

**CITY OF DUVALL
COUNCIL MEETING
January 3, 2017
7:00 P.M. – Riverview Educational Service Center
15510 – 1st Ave NE**

Committee of the Whole: 5:30 P.M.

The City Council Meeting was called to order by Mayor Ibershof at 7:01 P.M.

Roll Call: Dianne Brudnicki, Amy Ockerlander, Jason Walker, Leroy Collinwood, Scott Thomas, Becky Nixon (absent: Veronika Williams)

Staff Present: Matthew Morton, Boyd Benson, Dean Rohla, Jodi Wycoff, City Attorney Rachel Turpin

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll in the amount of \$132,932.86, Claims in the amount of \$1,129,447.74; and Under Scheduled Items add: Councilmember Ockerlander.

II. Adoption of Council Agenda:

It was moved and seconded (Brudnicki-Ockerlander) to adopt the 01/03/17 Council Agenda. The motion carried (6 ayes).

III. Approval of Consent Agenda:

*It was moved and seconded (Nixon-Ockerlander) to approve the consent agenda which included approving the City Council minutes and Committee of the Whole minutes of 12/06/16; Special Budget/Joint Council & Planning Commission Meeting Minutes for September 29, 2015; Special Budget Meeting Minutes for October 25, 2016; Payroll Checks #25111-25113 and #25114-25116 in the amount of \$132,932.86 including EFTs in the amount of \$125,714.89; and Claims Checks #25176-25222, #25105-25110 and #25117-25175 in the amount of \$1,129,447.74 including EFTs in the amount of \$11,259.33
The motion carried (6 ayes).*

IV. Comments from the Audience:

Lin McBride, Duvall resident and Duvall Chamber of Commerce member, said that there are two items on the agenda tonight regarding Savor Snoqualmie Valley and encouraged Council to approve both items.

V. Scheduled Items:

1. Debt Issuance

Dean Rohla, Finance Director, said that although interest rates have gone up recently, that can change. Mr. Rohla also said that representatives from D.A. Davidson, our Financial Advisor, Piper Jaffray, the proposed Placement Agenda, and Foster Pepper, our Bond Counsel will all be at a future meeting for further presentation and discussion regarding the bond issuance. Lindsay Coates representing Foster Pepper, Bond Counsel for this debt issuance, said that one of the IRS regulations that will be in effect for this debt issuance is that the City must spend all of the funds within three years of issuance. Mayor Ibershof said

that it is possible to end up with two banks issuing the debt and that private placement (banks) interest rate is currently lower than public placement (bonds).

2. Mayor:

Mayor Ibershof said that he was appointed Treasurer for Sound Cities Association Board and Mayor Pro Tem Ockerlander was appointed to the Executive Board for Puget Sound Regional Council. Mayor Ibershof also said that in order to facilitate more community engagement, the City will host four Town Hall meetings this year. The first will be focused on growth and development, the second will be focused on transportation and the last two are still open for topics. Lastly, Mayor Ibershof said that he and Mayor Pro Tem Ockerlander will be recording short videos summarizing the Council meetings and posting them on social media and said that they would like other councilmembers to participate also.

3. Council:

Mayor Pro Tem Amy Ockerlander reported on recent regional meetings including Washington Emergency Management Mutual Aid Assistance subcommittee and Sound Cities Association (SCA) Legislative Committee and said her upcoming meetings include Eastside Transportation Partnership, SCA Public Issues Committee, Puget Sound Regional Council and Snoqualmie Valley Government Association.

3. City Administrator:

2017 Council Retreat – Matthew Morton, City Administrator, asked Mayor Pro Tem Ockerlander to review the draft agenda for the upcoming Council Retreat which will be held on Saturday, January 21st. Council discussed other ideas for subject matter. There was consensus to remove the discussion regarding the Transportation Benefit District funding and replace it with a discussion regarding term limits for Mayor and Council. Council requested that one of the quarterly retreats be focused on Economic Development. Mayor Pro Tem Ockerlander said they are also planning a team building event the night before the retreat which would include staff.

4. Main Street Project Update

Boyd Benson, Interim Public Works Director, gave the latest update on the Main Street Project including current and upcoming construction activities, change orders to-date and public outreach that the Public Works Department is working on. Mr. Benson said they are still on track for completion in October.

Dean Rohla, Finance Director, gave a brief update on the interfund loan transfers that Council approved.

VI. Presentation: *None*

VII. Public Hearing: *None*

VIII. New Business:

1. (AB17-01) Approve and authorize the Mayor to sign Letter of Agreement for Savor Snoqualmie Valley efforts.

