

**CITY OF DUVALL
COUNCIL MEETING MINUTES
January 2, 2018**

**7:00 P.M. – Riverview Educational Service Center
15510 – 1st Ave NE**

Committee of the Whole: 5:00 P.M.

The City Council Meeting was called to order by Mayor Ockerlander at 7:00 P.M.

Roll Call: Dianne Brudnicki, Matthew Eyer, Amy McHenry, Becky Nixon, Michelle Hogg, Jennifer Knaplund, Jason Walker

Staff Present: Matthew Morton, Carey Hert, Lindsey Vaughn, Boyd Benson, Jodi Wycoff

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll for 12/20/17 in the amount of \$42,080.28 and Claims in the amount of \$90,484.64; and Under Scheduled Items add: Councilmember Walker.

II. Adoption of Council Agenda:

It was moved and seconded (Hogg-Brudnicki) to adopt the 01/02/18 Council Agenda. The motion carried (7 ayes).

III. Approval of Consent Agenda:

It was moved and seconded (Nixon-Hogg) to approve the consent agenda which included approving the City Council minutes and Committee of the Whole minutes of 12/19/17; and Payroll for 12/20/17 Checks #27209-27210 in the amount of \$42,080.28 including EFTs in the amount of \$38,721.93; and Claims Checks #27214-27262 and #27211-27213 in the amount of \$90,484.64. The motion carried (7 ayes).

IV. Comments from the Audience:

Valerie Stewart, Community Engagement Director for Acres of Diamonds, asked Council to consider the request to waive staff fees that is on the agenda. Ms. Stewart outlined the benefits that Acres of Diamonds can provide Duvall, specifically with the completion of their expansion project which will create new local jobs. Ms. Stewart said they are hoping to break ground on the project in the spring.

Peggy Kahler, Duvall Chamber of Commerce President, said that she looks forward to working with Council in the coming year.

V. Scheduled Items:

1. Mayor:

Mayor Ockerlander reported on the recent Snoqualmie Valley Mayors meeting and reminded Council that the Association of Washington Cities annual City Action Days conference is coming up. Mayor Ockerlander said that Duvall needs a new representative for Sound Cities Association Public Issues Committee. Councilmember Eyer volunteered to serve as the member and Councilmember Hogg volunteered as the alternate.

Mayor Ockerlander expressed her support of the biennial budget item that is on the agenda. Lastly, Mayor Ockerlander said that she and staff are working on a few projects including setting up videotaping for Council meetings and an internal social media ombudsman policy.

2. Council:

Councilmember Walker congratulated and welcomed the new councilmembers. Councilmember Walker said that he is retaining his board positions with Snohomish-Stillaguamish Local Improvement Organization, Farm Fish Flood Advisory Committee and Snoqualmie Watershed Forum. Councilmember Walker asked if the TIB grant that was in the Committee of the Whole packet includes funds for sidewalks along Batten Road. Boyd Benson, Public Works Director, said that it does not include sidewalks but the City may be able to leverage the road project to include preparations for sidewalks.

3. City Administrator:

Matthew Morton, City Administrator, said that the Council Retreat is scheduled for January 26th and 27th. Friday the 26th will be a family-friendly social and Saturday will be the business retreat. Mr. Morton will provide a draft agenda soon. Lastly, Mr. Morton said he will present staff members Shaun Tozer, Cody Hudson and Alan Melani with certificates of appreciation for their work during the recent snow event.

VI. Presentation: None

VII. Public Hearing: None

VIII. New Business:

1. (AB18-01) Elect Mayor Pro Tem

Councilmember Brudnicki nominated Councilmember Nixon.
Councilmember Walker nominated Councilmember Eyer.

Each Councilmember cast one vote for Mayor Pro Tem. The votes were as follows:

- Councilmember Brudnicki: Councilmember Nixon
- Councilmember Eyer: Councilmember Eyer
- Councilmember McHenry: Councilmember Eyer
- Councilmember Nixon: Councilmember Nixon
- Councilmember Hogg: Councilmember Nixon
- Councilmember Knaplund: Councilmember Eyer
- Councilmember Walker: Councilmember Eyer

Councilmember Matthew Eyer was elected Mayor Pro Tem for 2018.

2. (AB18-02) Ordinance – Biennial Budget

Lindsey Vaughn, Finance Director, introduced the ordinance and said that a biennial budget has been a priority for Council for a few years. This item will be on the next agenda for decision.

3. (AB18-03) Ordinance – R20 Zoning

Troy Davis, Senior Planner, said that this is a follow-up presentation to address questions Council had the last time this item was presented. Mr. Davis showed examples of parking options within the R20 zone and answered questions from Council related to parking. Mr. Davis explained that the affordable housing component will not be included in this amendment and after Council discussion, there was consensus to bring the amendments as they stand now back for action and bring affordable housing forward in the future.

4. (AB18-04) Cherry Valley Village – Minor Final Plat Correction Application

Troy Davis, Senior Planner, gave a brief presentation explaining the minor amendments to the text of the face of the plat. This item will be on the next agenda for decision.

5. (AB18-05) Allen Street Village – Minor Final Plat Correction Application

Troy Davis, Senior Planner, gave a brief presentation explaining the minor amendments to the text of the face of the plat. This item will be on the next agenda for decision.

6. (AB18-06) Resolution – Acres of Diamonds; staff fee waiver

Matthew Morton, City Administrator, reviewed the request from Acres of Diamonds to waive staff fees. Mr. Morton explained that this would only be a waiver of staff time and not building permit fees. The estimated amount to be waived is approximately \$7,000 to \$10,000. This item will be on the next meeting for decision.

IX. Unfinished Business:

1. (AB18-07) Approve Resolution #18-01 setting a public hearing upon a petition for vacation of undeveloped public right-of-way in the vicinity of Northeast Big Rock Road and the southerly portion of 3rd Avenue Northeast within the City of Duvall, Washington. *It was moved and seconded (Nixon-Brudnicki) approve Resolution #18-01 setting a public hearing upon a petition for vacation of undeveloped public right-of-way in the vicinity of Northeast Big Rock Road and the southerly portion of 3rd Avenue Northeast within the City of Duvall, Washington. The motion carried (7 ayes).*

X. Executive Session: - None

XI. Adjournment:

It was moved and seconded (Brudnicki-Walker) to adjourn the meeting. The meeting adjourned at 8:15 p.m.

Signed _____
Amy Ockerlander, Mayor

Attest _____
Jodi Wycoff, City Clerk