

**CITY OF DUVALL
CITY COUNCIL
REGULAR MEETING MINUTES
January 4, 2022 – 7:00 p.m.
Virtual Only Meeting via Zoom**

Due to public health emergency, this meeting was held remotely. All Councilmembers and staff attended via Zoom webinar.

I. Call to Order

The Duvall City Council Meeting was called to order by Mayor Amy Ockerlander at 7:00 P.M. The meeting was quorate.

II. Flag Salute

Mayor Ockerlander led the flag salute.

III. Oath of Office

1. Administration of Oath of Office to Mayor Amy Ockerlander

City Clerk McMillon administered the Oath of Office to Mayor Ockerlander. Mayor Ockerlander was elected in the November 2021 General Election to a four-year term ending December 31, 2026.

2. Administration of Oath of Office to City Councilmembers

Mayor Ockerlander administered the Oath of Office to City Councilmembers John Isaacson, Position 1, Rick Shaffer, Position 2, Amy McHenry, Position 3, Michelle Hogg, Position 5, and Jennifer Knaplund, Position 6. These Councilmembers were elected in the November 2021 General Election to four-year terms ending December 31, 2026.

IV. Roll Call

City Clerk McMillon conducted roll call.

Council Present: John Isaacson, Rick Shaffer, Amy McHenry, Michelle Hogg, Jennifer Knaplund and Dorothy Lengyel

Staff Present: Kevin Opple, Lara Thomas, Steve Leniszewski, Dana Mason, Daniel Kenny, Sara McMillon, Josh Erskine

V. Additions or Corrections to the Agenda

There were no additions or corrections to the agenda.

VI. Adoption of the Council Agenda

It was moved by Hogg to approve the Council agenda for this evening. The motion carried (6 ayes).

The Council approved the agenda for the January 4, 2022, regular meeting as presented.

VII. Consent Agenda

It was moved by Hogg to approve this evening's consent agenda. The motion carried (6 ayes).

The Council approved: 1) Council Minutes for Special Meeting December 14, 2021; 2) Council Minutes for Special Meeting December 16, 2021; and 3) Payroll and Claims in the Amount of \$571,748.55.

VIII. Comments from the Audience

City Clerk McMillon read public comment submitted by Carol Kufeldt.

IX. Scheduled Items

1. Mayor's Report

Mayor Ockerlander reported on snow removal efforts and commended City crews for their good work. She discussed garbage removal during snowstorms. Mayor Ockerlander said Councilmembers should review the Sound Cities Association Legislative Agenda. She reported on a Snoqualmie Valley Governments Mayor's meeting during which the state legislature's transportation package was discussed.

Mayor Ockerlander requested that an item concerning state legislative and congressional maps be added to an upcoming Council Committee of the Whole agenda. In response to a question from Councilmember Knaplund, Mayor Ockerlander said the City of North Bend likely will share an ARPA Coordinator position with the City of Snoqualmie.

2. King County Fire District 45 Report

Chief Josh Erskine said calls for service have been increasing steadily. The recent opening of the Cherry Valley station has assisted. He said higher numbers may be attributable to growth in the community.

3. Council Committee Reports

a. Finance & Administration

Mayor Pro Tem McHenry said the committee is focusing on revising the procurement policy primarily.

b. Other Committees

There were no reports from the Land Use, Public Safety, Public Works or Council Ad-Hoc committees.

4. Other Council Reports

There were no other Council reports provided.

5. City Administrator Update

a. Trusted Community Partner Network Request

City Administrator Opplé reviewed a request for funding assistance from the Trusted Community Partner Network.

b. Special Event Permit Fee and Temporary Sign Fee Waiver

Community Development Director and Assistant City Administrator Thomas said will propose to Council waiving special event permit and temporary sign permit fees due to the effects of the pandemic.

X. Presentation *None*

XI. Public Hearings

1. City of Duvall Fee Resolution

At 7:38 p.m., Mayor Ockerlander opened a public hearing on a proposed resolution adopting a revised consolidated fee schedule for 2022. Finance Director Mason provided a presentation about the fees proposed. Hearing no public comment, Mayor Ockerlander closed the public hearing at 7:42 p.m.

2. Sewer Capital Improvement Program

At 7:42 p.m., Mayor Ockerlander opened a public hearing on the proposed Sewer Capital Improvement Program. Public Works Director Leniszewski gave a presentation concerning program components. Hearing no public comment, Mayor Ockerlander closed the public hearing at 7:46 p.m.

