

**CITY OF DUVALL  
CITY COUNCIL  
COMMITTEE OF THE WHOLE MINUTES  
January 3, 2017 – 5:30 p.m.  
Riverview Educational Service Center – 15510 – 1<sup>st</sup> Ave NE**

Mayor Pro Tem Amy Ockerlander called the meeting to order at 5:31 p.m.

**Council present:** Amy Ockerlander, Jason Walker, Dianne Brudnicki, Leroy Collinwood, Scott Thomas, Becky Nixon (absent: Veronika Williams)

**Staff present:** Matthew Morton, Dean Rohla, Boyd Benson, Jodi Wycoff

**a. Good of the Order**

Mayor Will Ibershof handed out and briefly reviewed an amendment to the City Administrator Employment Agreement that he will bring forward to the next meeting for discussion and possible action.

Councilmember Jason Walker asked about the proposed third Committee of the Whole meetings. Mayor Pro Tem Ockerlander said that she has asked staff to propose meeting dates and topics when needed.

Councilmember Leroy Collinwood asked that they discuss the written reports at the end of this meeting if there is time.

**b. Debt Issuance**

Dean Rohla, Finance Director, handed out a revised schedule for the debt issuance. Mr. Rohla explained that the debt issuance will be for two items – the Main Street project which would be a fifteen-year debt for approximately \$3,050,000 and Big Rock Ball Fields project, a nine-year debt for approximately \$1,835,000. Mr. Rohla then introduced Lindsay Coates of Foster Pepper, who is our Bond Counsel for this debt issuance.

Ms. Coates said that their role is to draft the bond issuance ordinance and closing documents and to provide their legal opinion regarding this debt issuance. Ms. Coates then reviewed the ordinance and how it differs from the debt issuance that the City did in 2011. Ms. Coates explained that this debt is more attractive to banks because it is for fifteen years or less. Ms. Coates also explained that there are IRS restrictions on the debt issuance because they are tax exempt and they will work with staff regarding the restrictions. Lastly, Ms. Coates reviewed possible revisions to the ordinance that could occur between now and approval. The biggest revision that could occur, if Council agrees, is they could broaden the project description language to allow for additional projects if the proceeds exceed the project costs.

**c. Transportation Capital Improvement Program Update**

Boyd Benson, Public Works Director, handed out and reviewed a staff report and project list for the Transportation Capital Improvement Program (CIP). Mr. Benson explained that this update will address the 2015 Comprehensive Plan goals and policies and will largely be a strike and delete update. Mr. Benson reviewed the work staff has been doing to address transportation issues in Puget Sound

Regional Council's condition letter regarding certification of the Comprehensive Plan. Mr. Benson then explained that there are very few new projects added to the project list and asked Council to review the new items and give feedback. Lastly, Mr. Benson said that staff plans to have a draft of the updated plan available in March with a goal of approval by the end of June.

**d. North Urban Growth Area**

*Discussion on this item was discussed under New Business #6 on the regular Council meeting.*

**e. Urban Growth Area Discussion**

*Discussion on this item was under New Business #7 on the regular Council meeting.*

**f. Written Report Discussion**

Dean Rohla, Finance Director, reviewed the work that has been happening with the 2014-15 audit. The field work should end this week and the exit conference meeting has not been scheduled yet but will likely be in February. Mr. Rohla also said that Duvall will likely have a single-year audit for 2016 which could start as early as this summer.

Dean Rohla, Finance Director, reviewed the December Sales Tax Report that was included in the packet. Mr. Rohla said that they did move some of the one-time revenues to the contingency fund. Council discussed possible options for any future one-time revenues.

**g. Council Reports**

Councilmember Jason Walker said that he would like to discuss Economic Development during a Council retreat. Councilmember Walker reminded everyone that the next Snoqualmie Valley Government Association meeting will be on January 25<sup>th</sup> and will feature the kick-off for the Savor Snoqualmie Valley branding effort. Lastly, Councilmember Walker said that the Sno Valley Community Network will host their annual Heart of the Valley Gala on February 11<sup>th</sup>.

Councilmember Dianne Brudnicki said that one thing to keep in mind regarding Economic Development in Duvall is that many businesses need a certain population threshold in order to be viable and Duvall is not there yet.

Councilmember Becky Nixon said that Council needs to consider the tourists and revisit why people come here when talking about Economic Development.

**Adjournment**

The Committee of the Whole adjourned at 6:56 p.m.

**Written Reports** – *The following written reports were distributed in the Committee of the Whole packet.*

- 2014/15 Audit Update
- Resolution – Delinquent Account write off
- December 2016 Sales Tax Report

ATTEST:

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Amy Ockerlander, Mayor Pro Tem

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Jodi Wycoff, City Clerk