

**CITY OF DUVALL
COUNCIL MEETING
September 20, 2016
7:00 P.M. – Riverview Educational Service Center
15510 – 1st Ave NE**

Committee of the Whole: 5:00 P.M.

The City Council Meeting was called to order by Mayor Ibershof at 7:00 P.M.

Roll Call: Dianne Brudnicki, Amy Ockerlander, Jason Walker, Leroy Collinwood, Scott Thomas, Veronika Williams (absent: Becky Nixon)

Staff Present: Matthew Morton, Lara Thomas, Boyd Benson, Jodi Wycoff

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll in the amount of \$89,414.92 and Claims in the amount of \$251,480.86; Under Scheduled Items add: Councilmembers Ockerlander, Williams, Walker and Collinwood; and Remove: Item 4: King County Fire District 45 report.

II. Adoption of Council Agenda:

It was moved and seconded (Ockerlander-Thomas) to adopt the 09/20/16 Council Agenda. The motion carried (6 ayes).

III. Approval of Consent Agenda:

It was moved and seconded (Brudnicki-Thomas) to approve the consent agenda which included approving the City Council minutes and Committee of the Whole minutes of 09/06/16; Payroll Check #24689 in the amount of \$89,414.92 including EFTs in the amount of \$86,572.77; Claims Checks #24639-24688 in the amount of \$251,480.86 including EFTs in the amount of \$14,942.89. The motion carried (6 ayes).

IV. Comments from the Audience:

Amy Peterson, representing Duvall Cooperative Preschool (DCP), gave an update on DCP's efforts to increase enrollment and a summer camp that they hosted recently. Ms. Peterson said that they currently have 24 students enrolled and have combined two classes to reduce costs. Ms. Peterson also reviewed ways they are looking to increase revenue.

Lin McBride, representing Duvall Chamber of Commerce, said that Savor Snoqualmie Valley has created a small "Locals Guide" that shows different places in Snoqualmie Valley to get food and different activities offered in the Valley. Ms. McBride said that the Chamber is hopeful that Duvall will dedicate a portion of the Port of Seattle grant to Savor Snoqualmie Valley.

V. Scheduled Items:

1. Mayor:

Mayor Ibershof reported on upcoming meetings he has including the Sound Cities Association Board meeting, the Association of Washington Cities Trust Board meeting and

a meeting with Quadrant Homes who is hoping to annex the North Island area. Mayor Ibershof said he has been working with staff on the budget and has a meeting scheduled with the Duvall Chamber of Commerce Board.

2. Council:

Councilmember Amy Ockerlander gave a report on recent regional meetings she attended including the Eastside Transportation Partnership meeting and the SCA Public Issues Committee (PIC) meeting. Councilmember Ockerlander asked Council to review the PIC minutes and be prepared to discuss a few of the items up at the next meeting. Lastly, Councilmember Ockerlander said that she is planning to attend the Regional Transit meeting and the Snoqualmie Valley Governments Association meeting in the near future.

Councilmember Veronika Williams reported on the Master Builders Association Summit and the Snoqualmie Valley Housing Solutions Board meeting that she attended recently.

Councilmember Jason Walker handed out the “2016 Locals Guide to Snoqualmie Valley” rack card that Savor Snoqualmie Valley created as well as the groups branding logo ideas. Councilmember Walker also handed out a spreadsheet showing how funds might be spent if the Valley cities dedicated their Port of Seattle grant funds to Savor Snoqualmie. Councilmember Walker said that the Snoqualmie Watershed Forum meeting is on September 21st at 6:00 p.m.

Councilmember Leroy Collinwood said that he is impressed with Duvall Cooperative Preschools creativity in increasing their revenues. Councilmember Collinwood said that the progress on the construction at the North Hill development is moving quickly and wanted to recognize the construction company for their responsiveness to citizen concerns. Lastly, Councilmember Collinwood spoke about how he would like to see Council work together.

