

**CITY OF DUVALL
CITY COUNCIL
COMMITTEE OF THE WHOLE MINUTES
September 6, 2016 – 5:30 p.m.
Riverview Educational Service Center – 15510 – 1st Ave NE**

Mayor Pro Tem Brudnicki called the meeting to order at 5:30 p.m.

Council present: Becky Nixon, Amy Ockerlander, Jason Walker, Dianne Brudnicki, Leroy Collinwood, Scott Thomas

Staff present: Matthew Morton, Dean Rohla, Lara Thomas, Boyd Benson, Jodi Wycoff

a. Riverview School District Capital Facilities Plan and Impact Fee

Lara Thomas, Planning Director, gave a presentation showing general information about Riverview School District (RVSD) including current statistics, enrollment projections and district inventory and capacities which leads to future needs. Ms. Thomas also went over excerpts from the RVSD Capital Facilities Plan including planned new projects and budget for the plan. Ms. Thomas explained that the District is raising the school impact fee to \$5,325 for a single-family unit and \$1,482 for a multi-family unit. Ms. Thomas said this item will come before Council for further review and action by November.

b. Main Street Update

Boyd Benson, Interim Public Works Director, gave an update on the current status of the project including the first weekly meeting with the contractor. Mr. Benson said that Puget Sound Energy is almost done with moving the gas line and the general contractor is beginning to stage materials in the project area. They will begin clearing the north section of the project soon. Mr. Benson said that there has been a feed on the City's Twitter account [@CityofDuvall] set up for the project with #MainStreetDuvall as the tag. Lastly, Mr. Benson said that the ground breaking ceremony is scheduled for September 20th and asked Council to give direction on a start time. Council agreed that a 5:00 p.m. start time would work.

c. Good of the Order

(the following items were originally scheduled to be on the regular Council agenda)

AB16-53 Ordinance – Complete Streets Policy

Boyd Benson, Interim Public Works Director, said that this ordinance will allow Duvall to be eligible for certain grants in 2017. Mr. Benson then reviewed the latest draft of the policy which included suggested edits from the last Council meeting. This item will be brought back to the next Council meeting for approval.

City Administrator – Budget Process Update

Matthew Morton, City Administrator, reviewed the majority of the budget primer document that he is finalizing. This document includes suggested items for review to increase revenue and reduce expenditures while looking at the 2017 budget.

Mr. Morton also notified Council that the Quarterly Retreat had to be rescheduled. It is now scheduled for Tuesday, October 11th. Mr. Morton said he will send a draft agenda out for Council's review.

d. Main Street Funding - Jim Nelson, D.A. Davidson & Company

Dean Rohla, Finance Director, introduced Jim Nelson with D.A. Davidson & Company. Mr. Nelson gave a presentation showing an update regarding options for funding the Main Street South Project including public bonds and private placement. Mr. Nelson showed payment comparisons between the two options as well as Duvall's debt capacity. Lastly, Mr. Nelson reviewed the potential schedule of finalizing the funding depending on which option Council decides to go with.

Adjournment

The Committee of the Whole adjourned at 6:58 p.m.

Written Reports – *the following were distributed in the Committee of the Whole packet:*

- August Sales Tax Report
- Sensitive Area and Tree Protection Policies Update

ATTEST:

Dianne Brudnicki, Mayor Pro Tem

Jodi Wycoff, City Clerk