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Amended Meeting Minutes **City of Duvall Planning Commission**

Date: January 11, 2017

Time: 7:00 PM

Place: Duvall Visitor Center, 15619 Main Street NE, Duvall WA 98019

Amended: February 8, 2017

Commissioners Present: Ron Mercer (Chair), Margie Coy, Jim Deal, Michelle Hogg, Eric Preston, and Mark Weiss

Commissioners Absent: Dick Winn

Others Present: Lara Thomas, Planning Director; Troy Davis, Senior Planner; Anne Wright-Cunniff, Administrative Assistant; Boyd Benson, Public Works Director; and Amy Ockerlander, City of Duvall Mayor Pro Tem

1. Call to Order – Flag Salute

The Planning Commission meeting was called to order by Commissioner Mercer at 7:06 PM.

2. Announcements

Planning Director Thomas announced that the Duvall Planning Commission and City Council will co-host a town hall meeting on growth and annexation during the week of March 13-16.

3. Approval of Minutes

- A. It was moved and seconded (*Preston – Deal*) to approve the amended minutes from the September 29, 2015, Planning Commission meeting. The motion carried with four aye votes and two abstained.
- B. It was moved and seconded (*Deal – Preston*) to approve the notes from the October 19, 2016, joint Planning Commission and City Council workshop. The motion carried with five aye votes and one abstained.

4. Citizens' Comments and Requests – Items Not on the Agenda

There were no citizens' comments.

5. Public Hearing

None

6. Old Business

None

7. New Business

A. Election of 2017 Chair and Vice-Chair

It was moved and seconded (*Deal – Coy*) to elect Ronn Mercer as Planning Commission Chair for 2017. The motion carried unanimously.

The commissioners decided to elect two vice-chairs for 2017. Commissioners Deal and Weiss offered to be considered. No motions were made. Commissioners Deal and Weiss were elected unanimously as cooperative vice-chairs: Deal as first vice-chair and Weiss as second.

B. 2017 Comprehensive Plan Amendment Docket: Discussion

Senior Planner Davis announced that the 2017 Comprehensive Plan Amendment Docket was open for requests. He noted that anyone can request an amendment to the Plan, and that an application for amendment costs \$1,000.

Mr. Davis added that staff will propose city code amendments to conform with the 2015 Comprehensive Plan Update.

C. Stormwater Regulation Update: Introduction

Public Works Director Boyd Benson introduced the proposed Stormwater Plan and update and the Stormwater code. He gave a presentation providing a brief system overview, the current regulations, and the current stormwater approach.

Mr. Benson took questions from the commissioners.

D. North Urban Growth Area (NUGA) Proposed Annexation: Review

Ms. Thomas gave a brief review of the proposed NUGA annexation. She introduced City Councilmember and Mayor Pro Tem Amy Ockerlander. Ms. Ockerlander discussed the proposed resolution drafted by City Council, outlining Council's intent that the annexation may move forward with the condition that the 2015 Comprehensive Plan code updates must be completed prior to the developer's submittal of subdivision application.

Ms. Ockerlander also took questions from the commissioners and addressed an email that was sent to the commissioners by Councilmember Jason Walker requesting a proposed alternative to the resolution mentioned above.

E. Sensitive Areas and Tree Protection

Ms. Thomas shared the Request for Proposal for the Sensitive Areas and Tree Protection Code Updates and announced that the soft kickoff for the advisory committee will be the first or second week of February.

Ms. Thomas asked for commissioners to serve on the Stormwater Advisory Committee to be headed by Boyd Benson. Commissioner Deal will represent the Planning Commission, and Commissioner Mercer will serve as backup.

Ms. Thomas asked for commissioners to serve on the Sensitive Areas and Tree Protection Advisory Committee. Commissioners Winn and Hogg will represent the Planning Commission, with Commissioners Preston and Mercer serving as backups.

8. Presentation

None

9. Adjournment

It was moved and seconded (*Deal – Weiss*) to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 9:52 pm.