3. Sewer General Facilities Charge

At 7:46 p.m., Mayor Ockerlander opened a public hearing on the proposed Sewer General Facilities Charge. Public Works Director Leniszewski gave a sewer general facilities review presentation. Hearing no public comment, Mayor Ockerlander closed the public hearing at 7:54 p.m.

4. 2022 Comprehensive Plan Docket

At 7:54 p.m., Mayor Ockerlander opened a public hearing on the Comprehensive Plan Docket for 2022. Senior Planner Davis reviewed applications contained in the proposed Comprehensive Plan Docket for 2022. Hearing no public comment, Mayor Ockerlander closed the public hearing at 8 p.m.

XII. New Business

1. AB22-01a Council Selection of Mayor Pro Tem

At 8:01 p.m., Mayor Ockerlander opened the floor to nominations for the Mayor Pro Tem position. Councilmember Shaffer nominated Councilmember McHenry. Hearing no further nominations, Mayor Ockerlander closed nominations at 8:03 p.m.

The Council voted unanimously (6 ayes) to appoint Councilmember McHenry to the Mayor Pro Tem position for a term ending December 31, 2022.

2. AB22-02a Process for Appointment of Councilmember to Vacant Position 4

Councilmembers discussed the process for appointing a Councilmember to fill a vacancy in Position 4 created when Mike Remington resigned November 3, 2021.

The Council by unanimous consent closed the application period for the position.

3. AB22-03a Acceptance of King County Community Development Block Grant for NE 142nd Street Sidewalk Project

Director Leniszewski provided information on a sidewalk project on NE 142nd Street. The grant would assist in funding this project. He answered Council questions.

It was moved by Lengyel to approve this contract as presented with the understanding that Administration shall conduct a public outreach to the residents as described in Paragraph 7, "population served" in the grant application approved by Council on May 5, 2020, Agenda Bill 20-37a. The motion carried (6 ayes).

The Council approved Agenda Bill 22-03a, approving the contract for the 2021 King County Community Development Block Grant funds and authorizing the Mayor to execute the contract following review of the contract by the City Attorney.

XIII. Unfinished Business

1. AB21-106c Resolution Approving 2021 Sewer Utility Capital Improvement Program

It was moved by Shaffer to approve Agenda Bill 21-106c. The motion carried (6 ayes).

The Council approved Resolution 22-01, a resolution of the City of Duvall, Washington, updating the Sewer System Capital Improvement Project List (CIP) as presented.

2. AB21-107c Resolution Approving 2021 Sewer Utility General Facilities Charge

It was moved by Lengyel to approve Agenda Bill 21-107c. The motion carried (6 ayes).

The Council approved Resolution 22-02, a resolution of the City of Duvall, Washington, setting the Sewer System General Facilities Charge.

3. AB21-119b Ordinance Revising DMC Chapter 6.02 Garbage Collection

It was moved by Hogg to approve Agenda Bill 21-119b as presented. The motion carried. (6 ayes)

The Council approved Ordinance 1295, an ordinance of the City of Duvall, Washington, amending Duvall Municipal Code Chapter 6.02 "Garbage Collection", providing for severability and establishing an effective date.

4. AB21-137b Resolution Approving 2022 Comprehensive Plan Docket

It was moved by Lengyel to approve Agenda Bill 21-137b. The motion carried. (6 ayes)

The Council approved Resolution 22-03, a resolution of the City of Duvall City Council formally establishing the City's 2022 Comprehensive Plan Amendment Docket in accordance with the requirements of the State's Growth Management Act and Duvall Municipal Code Chapter 14.72 (Comprehensive Plan Amendment Procedure).

5. AB21-138b Resolution Adopting 2022 Consolidated Fee Schedule

It was moved by Mayor Pro Tem McHenry to approve Agenda Bill 21-138b with modifying the index adjustment for the City's Impact Fee from the three-year average to the two-year average as determined in January. The motion carried. (6 ayes)

The Council approved Resolution 22-04, a resolution of the City Council of the City of Duvall establishing fees and charges for 2022, and repealing Resolution Nos. 97-04, 99-

08, 02-03, 03-18, 04-21, 05-17, 14-16, 12-15, section 8 of Resolution 17-15, Exhibit A of Resolution 19-05, and Resolution 21-02.

XIV. Executive Session *None*

XV. Adjournment

There being no further business and hearing no objections, Mayor Ockerlander adjourned the meeting at 8:45 p.m.

Signed 
Amy Ockerlander, Mayor

Attest 
Sara McMillon, City Clerk