3. City Administrator:

Matthew Morton, City Administrator, reported on the following:

- a) City Managers meeting – Mr. Morton reviewed the discussions and presentations during a recent City Managers meeting he attended.
- b) Public Works reorganization – Mr. Morton thanked Boyd Benson for filling the Interim Public Works Director roll and said that he’d like to move Mr. Benson to permanent Director/City Engineer. Mr. Morton said they would also like to advertise for and hire an Assistant City Engineer/Utility Inspector as well as a Maintenance I position.
- c) Levy Open House – Mr. Morton said that post cards advertising the open house were mailed to Duvall residents. The open house is scheduled for Tuesday, September 27th from 6:30 p.m. to 8:30 p.m. with a formal presentation at 7:30 p.m. The open house will be at the Duvall Visitor Center.
- d) City Hall space update – Mr. Morton said that staff met with King County Fire District 45 to discuss potential timing and said that City staff’s goal is to continue to research and gather data and continue discussions.

~~4. King County Fire District 45: removed~~

5. Main Street Project Update

Shaun Tozer, Project Manager, thanked everyone for attending the Ground Breaking Ceremony earlier this evening. Mr. Tozer gave an update on the project. The contractor has

begun clearing the area for the stormwater work. Staff is doing their best to keep information flowing to the public through social media and press releases. Mr. Tozer said that under New Business, Council will be asked to discuss and take action on an item regarding change order authorization for the project.

VI. Presentation: None

VII. Public Hearing: None

VIII. New Business:

1. (AB16-57) Change order authorization for SR203 Safety and Road Reconstruction Project Construction Contract #2016-22.

Boyd Benson, Interim Public Works Director, explained that with large projects such as the Main Street Reconstruction Project, items not previously in the project plans, called change orders, may present themselves and are often unexpected and require timely decisions. Mr. Benson said that staff has been presented with a change order related to water line work that was not scheduled to happen yet but that the contractor would like to start next week.

Mr. Benson said that there are two options before Council tonight for discussion and possible action. Option 1 would be to approve and authorize the Mayor to sign Contract Change Order #1 for just the water main work. Option 2 is to approve a resolution authorizing the Mayor to execute contract change orders for the SR203 Safety Improvements and Road Reconstruction Project. After discussion, there was Council consensus to go with Option 2 with slight revisions to what was presented in the packet.

Section 1 of the resolution in the packet was amended to say: “The Mayor has authorization to execute contract utility change orders for the SR 203 Safety Improvements and Road Reconstruction Project provided that the aggregate amount of those change orders does not exceed \$200,000 in additional contract expenses.”

It was moved and seconded (Collinwood-Williams) to approve Resolution #16-17, as amended, authorizing the Mayor to execute contract change orders for the SR 203 Safety Improvements and Road Reconstruction Project. The motion carried (6 ayes).

IX. Unfinished Business:

1. (AB16-53) Adopt Ordinance #1200 adopting a “Complete Streets” Policy to establish guiding goals, principles, and practices that will empower and direct Duvall residents, elected officials, planners, and engineers to use an interdisciplinary approach in the creation of complete streets that will result in increased access, mobility and health for all users.

It was moved and seconded (Ockerlander-Walker) to adopt Ordinance #1200 adopting a “Complete Streets” Policy to establish guiding goals, principles, and practices that will empower and direct Duvall residents, elected officials, planners, and engineers to use an interdisciplinary approach in the creation of complete streets that will result in increased access, mobility and health for all users. The motion carried (6 ayes).

2. (AB16-55) Adopt Ordinance #1201 amending Ordinance #1190 adopting the budget for the fiscal year 2016 for the purpose of accounting for adjustments to revenues and expenditures.

It was moved and seconded (Collinwood-Thomas) to adopt Ordinance #1201 amending Ordinance #1190 adopting the budget for the fiscal year 2016 for the purpose of accounting for adjustments to revenues and expenditures. The motion to amend carried (6 ayes).

X. Executive Session: None

XI. Adjournment:

It was moved and seconded (Ockerlander-Walker) to adjourn the meeting. The meeting adjourned at 8:10 P.M.

Signed _____
Will Ibershof, Mayor

Attest _____
Jodi Wycoff, City Clerk