It was moved and seconded (Nixon-Thomas) to approve and authorize the Mayor to sign Letter of Agreement for Savor Snoqualmie Valley efforts. The motion carried (6 ayes).

2. (AB17-02) Approve and authorize the Mayor to sign contract for services between City of Duvall and Mountains to Sound Greenway Trust for Savor Snoqualmie Valley project.

It was moved and seconded (Ockerlander-Nixon) to approve and authorize the Mayor to sign contract for services between City of Duvall and Mountains to Sound Greenway Trust for Savor Snoqualmie Valley project. The motion carried (6 ayes).

3. (AB17-03) Approve and authorize the Mayor to sign Community Services Agreement #1276EHS with King County for Local Hazardous Waste Management Program projects.

It was moved and seconded (Brudnicki-Ockerlander) to approve and authorize the Mayor to sign Community Services Agreement #1276EHS with King County for Local Hazardous Waste Management Program projects. The motion carried (6 ayes).

4. (AB17-04) Approve and authorize the Mayor to sign Interagency Agreement #5902761 with King County for Waste Reduction and Recycling Program projects.

It was moved and seconded (Nixon-Collinwood) approve and authorize the Mayor to sign Interagency Agreement #5902761 with King County for Waste Reduction and Recycling Program projects. The motion carried (6 ayes).

5. (AB17-05) Engagement Letter – Debt Issuance

Dean Rohla, Finance Director, explained that this engagement letter is related to the upcoming debt issuance for Main Street and Big Rock Ballfield projects. Mr. Rohla said that one of the requirements for the debt issuance is to have a placement agent. The placement agent will be in charge of the request for proposals (RFP) process including writing the RFP and receiving and reviewing the proposals. This item will be brought back to the next meeting for approval.

6. (AB17-06) Resolution – North Urban Growth Area Annexation

Mayor Ibershof said that at the last meeting, Council agreed to have two councilmembers work with staff to create a resolution regarding the North Urban Growth Area (NUGA) annexation. City Attorney Rachel Turpin reviewed what has happened since the meeting with staff and Councilmembers Ockerlander and Walker. Ms. Turpin also said that this resolution is not a legal agreement but sets the framework for the annexation process.

Councilmember Walker requested that section five of the proposed resolution be edited from *“If the annexation process moves forward, the Pre-Annexation Agreement should include provisions for the Project to comply with all adopted City Codes, as well as Code Updates and Policy Updates as defined by and budgeted for by the City Council. If adoption of the Pre-Annexation Agreement precedes adoption of the Code and Policy Updates, the Pre-Annexation Agreement should ensure that the Project comply with or exceed standards within the Council defined pending Code and Policy Updates before any plat or short plat applications may be approved by the City. The City will endeavor to complete Code Updates and Policy Updates by the end of 2018, and as resources and procedural requirements allow.”* to read: *“...If adoption of the Pre-Annexation Agreement precedes adoption of the Code and Policy Updates, the Pre-Annexation Agreement will require that the Project comply with or exceed standards within the Council defined pending Code and Policy Updates before any plat or short plat applications may be approved by the City... ”.*

Council discussed the proposed change to section five. There was general consensus to move forward using the originally drafted verbiage. This item will be brought back to the next meeting for further discussion and possible action.

7. (AB17-07) Resolution –Annexations (blanket resolution for all annexations)

Mayor Ibershof said that this resolution is a result of discussions during the meeting regarding the North Urban Growth Area annexation resolution. Mayor Ibershof said that there are other annexations wanting to come in and this resolution would help give clear guidance to those interested parties on what steps they will need to take. Council discussed the resolution and generally agreed that they would like more time to review and discuss this resolution. Mayor Ibershof asked that Council review the resolution and give feedback to staff regarding any suggested edits. This item will be brought back to a future meeting for further discussion.

IX. Unfinished Business: None

X. Executive Session: **Potential Litigation
RCW 42.30.101 (1) (i)**

9:00 p.m. The Council Chambers were cleared for a 30-minute Executive Session regarding Potential litigation pursuant to 42.30.101 (1) (i).

In attendance at the Executive Session: Mayor Will Ibershof, Councilmembers Dianne Brudnicki, Leroy Collinwood, Amy Ockerlander, Jason Walker, Scott Thomas and Becky Nixon, City Administrator Matthew Morton, Interim Public Works Director, Boyd Benson, and City Attorney Rachel Turpin.

9:30 p.m. The Regular Council Meeting Resumed.

XI. Adjournment:

It was moved and seconded (Nixon-Brudnicki) to adjourn the meeting. The meeting adjourned at 9:30 P.M.

Signed _____
Will Ibershof, Mayor

Attest _____
Jodi Wycoff, City Clerk