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Meeting Minutes
City of Duvall Planning Commission Meeting

Date: January 13, 2021

Time: 7:00 PM

Place: Via Zoom <https://zoom.us/j/97738102529>

Commissioners Present: William Chappell, Ronn Mercer, Eric Preston, Mike Supple, Elaine Sawyer

Staff Present: Lara Thomas, Community Development/Planning Director; Stephanie Goodwin, Accounting Associate; Troy Davis, Senior Planner-arrived at 7:21pm

Call to Order – Flag Salute

The Planning Commission meeting was called to order by Commissioner Sawyer at 7:06 PM.

1. Approval of the Agenda

It was moved and seconded (*Mercer/Chappell*) to approve the agenda for the January 13, 2021 Planning Commission meeting. The motion passed 4-0.

2. Adoption of Minutes

It was moved and seconded (*Mercer/Sawyer*) to approve the minutes from the November 23, 2020 Planning Commission meeting. The motion passed 5-0.

3. Announcements

Lara Thomas, Community Development/Planning Director, gave updates on redevelopment requirements and answered questions from Commissioners. Ms. Thomas also announced the new staff member for the Community Development/Planning Department will start on January 25, 2021 and the new staff member for the Finance Department will start on January 18th. Ms. Thomas gave an update on the property acquisition next to the Big Rock Ball Fields. Troy Davis, Senior Planner, gave an update on his meeting with King County Parks, local sports groups and coaches along with community members.

4. Comments from Audience

None.

5. Workshop

a) Growth Targets Update- L. Thomas

Lara Thomas, Community Development/Planning Director, gave an update on the growth targets. Ms. Thomas also discussed projects in the pipeline along with the number of permits issued to date from 2006.

b) Community Survey Discussion- L. Thomas

Lara Thomas, Community Development/Planning Director stated she is working on a survey from the Land Use Committee and asked for input from Planning Commission. Ms. Thomas then answered questions from Commissioners.

c) Development Map Update- T. Davis

Troy Davis, Senior Planner, stated the map is just getting completed. Mr. Davis said the new format is easier to read and that the goal is to update and refresh the map quarterly. The new "Pre-Application" map will show locations of parcels that have submitted a pre-application. Ms. Thomas then answered questions from Commissioners.

6. Public Hearing

Floodplain Ordinance-Presentation- L. Thomas.

The Public Hearing opened at 8:11pm.

Public testimony closed at 8:14pm due to no public testimony.

Lara Thomas, Community Development/Planning Director, gave a staff presentation regarding an overview of the process and reviewed data previously provided to Planning Commission.

The Public Hearing was closed at 8:29pm.

7. Unfinished Business

None.

8. New Business

a) AI21-01-DMC 14.84, Floodplain Regulations-L. Thomas

Staff is recommending that Planning Commission recommend to City Council, the adoption of the final ordinance, at the January 19, 2021 City Council meeting. It was moved and seconded (*Chappell/Sawyer*). The motion passed 5-0.

9. Good of the Order

None

10. Adjournment

The meeting was adjourned at 8:34 PM.