The motion carried (6 ayes).*

**V. Comments from the Audience:**

*There were no comments from the audience.*

**VI. Scheduled Items:**

**1. Mayor's Report**

Mayor Ockerlander reviewed a proposed amendment to the 2021 City Legislative Agenda which adds language related to the Public Works Assistance Account. After discussion, there was Council consensus to support the amendment.

## **2. Legislative Update**

Mayor Ockerlander reviewed a list of legislative bills the City will track during 2021 State Legislative Session and asked for Council volunteers to assist tracking and providing updates. Councilmembers Lengyel, Hogg and Knaplund volunteered to assist.

## **3. Council Reports**

Councilmember Hogg gave an update on a recent Sound Cities Association Public Issues Committee meeting she attended.

Councilmember Knaplund reported on the recent Savor Snoqualmie Parks Group meeting she attended and the possibility of a community survey regarding Duvall Park.

## **4. Council Committee Reports**

Councilmember Hogg reported on topics discussed at the first Land Use Committee meeting including current development and growth targets and topics to be discussed at the next meeting.

## **5. Administration Update**

Lara Thomas, Deputy City Administrator, gave an update on new employees, employee moves and the cell phone transition. Ms. Thomas reviewed a request from a local organization to allow a longer duration of time that signs on pedestrian poles are allowed to be installed. Sandy DuVall, representing Duvall Rotary, explained their request. After Council discussion, there was support to allow the signs to be installed longer. Ms. Thomas explained that staff is developing a policy to address community banner signs including the duration a sign can be installed.

## **6. King County Fire District 45 Update**

David Burke, Fire Chief, gave an update on District business including call volumes, the Deputy Chief position, COVID-19 calls, and a recent virtual CPR class they held for high school students. Chief Burke said that notices for the Benefit Service Charge have been sent out and there will be an appeal hearing held on February 10<sup>th</sup> at 7:00 p.m.

## **VII. Presentation 1: Food Forest Update**

Jeff Davis, coordinator for the Duvall Food Forest, gave a presentation to review the first year of the Food Forest including work parties, number and types of plants planted, community gardens that were started and garden designs that volunteers assisted with. Mr. Davis also reviewed a financial summary for the first year and invited everyone to become involved.

## **Presentation 2: Housing and Job Targets**

Lara Thomas, Community Development Director, gave a presentation to review the progress on determining the City's housing and job targets to inform King County during their county-wide update. Ms. Thomas provided an overview of information to date. Ms. Thomas reviewed the various meetings staff has attended related to the process and what the next steps are for the City. Ms. Thomas said she will be asking Council for formal direction on Duvall's targets at a future meeting.

## **VIII. Public Hearing: None**

## **IX. New Business:**

### **1. (AB21-11a) Confirm Mayor Ockerlander's appointment of Josh Long to the Duvall Cultural Commission Position 1, a vacant three-year term ending 12-31-23.**

*It was moved and seconded (Hogg-Brudnicki) to confirm Mayor Ockerlander's appointment of Josh Long to the Duvall Cultural Commission Position 1, a vacant three-year term ending 12-31-23.*

*The motion carried (6 ayes).*

**2. (AB21-12a) Confirm Mayor Ockerlander’s appointment of Brittany Baughman to the Duvall Cultural Commission Position 2, a vacant three-year term ending 12-31-23.**

*It was moved and seconded (Hogg-Brudnicki) to confirm Mayor Ockerlander’s appointment of Brittany Baughman to the Duvall Cultural Commission Position 2, a vacant three-year term ending 12-31-23. The motion carried (6 ayes).*

**X. Unfinished Business:**

**1. (AB21-13c) Westcott/Duvall Village – commercial application extension request (formerly AB20-35)**

Lara Thomas, Community Development Director, introduced this item and gave a brief history and an update on the status of this request as well as options Council has regarding the request. Melanie Davies, Westcott Homes, requested Council approve a five-year extension and highlighted the reasons for the request. Ms. Thomas said that this item will be discussed with the Land Use Committee and will be on a future agenda for further Council discussion and action.

**XI. Interview Council applicants**

Mayor Pro Tem Remington asked each Council applicant a series of questions. After answering the questions, each applicant made a brief closing statement.

*During interviews: Pursuant to Council Procedures, it was moved and seconded (Hogg-McHenry) to extend the meeting beyond 9:30 p.m. The motion carried (6 ayes).*

**XII. Executive Session: Qualifications of applicants for appointment to Council - 10 Minutes  
RCW 42.30.110(1)(h)**

9:40 p.m. City Council went into a 10-minute Executive Session regarding Qualifications of applicants for appointment to Council.

*In attendance at Executive Session: Mayor Amy Ockerlander; Councilmembers Dianne Brudnicki, Amy McHenry, Mike Remington, Michelle Hogg, Jennifer Knaplund, and Dorothy Lengyel.*

9:50 p.m. The Executive Session was extended 5 minutes.

9:55 p.m. The Regular Council Meeting Resumed.

**XIII. Unfinished Business (continued):**

**2. (AB21-02b) Appoint new Councilmember to vacant position #2 – Step 2. Vote by Matrix to appoint applicant to Council**

Each Councilmember cast one vote to narrow the applicant field to three. The votes were as follows:

Councilmember Brudnicki: Rick Shaffer

Councilmember McHenry: Rick Shaffer

Councilmember Remington: Laura Bradley

Councilmember Hogg: Rick Shaffer

Councilmember Knaplund: John Isaacson

Councilmember Lengyel: Rick Shaffer

*The applicant appointed to Position 2 of Duvall City Council is Rick Shaffer.*

**XIV. Adjournment:**

*There being no further business and no objections, Mayor Ockerlander adjourned the meeting at 9:59 p.m.*

Signed \_\_\_\_\_  
Amy Ockerlander, Mayor

Attest \_\_\_\_\_  
Jodi Wycoff, City Clerk