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## Meeting Minutes

### City of Duvall Joint Workshop

### Planning Commission and City Council

**Date:** January 10, 2018

**Time:** 7:00 PM

**Place:** Duvall Visitor Center, 15619 Main Street NE, Duvall WA 98019

**Commissioners Present:** Jason Brown, Robert Walker, Ronn Mercer, Eric Preston, Jim Deal.

**Councilmembers Present:** Mayor Amy Ockerlander, Mayor Pro Tem Matthew Eyer, Amy McHenry, Jennifer Knaplund, Diane Brudnicki

**Councilmembers Absent:** Jason Walker, Michelle Hogg, Becky Nixon

**Staff Present:** Lara Thomas, Planning Director and Deloa Dalby, Administrative Assistant.

**Others Present:** Aaron Booy, ESA

#### Call to Order – Flag Salute

The Planning Commission meeting was called to order by Commissioner Mercer at 7:10 PM.

#### 1. Announcements

- A. Planning Director Lara Thomas announced that Duvall has a new Council. Interview process will begin next week for Planning Commission.
- B. Planning Director Lara Thomas announced that she is attending the Farm, Fish Flood Meeting on Friday from 8-12. A regional KC Trail Planning Committee was attended by the Planning Director this week, and the parks levy will be upcoming for the capital program.

#### 2. Citizens' Comments and Requests – Items Not on the Agenda

**None.** Tom Redmond and Michael Yelle present at the meeting.

#### 3. Public Hearing

None

#### **4. Presentation**

##### Tree Protection Policy Update

Director Thomas gave an update on the Open House held on January 8, 2018 outlining the community turnout of over 30 citizens. The presentation boards from the Open House were present, along with sheets of example trees. She then turned over the presentation to Aaron Booy of ESA.

Aaron presented a comprehensive slide show updating the Planning Commission and City Council on the background and process of the Tree Protection Code (14.40) and Policy Updates for adoption in February 2018. His discussion included the definition of significant trees and exceptional trees. Commissioner Deal wanted to know how this policy integrated with the Comprehensive Plan and Director Thomas explained that these standards would be updated into our existing code. Commissioner Deal also asked if there was a process to define hazardous tree removal, and Director Thomas responded in the affirmative. Commissioner Mercer discussed heritage trees and cited the Big Rock sequoias, and Director Thomas discussed there could be process to nominate them.

Booy reviewed how the standards would apply to developed lots and outlined multiple scenarios, and responded to Commissioner Walker's question regarding enforcement for non-compliant removals. Booy then moved to new development and compared the current standards to the proposed standards in multiple scenarios.

Booy presented the proposed tree retention policies by zoning classification and sub-basin management groups. He then outlined site planning and priorities for retention and the next steps. Director Thomas stated there are planned community and development meetings in the future to transmit this information. Commissioner Mercer stated that we are headed in the right direction, and Director Thomas stated that the City will get meaningful protection from this new policy.

#### **5. Old Business**

None

#### **6. New Business**

None

#### **7. Good of the Order**

None

#### **8. Adjournment**

It was moved and seconded (*Deal – Walker*) to adjourn the meeting. Commissioner Mercer adjourned the planning commission meeting at 9:00 p.m.